



TIRED OF PAYING YOUR WATER BILLS?

Are you tired of trying to remember to drop off your water payment? Are you tired of spending your time, gasoline, and postage to pay your water bill? The Town of Flower Mound offers the service of automatic payment of water bills by bank draft. The service will be provided at no charge, and the customer will never receive a penalty for a late payment!

Customers choosing to participate in the automatic draft service will continue to receive a monthly statement identical to the current bill, except "PD/DRAFT" will appear on each portion of the bill along with a message "DO NOT PAY** ACCOUNT WILL BE DRAFTED ON (due date)" indicating the date the transaction will take place. Because it is common to receive one bill not drafted before the process begins, the bill will be marked with the wording "***PLEASE PAY THIS AMOUNT**ACCOUNT DRAFT WILL BE EFFECTIVE NEXT BILLING*".

The draft transfer is sent to the bank one working day prior to the due date and will be drafted from the customer's bank account on the date the water bill is due, or the next working day, if the bank is not open for business on that day. This will allow customers the opportunity to examine their statement and post their checkbook register accordingly prior to the draft being charged against their account. If the amount being drafted should be questioned, the customer should contact the Customer Service Department to check reading for error prior to the draft being processed.

Customers wishing to begin this service should bring or mail a voided personal or business check to the Utility Billing department and complete the attached "Authorization Agreement for Pre Authorized Payments form. The Utility Billing Department is in Town Hall at 2121 Cross-Timbers Road and is open Monday through Friday, 7:30 a.m. to 5:00 p.m.

PLEASE ATTACH VOIDED CHECK OR BANK ACCOUNT VERIFICATION FORM

AUTHORIZATION AGREEMENT FOR PRE-AUTHORIZED PAYMENTS

TOWN OF FLOWER MOUND

ID NUMBER 75-1366210

I (we) hereby authorize the Town of Flower Mound, hereinafter called TOWN, to initiate debit entries to my (our) checking account provided via voided check, to debit the same to such account for the payment of utilities owed to the TOWN.

This authorization is to remain in full force and effect until TOWN has received written notification from me (or either of us) of its termination in such time and in such manner as to afford TOWN a reasonable opportunity to act on it.

NAME(S) _____ DATE _____

ADDRESS _____

UTILITY ACCT. NO. _____ PHONE NUMBER _____

SIGNED X _____ SIGNED X _____

NOTE: ALL WRITTEN DEBIT AUTHORIZATIONS MUST PROVIDE THAT THE RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED IN THE AUTHORIZATION.