



YOUTH TRACK AND FIELD HEAD COACH

SCOPE OF SERVICE

JOB SUMMARY

This is a contract position with the Town of Flower Mound, responsible for coaching and providing direction to youth athletes so that they might achieve a high level of skill as well as an appreciation for discipline, sportsmanship, and teamwork in track and field. The Summer Texas Amateur Athletic Federation (T.A.A.F.) track program will run from mid-May through the end of July.

JOB DESCRIPTION

- A. Follows and maintains knowledge of all Town policies and procedures.
- B. Instructs and demonstrates skill sets and techniques necessary for individuals in track and field.
- C. Plans and sets-up activities and practices.
- D. Develops appropriate training programs and practice schedules.
- E. Ensures that proper cleaning, storage, and maintenance of all athletic equipment are adhered to.
- F. Head coach is expected to attend all practices and meets unless approved by the Athletics Supervisor. This includes both Regional and State T.A.A.F. meets.
- G. Adheres to all financial policies of the Town.
- H. Makes recommendations regarding the purchase of uniforms, equipment, and supplies.
- I. Holds a minimum of three practices a week. Practices are typically Monday – Thursday from 5:30 – 7:00pm
- J. Completes required paperwork in a specified time and manner.
- K. Able to complete a background check and obtain a T.A.A.F. coaches certification.
- L. Emphasizes sportsmanship and healthy lifestyles.
- M. Supervises youth athletes at practices and meets to ensure appropriate behavior.
- N. Ensures that medical and safety requirements are adhered to.
- O. Reports and secures approval from the Athletic Supervisor of all adults (volunteers) associated with the team.
- P. Assigns duties to all volunteers under his/her jurisdiction.
- Q. Interacts thoughtfully and courteously with staff, athletes, parents, fellow volunteer coaches, and other track officials.
- R. Holds a pre-season meeting with all parents in the program to answer questions about the upcoming season.

QUALIFICATIONS

- A. Previously coached and/or volunteered in a track and field program.
- B. Has experience in the Texas Amateur Athletic Federation (T.A.A.F) and/or USA Track and Field. (Preferred)
- C. Must obtain CPR/First Aid/AED certification before May 21.

Contact Athletics Supervisor Matt Chutchian by email at matt.chutchian@flower-mound.com or by phone at 972-874-6271 if interested in applying or have any questions.