

# TOWN OF FLOWER MOUND, TEXAS

## RESOLUTION NO. 18-21

### **A RESOLUTION CREATING THE ALL TOGETHER FLOWER MOUND COMMISSION FOR THE TOWN OF FLOWER MOUND, DEFINING THE DUTIES AND TERMS OF THE COMMISSION; AND DECLARING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Flower Mound acknowledges that it values and respects all citizens, employees, volunteers, visitors, businesses, religious institutions, nonprofits, and other organizations; and,

**WHEREAS**, the Town recognizes that different perspectives from a variety of backgrounds can be utilized in pursuit of common goals to make the town a welcoming, productive, and unified community; and,

**WHEREAS**, the Town Council of the Town of Flower Mound wishes to create the All Together Flower Mound Commission (Commission) to ensure the Town is a place where all people feel welcomed; and,

**WHEREAS**, the purpose of the Commission is to have representatives from the community serve in an advisory role on matters pertaining to characteristics of a welcoming community such as cultural appreciation, newcomer services, social engagement opportunities, and positive relationships with town staff and elected officials.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF FLOWER MOUND, TEXAS:**

### **SECTION 1**

#### ***Structure and Organization***

- a) The Commission shall consist of seven (7) members appointed by a majority vote of the Town Council in accordance with established procedures.
- b) Members shall be designated as place numbers one through seven.
- c) The terms of office for members shall be for two years. Places one, three, five, and seven shall be appointed to two-year terms ending on September 30 in odd numbered years. Places two, four, and six shall be appointed to two-year terms ending on September 30 in even numbered years.

- d) Members shall be resident citizens or business owners in the town. A member who ceases to reside in the town, or own a business in the town, during his term of office, shall immediately forfeit his office.
- e) Other qualifications for membership shall include the willingness to work with diverse groups, Town staff, and have the time to devote to this service.
- f) Members shall serve at the pleasure of the Town Council and may be removed before their terms of office expire.
- g) Members shall serve without compensation.

### ***Procedures***

- h) At the first scheduled Commission meeting in October of each year, or as soon thereafter as practicable, the first item of business shall be the selection of the Commission's chairperson, vice-chairperson, and secretary from among the membership of the Commission.
- i) The chair shall preside over the meetings. In the absence of the chair, the vice-chair shall assume the duties of the chair. Chair and vice-chair members shall have the right to vote.
- j) In the absence of both the chair and vice-chair, any member of the Commission may be selected as acting chairperson for a particular meeting by majority vote of the members present.
- k) The secretary will create action item minutes and retain them in accordance with the Town's records retention policy.
- l) The Commission shall meet at least quarterly at a Town facility that can accommodate the public.
- m) The Chair shall present recommendations as decided by the Commission to the assigned Town staff liaison for Town Manager and/or Council consideration/approval.
- n) Commission meetings shall be posted on the *All Together Flower Mound* webpage at least 72 hours prior to the scheduled meeting which shall include the date, time, and location of the meeting. The Commission shall not be subject to the Open Meetings Act.
- o) Each meeting will follow the agenda format as described in Exhibit A and must include a public comment opportunity at each meeting.
- p) The Commission shall determine its own rules of procedure.

***Duties and Responsibilities***

- q) Serve as an ambassador to help promote new and existing programs and services within the town.
- r) Serve as an information resource on the Town's *All Together Flower Mound* webpage.
- s) Serve in an advisory role in generating ideas and solutions with the goal of:
  - identifying opportunities that increase resident engagement and Town participation with a focus on community unity.
- t) Collaborate with local groups to help leverage knowledge, expertise, and resources.
- u) The Commission shall remain non-partisan and non-political in all decisions and activities.
- v) The Commission may have other responsibilities as authorized or assigned by the Town Council.

**SECTION 2**

This resolution shall become effective on and after its date of adoption.

**DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF FLOWER MOUND, TEXAS, ON THIS THE 2<sup>ND</sup> DAY OF AUGUST, 2021.**

**APPROVED:**

*Sandeep Sharma*

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**Sandeep Sharma  
DEPUTY MAYOR PRO TEM**

**ATTEST:**

*Theresa Scott*

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**Theresa Scott, TOWN SECRETARY**

EXHIBIT A

**ALL TOGETHER FLOWER MOUND COMMISSION**

**AGENDA**

**08/02/2021**

**A. OPEN MEETING**

**B. WELCOME**

**C. PUBLIC COMMENT**

*The purpose of this item is to provide the public an opportunity to share information and experiences or contribute ideas and solutions that coincide with the Commission's purpose.*

**D. INFORMATION SHARING**

- Community events
- Resources related to the Commission's purpose
- Open communication

**E. EDUCATIONAL PRESENTATIONS/COLLABORATION**

*The purpose of this item is to provide individuals, or representatives from area businesses or other organizations an opportunity to provide information relevant to the purpose of the Commission that may benefit the community.*

**F. OLD BUSINESS**

**G. NEW BUSINESS**

**H. ADJOURN**

**All Together Flower Mound Commission Purpose:**

To have representatives from the community serve in an advisory role on matters pertaining to characteristics of a welcoming community such as cultural appreciation, newcomer services, social engagement opportunities, and positive relationships with town staff and elected officials.