



# FLOWER MOUND FIRE DEPARTMENT

## FIRE MARSHAL'S OFFICE

3911 SOUTH BROADWAY AVENUE | FLOWER MOUND, TEXAS 75028  
PHONE (972) 874.6270 | [www.flower-mound.com](http://www.flower-mound.com)

# GENERAL CONTRACTOR CHECKLIST

## FIRE PROTECTION SYSTEMS READINESS CHECKLIST FOR CO INSPECTION

### PROJECT INFORMATION

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Fire Inspector: \_\_\_\_\_ Contact Information: \_\_\_\_\_

Building Inspector: \_\_\_\_\_ Contact Information: \_\_\_\_\_

This checklist is provided to the GC/Superintendent to help them keep track of the required Fire Department Inspections for their project. A similar file is kept in the Fire Marshal's Office. A lead Fire Inspector has been assigned to this project, although other inspectors may visit the site from time to time, the lead Inspector will be responsible for staying in touch to assure timely completion of all required inspections in anticipation of meeting the scheduled opening date.

- | <b>Sprinkler Underground</b>                      | <b>Overhead Sprinklers</b>                        | <b>Fire Alarms</b>                                  | <b>Kitchen Hood Systems</b>                       |
|---|---|---|---|
| <input type="checkbox"/> Plans Submitted/Approved | <input type="checkbox"/> Plans Submitted/Approved | <input type="checkbox"/> Plans Submitted/Approved   | <input type="checkbox"/> Plans Submitted/Approved |
| <input type="checkbox"/> Visual                   | <input type="checkbox"/> Visual                   | <input type="checkbox"/> Visual                     | <input type="checkbox"/> Visual                   |
| <input type="checkbox"/> Hydro                    | <input type="checkbox"/> Hydro                    | <input type="checkbox"/> Central Station Monitoring | <input type="checkbox"/> Air Test                 |
| <input type="checkbox"/> Flush                    | <input type="checkbox"/> Flush                    | <input type="checkbox"/> Initiating Device Test     | <input type="checkbox"/> Alarm System Hookup      |
| <input type="checkbox"/> Final                    | <input type="checkbox"/> Final                    | <input type="checkbox"/> Final                      | <input type="checkbox"/> Final                    |

### Additional Permits

- |                              |                              |                              |                                    |   |  |
|------------------------------|------------------------------|------------------------------|------------------------------------|---|--|
| <input type="checkbox"/> ACS | <input type="checkbox"/> AST | <input type="checkbox"/> UST | <input type="checkbox"/> Fire Pump | <input type="checkbox"/> High Piled Storage | <input type="checkbox"/> Hazardous Materials |
| <input type="checkbox"/> SEC | <input type="checkbox"/> SP  | <input type="checkbox"/> EG  | <input type="checkbox"/> GAS       | <input type="checkbox"/> PSB                | <input type="checkbox"/> LPG                 |

The Fire Marshal's Office has formal procedures for obtaining a Certificate of Occupancy. However, when a project is nearly completes, the GC/Superintendent may request "Permission to Stock and Train" on behalf of the tenant. This permission allows the Tenant to use non-construction worked to bring in fixtures, computers, registers, shelving and stock. This permission is usually granted if the fire protection systems and 100% installed, inspected, tested and approved. The Chief Building Official and/or Fire Marshal grants this permission after making sure these life safety systems are in place, tested, and approved.

As the GC/Superintendent, the construction site remains your responsibility until the CO is granted. The Fire Marshal's Office wants to do everything we can to help you achieve your goal of opening on time, but we want you to recognizes that there are provisions in both the Building and Fire Codes that prohibit the occupying of a structure without these systems in place and operations.

We have provided this checklist to help you see how easy it is to be successful the first time through. Please see our website at [www.flower-mound.com/fire-marshals-office](http://www.flower-mound.com/fire-marshals-office) to access all of our construction guides.