

**THE FLOWER MOUND PLANNING & ZONING COMMISSION MEETING HELD ON THE 12TH DAY OF OCTOBER 2020, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS, AT 6:30 PM**

The Planning & Zoning Commission met in a regular session with the following members present:

David Johnson	Chair
Brad Ruthrauff	Vice-Chair
Adam Schiestel	Commissioner, Place 2
Robert Rawson	Commissioner, Place 3
Philip Del Vecchio	Commissioner, Place 5
Donald Gilmore	Commissioner, Place 6
Tim Fink	Commissioner, Place 7
Robert Cox	Commissioner, Place 8
Janvier Werner	Commissioner, Place 9

Constituting a quorum with the following members absent:

None

*(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members, Places 1-7.)*

And the following members of Town staff present:

Alicia Kreh	Town Attorney
Lexin Murphy	Director of Planning Services
Robert Pegg	Assistant Director of Engineering
Poornima Kashyap	Principal Planner
LauriAnn Cash	Executive Assistant

**A. CALL REGULAR SESSION TO ORDER (Council Chambers): 6:30 P.M.**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. ELECTION OF OFFICERS**

1. Chair

Commissioner Ruthrauff nominated Commissioner Johnson to continue the role as Planning & Zoning Commission Chair. Commissioner Rawson seconded the nomination.

**Commission deliberation**

Commissioner Johnson withdrew his name from nomination. Commissioner Ruthrauff withdrew his nomination for Commissioner Johnson to continue the role as the Planning & Zoning Commission Chair. Commissioner Rawson removed his second.

Commissioner Johnson nominated Commissioner Ruthrauff for Chair. Commissioner Rawson seconded the motion.

**VOTE ON THE NOMINATION****AYES:** Schiestel, Rawson, Del Vecchio, Gilmore, Fink, Ruthrauff, Johnson**NAYS:** None**The nomination passed with a vote of 7 to 0.**

## 2. Vice-Chair

Commissioner Ruthrauff nominated Commissioner Rawson for Vice-Chair.  
Commissioner Johnson seconded the motion.

**VOTE ON THE NOMINATION****AYES:** Johnson, Ruthrauff, Fink, Gilmore, Del Vecchio, Rawson, Schiestel**NAYS:** None**The nomination passed with a vote of 7 to 0.**

*At 6:45 P.M. the Planning & Zoning Commission took a short recess.*

*At 6:51 P.M. the Planning & Zoning Commission resumed the Regular Meeting.*

**D. PUBLIC COMMENT**

Paul Stone, 4100 Broadway Avenue, Flower Mound

**E. FUTURE AGENDA ITEMS**

1. Commissioner Cox asked for an update regarding Specific Use Permits and uses. Lexin Murphy, Director of Planning Services, said that Town Council has elected to have a work session in November on the current list of uses within the Town's zoning ordinance and to look at additional uses that should be defined, where they should be allowed, or any restrictions placed on them.
2. Commissioner Johnson asked if there was any information for the October 15, 2020 joint work session with Town Council. Lexin Murphy, Director of Planning Services, said that there was a memo attached to the agenda packet that was posted for the meeting.
3. Chair Ruthrauff would like to look into signage for future developments under construction that would allow the public to know who to contact if there is an issue. Chair Ruthrauff suggested having a sign to include both the Town Staff and developer contact information.

**F. DIRECTOR'S REPORT**

1. Coordination of Calendars

**G. CONSENT ITEMS**

- 1. Consider approval of the minutes of the September 28, 2020, Planning and Zoning Commission Regular Session.**

**Commission Deliberation**

Commissioner Del Vecchio moved to approve the minutes of September 28, 2020. Vice-Chair Rawson seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Schiestel, Johnson, Del Vecchio, Gilmore, Fink, Rawson

**NAYS:** None

The motion to approve passed by a vote of 6 to 0.

**H. NON-DISCRETIONARY ITEMS**

- 2. Consider a request for a Replat (RP20-0001 – Southgate Commercial Northeast Tract) to add and abandon certain easements. The property is generally located north of Patriot Way and east of Gerault Road.**

**Staff Presentation**

Poornima Kashyap, Principal Planner

**Applicant Presentation**

Kiew Kam, Triangle Engineering; present for questions, no presentation

**Commission Deliberation**

Commissioner Johnson moved to approve RP20-0001 – Southgate Commercial Northeast Tract, as presented. Commissioner Schiestel seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Rawson, Fink, Gilmore, Del Vecchio, Johnson, Schiestel

**NAYS:** None

The motion to approve passed by a vote of 6 to 0.

- 3. Consider a request for a Site Plan (SP20-0002 – Southgate NEC, Lot 3) to develop one non-residential building. The property is generally located north of Patriot Way and east of Gerault Road.**

**Staff Presentation**

Poornima Kashyap, Principal Planner

**Applicant Presentation**

Kiew Kam, Triangle Engineering; present for questions, no presentation

**Commission Deliberation**

Commissioner Del Vecchio moved to approve SP20-0002 – Southgate NEC, Lot 3, as presented. Commissioner Schiestel seconded the motion.

**VOTE ON THE MOTION**

**AYES: Schiestel, Johnson, Del Vecchio, Gilmore, Fink, Rawson**

**NAYS: None**

**The motion to approve passed by a vote of 6 to 0.**

**I. ADJOURNMENT – REGULAR SESSION 7:29 P.M.**

***i. CALL TO ORDER – WORK SESSION: 7:30 P.M.***

- a. Discussion of LDR20-0004 – Nonconforming Uses
  - Staff Presentation: Lexin Murphy, Director of Planning Services

*The work session was closed at 8:31 P.M.*

**TOWN OF FLOWER MOUND, TEXAS**

Lexin Murphy, Director of Planning Services

**ATTEST:**

LauriAnn Cash, Executive Assistant