

THE FLOWER MOUND TOWN COUNCIL WORK SESSION HELD ON THE 17th DAY OF JUNE, 2010 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:00 P.M.

The Town Council met in a work session with the following members present:

Melissa Northern	Mayor
Al Filidoro	Mayor Pro Tem
Tom Hayden	Deputy Mayor Pro Tem (arrived at 6:09 pm)
Steve Dixon	Councilmember Place 2
Mike Wallace	Councilmember Place 3
Steve Lyda	Councilmember, Place 4

constituting a quorum with the following members of the Town Staff participating:

Harlan Jefferson	Town Manager
Paula Paschal	Town Secretary
Chuck Springer	Assistant Town Manager/Chief Financial Officer
Kenny Brooker	Police Chief
Eric Metzger	Fire Chief
Gary Sims	Executive Director of Community Services

A. CALL WORK SESSION TO ORDER

Mayor Northern called the work session to order at 6:04 p.m.

B. INVOCATION

Councilmember Lyda gave the invocation.

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG

Councilmember Lyda led the pledges.

D. WORK SESSION ITEMS

1. Receive presentations, hold a discussion, and provide direction regarding the "Community Support" funding for various organizations.

Assistant Town Manager Chuck Springer informed the Council that there were two new organizations this year that would make presentations regarding Community Support funding.

Pam Flynn, Lakeside Aquatic Club (LAC)

Ms. Flynn noted that when the Lewisville Aquatic Center changed to the Lakeside Aquatics Center, the necessary paperwork was not filed with the State Comptroller's Office, however that would be taken care of in the next two weeks. She stated the organization was 30 years old and a member of the USA Swimming Club. Ms. Flynn informed the Council that the LAC had spent two years building a world class organization that was made up of hundreds of young kids, 20-30 high school kids, and many volunteers. The funding would be used for coach training, equipment purchases, and relief against the rental costs of facilities. She requested \$10,000.

Zane King, Grant and Operations Manager, Girl Scouts of Northeast Texas

Mr. King stated that the Girl Scout organization built girls of courage, confidence, and character who made the world a better place. He stated there were 40,000 girls and 16,000 adults in the northeast Texas area in Girl Scouts. Mr. King stated that funds from the Town would be used for the groups in Flower Mound only. He noted that there were scholarship funds to help those girls who needed financial assistance to stay in Girl Scouts. He requested \$5,000 to be able to continue growing the program in Flower Mound. He stated there were about 1,600 girls and adult members who lived in Flower Mound.

Deputy Mayor Pro Tem Hayden stated that the Girl Scouts had a healthy balance sheet. He asked what other funding amounts were given by area communities.

Mr. King responded that the majority of funding used to come from United Way, however that organization was changing its funding system. He stated he would be making applications to other communities also. He added that he was requesting less than 1% of the operating budget.

Deputy Mayor Pro Tem Hayden asked for the budget amount for the Flower Mound area.

Mr. King responded there was not an individual budget, but he did know the membership statistics.

Deputy Mayor Pro Tem Hayden asked what the organization would do if it did not receive funding from the Town.

Mr. King stated it would not keep the program from functioning, however the Girl Scouts wanted to become more engaged in the communities and they wanted to know how they could help.

Councilmember Lyda asked if Mr. King was asking for funding because the United Way would not be funding as much.

Mr. King stated the request was part of new strategies to raise funds.

Councilmember Dixon asked Mr. King to describe the anticipated partnership between the Girl Scouts and the Town.

Mr. King stated many of the troops met in churches and schools in Flower Mound. They looked forward to bringing forth ideas and to see what the common interests were.

Mr. Springer referred to the current criteria and the alternative policy for the requirement of an audit or comfort letter.

Mayor Pro Tem Filidoro supported the changes discussed at the recent retreat.

Deputy Mayor Pro Tem Hayden agreed and asked Mr. Springer if any further changes or revisions had been discussed.

Mr. Springer responded no. Right now the ceiling was at \$100,000.

Mayor Pro Tem Filidoro stated that if an organization had an audit, they would need to provide it to the Town, and if they did not, they could use the alternative method.

Mr. Springer stated that if the organization chose the alternative to an audit, the document would have to be signed by the Executive Director or the Board Chair.

The consensus was to leave the ceiling at \$100,000.

2. Discuss the Town's code enforcement program .

Matt Woods, Director of Environmental Services, gave the following presentation.

Discussion

Mayor Pro Tem Filidoro asked if the Town had the software that would send information back to Impact that a citation had been issued.

Mr. Woods stated the Town would need a software update for that, and it would have to be a decision package during the budget process.

Mayor Northern announced that Mr. Woods or his staff could make the presentation to **homeowners' associations, whether they were mandatory associations or non-mandatory.**

Deputy Mayor Pro Tem Hayden asked for the typical hours that staff members were out in the field.

Mr. Woods stated that staff worked from 8 am to 5 pm, Monday through Friday, and started the day by checking email and answering phone calls. They then proceeded to work in the field. Mr. Woods stated that one Code Enforcement Officer worked on the weekend, and it took a little over five hours to work a route to pick up illegal signs.

Deputy Mayor Pro Tem Hayden appreciated the Town educating the property owners, especially for first offenders. He asked about Sunday afternoons.

Mr. Woods stated there were many open house signs in the public right-of-way on Sundays. Staff started working Sundays about six months to a year ago.

Mayor Pro Tem Filidoro asked if the problem had fixed itself and if the community was doing better at compliance. He noted that a committee would be looking at the sign ordinance regarding open house signs in the near future.

Mr. Woods commented that not everyone had complied, however many had.

Town Manager Harlan Jefferson stated the problem signs on Saturday morning were garage sale signs. On Sunday the major activity was in the afternoon regarding open house signs. The realtors that were complying with the **Town's** ordinance had complained that the Town was not holding others to the same standard.

Mayor Pro Tem Filidoro asked about staff assignments to certain beats. He stated that last year staff and Council had talked about rotating the employees in the beats.

Mr. Woods responded that staff had been rotated in the past, but it had been a while since doing so. He added that they become familiar with the **homeowners'** associations and the residents.

Mike Zapata, Residential Property Standards Manager, commented that when they have staff training, they choose one beat to assess and all staff members attend the "field trip."

Mayor Northern asked if staff had seen an increase in repeat offenders.

Mr. Woods stated staff had seen more property maintenance issues in the recent economic times. He noted that they worked with Christian Community Action and churches to help people in extenuating circumstances.

Councilmember Lyda asked if the top 10 code enforcement issues were on the **Town's**

website.

Mr. Woods responded that they were on the website.

Councilmember Lyda suggested putting the open cases on the website to cut down on the number of calls.

Mayor Pro Tem Filidoro asked if staff kept track of whether properties were owned or rented.

Mr. Woods stated staff had no such records, however the **Town's** ordinance required that either the tenant or the owner was responsible. Staff notified both regarding violations.

Deputy Mayor Pro Tem Hayden asked for an explanation regarding the open house signs on Sunday.

Mr. Woods stated a realtor was allowed one off-premise sign and one on the subject property. Additionally, the off-premise sign had to be on private property, not on public property.

Mayor Northern stated many citizens had asked her about code enforcement. Some wanted to participate with code enforcement in looking at amended property standards. She stated she was interested in having a **Mayor's** Committee on Code Enforcement. She noted that Ron Caron was interested in chairing the Committee and would work with staff. She announced that citizens who were interested in the Committee could contact the Town **Secretary's** Office for an application.

E. ADJOURN WORK SESSION

Mayor Northern adjourned the work session at 7:03 p.m. on Thursday, June 17, 2010, and all were in favor.

TOWN OF FLOWER MOUND, TEXAS

MELISSA D. NORTHERN, MAYOR

ATTEST:

PAULA J. PASCHAL, TOWN SECRETARY

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