

THE FLOWER MOUND TOWN COUNCIL REGULAR MEETING; TOWN OF FLOWER MOUND FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT SPECIAL MEETING; AND CRIME CONTROL AND PREVENTION DISTRICT SPECIAL MEETING HELD ON THE 22ND DAY OF AUGUST 2022, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:00 P.M.

[Click here](#) for meeting video link (subject to change)

The Town Council met in a regular meeting with the following members present:

Derek France	Mayor
Sandeep Sharma	Mayor Pro Tem
Ann Martin	Deputy Mayor Pro Tem
Adam Schiestel	Councilmember Place 1
Brian Taylor	Councilmember Place 3
Jim Engel	Councilmember Place 4

constituting a quorum with the following members of the Town Staff participating:

Theresa Scott	Town Secretary
Bryn Meredith	Town Attorney
James W. Childers	Town Manager
Tommy Dalton	Assistant Town Manager
Tiffany Bruce	Assistant Town Manager/Town Engineer
Lexin Murphy	Director of Planning Services
Kay Wilkinson	Director of Budget Services
Chuck Jennings	Director of Parks and Recreation
Brian Waltenburg	Assistant Director of Engineering
Julie Taylor	Director of Treasury Operations

A. CALL MEETING TO ORDER

Mayor France called the regular meeting to order at 6:02 p.m.

B./C. INVOCATION/PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG

Mayor France gave the invocation and led the pledges.

D. PRESENTATIONS

1. International Drug Overdose Awareness Day Proclamation

Mayor France recited the Proclamation and presented it to Kathy O'Keefe, Winning the Fight.

2. Suicide Prevention Awareness Month Proclamation

Mayor France recited the Proclamation and presented it to Michelle Foster, CCBHC Outreach Coordinator.

3. Keep Flower Mound Beautiful (KFMB) Annual Update

This item was postponed to September 19, 2022, at the request of KFMB.

E. PUBLIC COMMENT

Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.

	Speaker names and address	Subject (as written on the form)
1.	Paul Stone, 1868 Meyerwood Ln	Historical Commission

F. ANNOUNCEMENTS

Deputy Mayor Pro Tem Martin announced having attended the *Just Once* presentation at the Flower Mound High School and she thanked Kathy O'Keefe for making that happen, and for sharing her personal experience.

Councilmember Engel announced the Citizen's Police Academy has a few openings, and he provided detailed information about that program. He also announced having participated in the Fire Academy and commented on his experiences there.

Councilmember Taylor offered a reminder about school being in session and to exercise caution in school zones and watch for buses.

Mayor France pointed out the importance of drug overdose awareness. He also announced there are sign on bonuses available for some Town positions.

Several Councilmembers extended welcome back remarks to Mayor Pro Tem Sharma. They also reported having attended the recent Fire Department banquet and extended appreciation for their work.

G. TOWN MANAGER'S REPORT

Mr. Childers provided an update on the following projects:

1. Capital improvement projects

Rheudasil Park reopening ribbon cutting will be Saturday, August 27, at 10am.

2. Economic Development projects

No discussion.

3. Operational updates

Staffing update.

H. FUTURE AGENDA ITEMS

No request for future agenda items.

I. COORDINATION OF CALENDARS

1. A special meeting is scheduled for Tuesday, September 13, and Thursday, September 15 at 6:00 p.m. for Board & Commission interviews
2. A regular meeting is scheduled for Monday, September 19, 2022

Mayor France confirmed that all Councilmembers plan to attend the above referenced meetings.

J. CONSENT ITEMS

1. Consider approval of the minutes from a regular meeting of the Town Council; Town of Flower Mound Fire Control, Prevention, and Emergency Medical Services District Special meeting; and Crime Control and Prevention District Special meeting on August 8, 2022.
2. Consider approval of the minutes from a work session of the Town Council; Town of Flower Mound Fire Control, Prevention, and Emergency Medical Services District Special meeting; and Crime Control and Prevention District Special meeting on August 18, 2022.
3. Consider approval of the Professional Services Agreement with Freese and Nichols, Inc., for the design services associated with the Gerault Park Improvements project, in the amount of \$51,580.00; and authorization for the Mayor to execute same on behalf of the Town.
4. Consider approval of the 2022 Lewisville Independent School District for Contract with the Town of Flower Mound for law enforcement services at all Marcus High School & Flower Mound High School Varsity and Jr. Varsity home games and authorize the Mayor to execute same on behalf of the Town.
5. Consider approval of a Service Agreement for Demand Response Transit Service with SPAN, Inc., in an amount not-to-exceed \$53,611.20, to provide transportation service for Town citizens who are age 65 or older and Town citizens with verifiable disabilities that prevent them from driving; and authorization for the Mayor to execute same on behalf of the Town.execute same on behalf of the Town.
6. Consider approval of a Professional Services Agreement with ECS Southwest, LLP to provide construction materials engineering and testing, for the Lopo Road Reconstruction and Wood Creek Circle Reconstruction project, in the amount of \$78,025.00; and authorization for the Mayor to execute same on behalf of the Town.
7. Consider approval of an ordinance adopting the 2022-2023 annual update to the River Walk Public Improvement District No. 1 (PID) Service and Assessment Plan (SAP) and Assessment Roll.

ORDINANCE NO. 40-22

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF FLOWER MOUND, TEXAS, APPROVING THE ANNUAL UPDATE OF THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL(S) FOR THE RIVERWALK PUBLIC IMPROVEMENT DISTRICT NO. 1 IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE §372.013 AS AMENDED; CONTAINING A CUMMULATIVE CLAUSE; CONTAINING A SAVINGS AND SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

8. Consider approval to increase the contract funding for additional grounds maintenance and landscape services performed by American Landscape.
9. Consider approval of a Construction Agreement with XIT Paving & Construction, Inc., for the 2022 Street Reconstruction project, in the amount of \$855,073.00; and authorization for the Mayor to execute same on behalf of the Town.
10. *This item moved from consent to regular.*

Mayor Pro Tem Sharma moved to approve by consent Items 1 – 9, as presented in the agenda caption. Councilmember Engel seconded the motion. Each item, as approved by consent, is restated above, and if applicable, the Ordinance or Resolution caption for each, for the record.

VOTE ON MOTION:*Motion passed***AYES: TAYLOR, SCHIESTEL, ENGEL, MARTIN, SHARMA****NAYS: NONE****K. REGULAR ITEMS**

10. Consider approval of a resolution establishing a Historical Commission Task Force.

There was Council discussion regarding:

- Resident requirement
- Applicability of Open Meetings Act
- Possibility of shorter duration (six months, one year, instead of two years)
- Interest in the comprehensive report being 1 year (and preferably before October)
- Historical Society transition

and Ms. Scott or Mr. Meredith responded to questions from Council regarding:

- Open Meetings Act regulations

Deputy Mayor Pro Tem Martin moved to approve establishing a Flower Mound Historical Commission Task Force, as written; however, with the exception of item D in that members shall be current resident citizens and qualified voters at the time of their appointment, and striking item N which states the Commission meetings shall be conducted in accordance with the Open Meetings Act; and changing the term of art from Commission to Task Force throughout the document. Councilmember Schiestel seconded the motion.

RESOLUTION NO. 09-22

A RESOLUTION ESTABLISHING THE HISTORICAL COMMISSION TASK FORCE OF THE TOWN OF FLOWER MOUND; DEFINING THE DUTIES AND TERMS OF THE HISTORICAL COMMISSION TASK FORCE; AND DECLARING AN EFFECTIVE DATE.

VOTE ON MOTION:*Motion passed***AYES: SHARMA, MARTIN, ENGEL, SCHIESTEL, TAYLOR****NAYS: NONE**

11. Public Hearing to consider an ordinance amending the Master Plan (MPA21-0010 - Parks and Trails Plan) by removing and replacing Section 5.0, "Parks and Trails Plan," and adopting the 2022 Trails and Bikeways Master Plan. (The Parks Board recommended approval by a vote of 7 to 0 at its June 2, 2022, meeting.) (The Transportation Commission

recommended approval by a vote of 6 to 0 at its June 14, 2022, meeting.) (PZ recommended approval by a vote of 6 to 0 at its June 27, 2022, meeting.) (The Town Council postponed this item to a date not certain by a vote of 4 to 0 at its July 18, 2022, meeting.)

Staff Presentation

Mr. Jennings provided background information regarding this item. He pointed out that staff and the consultant met several times and discussed the feedback from the last meeting and noted that several changes have been made to the plan that addressed the previous concerns.

Consultant Presentation

Leonard Hughes, Kendall Howard, Halff Associates

Ms. Howard gave a presentation identifying or noting:

- Key takeaways from the 7/18/22 meeting
 - Facility terminology (further classification)
 - Prioritization of corridors
 - Funding
- Overall recommendations map
- Prioritization criteria
- Project prioritization
- Multi-use trail priority segments
- All types - high priority segments
- Implementation
- Funding
- Town Master Plan summary document

and she, Mr. Childers, or Mr. Meredith responded to questions or comments from Council regarding:

- Prioritization list, and particularly as it relates to not tearing up existing sidewalks and to focus on new connections
- What type of flexibility exist to change the Master Plan in the future

There was Council discussion regarding:

- Acceptable to the plan overall
- Cost concerns

Mayor France opened the Public Hearing at 6:58 P.M.

The following individuals either spoke in support or opposition, or had questions / comments related to the item: *Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.*

Support: Comments/Questions	Opposition: Comments/Questions	Question(s)/Comments Only
Paul Stone, 1868 Meyerwood Ln	None	None

Mayor France closed the Public Hearing at 7:02 p.m.

Councilmember Schiestel moved to approve as presented. Mayor Pro Tem Sharma seconded the motion.

ORDINANCE NO. 41-22

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF FLOWER MOUND, TEXAS, AMENDING THE FLOWER MOUND 2001 MASTER PLAN BY AMENDING ORDINANCE NO. 24-01 IN PART, WHICH ADOPTED THE MASTER PLAN, BY REPEALING AND REPLACING SECTION 5.0, "PARKS AND TRAILS PLAN," AND ADOPTING THE 2022 TRAILS AND BIKEWAYS MASTER PLAN AS A COMPONENT OF THE MASTER PLAN; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION:

Motion passed

AYES: TAYLOR, SCHIESTEL, ENGEL, MARTIN, SHARMA

NAYS: NONE

Mayor France opened items 12, 13, and 14 at the same time.

12. Public Hearing to consider the proposed budget for the fiscal year beginning on October 1, 2022, and ending on September 30, 2023, including discuss and consider the tax rate and community support funding.

Staff Presentation

Ms. Wilkinson gave a presentation for all three items identifying or noting:

- Proposed budget purpose and process
- Budget timeline
- Timeline and next steps
- How Flower Mound compares (benchmark cities)
- 2022 debt service and tax rate
- Average tax bill over past 10 years
- Changes since proposed budget filed
- Compensation benefits
- General fund and utility fund revenues and expenditures
- Water/Wastewater rates and how Flower Mound compares
- Stormwater utility fund revenues and expenditures
- Stormwater rates
- Special revenue funds
- Crime Control & Prevention District budget
- Fire Control, Prevention & Emergency Medical Services District budget
- Capital improvement projects (streets, signals, street reconstruction, parks, water, stormwater, wastewater)
- Next steps

and she, or Mr. Waltenburg, responded to questions or comments from Council regarding:

- CIP projects and TIRZ funding

13. Public Hearing by the Town Council acting as the Board of Directors for the Town of Flower Mound Crime Control and Prevention District to consider the Flower Mound Crime Control and Prevention District proposed budget for the fiscal year beginning on October 1, 2022, and ending on September 30, 2023.

14. Public Hearing by the Town Council acting as the Board of Directors for the Town of Flower Mound Fire Control, Prevention, and Emergency Medical Services District to consider the Flower Mound Fire Control, Prevention, and Emergency Medical Services District proposed budget for the fiscal year beginning on October 1, 2022, and ending on September 30, 2023.

Mayor France opened the Public Hearing for items 12, 13, and 14 at 7:17 P.M.

The following individuals either spoke in support or opposition or had questions / comments related to the item: Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.

Support: Comments/Questions	Opposition: Comments/Questions	Question(s)/Comments Only
None	None	Brit Stock, 4005 Rothschild
		Paul Stone, 1868 Meyerwood

Mayor France closed the Public Hearing at 7:25 p.m.

Mayor France announced that there is no action to be taken by Council on these three items at this time.

15. Discuss and consider tax rate, budget, and Community Support Funding.

Ms. Wilkinson noted that Council direction is needed on:

- o Tax rate
- o Adaptive traffic signal upgrade
- o General fund – tax rate options

and she or Ms. Taylor responded to questions or comments from Council regarding:

- o Revenue calculations
- o Debt refinancing and associated savings
- o Concerns regarding the fund balance

There was Council discussion regarding:

- o Maintaining or reducing the tax rate
- o Not interested in using reserve funding

There was Council consensus to:

- o Maintain the current tax rate
- o Fund the adaptive traffic signal upgrade with the general fund balance, and TIRZ, if available

16. Consider a request for a Development Plan (DP21-0005 – Townlake Phase Five and Six) to develop a residential subdivision. The property is generally located south of Cross

Timbers Road and east of Scenic Drive. (PZ recommended approval by a vote of 5 to 0 at its August 15, 2022, meeting.)

Staff Presentation

Ms. Murphy gave a presentation identifying or noting:

- Land use and zoning
- Development plan
- Photographs of the site
- Development plan details
- Landscape plan
- Hardscape plan
- Open space exhibit

Councilmember Schiestel moved to approve as presented. Councilmember Engel seconded the motion.

VOTE ON MOTION:

Motion passed

AYES: TAYLOR, SCHIESTEL, ENGEL, MARTIN, SHARMA

NAYS: NONE

Mayor France opened items 17 and 18 at the same time.

17. Consider a request for a Site Plan (SP21-0008 – McIver Flower Mound) to develop an office, warehouse and distribution facility with an exception to the access management policy and criteria, regarding driveway spacing, contained in the Town's Engineering Design Criteria and Construction Standards adopted through Chapter 32 of the Code of Ordinances. The property is generally located north and west of Lakeside Parkway and Enterprise Road. (PZ recommended approval by a vote of 6 to 0 at its July 11, 2022, meeting.)

Staff Presentation

Ms. Murphy gave a presentation for items 17 and 18 identifying or noting:

- General and detailed location
- Land use and zoning
- Site plan
- Exception requests
- Site photos
- Site plan
- Landscape plan
- Elevations
- Tree survey

and she, or Mr. Meredith, responded to questions from Council regarding:

- Timing for the neighboring plat
- Slope area and impact
- Landscape plan

Applicant Presentation

Clay Cristy, 1903 Central Dr, Ste 401, Bedford

Mr. Cristy responded to questions from Council regarding:

- Slopes over 12%
- Tree protection
- Driveway exception

Councilmember Engel moved to approve as presented. Councilmember Taylor seconded the motion.

VOTE ON MOTION:

Motion passed

AYES: SHARMA, MARTIN, ENGEL, SCHIESTEL, TAYLOR

NAYS: NONE

18. Public Hearing to consider an application for a tree removal permit (TRP22-0010) for five (5) specimen trees on property proposed for development as McIver Flower Mound. The property is generally located south of Lakeside Parkway and west of Enterprise Road. (The Environmental Conservation Commission recommended approval for specimen trees #'s 106, 161, 172 and 198A and denial of specimen tree #188 by a vote of 4-2-0 at its July 5, 2022, meeting).

Mayor France opened the Public Hearing at 8:16 p.m. for item 18. No one spoke. Mayor France closed the Public Hearing at 8:16 p.m.

Deputy Mayor Pro Tem Martin moved to approve as presented and accomplishing mitigation through a combination of planting trees and paying the required fees as recommended by staff. Councilmember Engel seconded the motion.

VOTE ON MOTION:

Motion passed

AYES: TAYLOR, SCHIESTEL, ENGEL, MARTIN, SHARMA

NAYS: NONE

19. Public Hearing to consider an ordinance granting Specific Use Permit No. 480 (SUP22-0003 – Stay N' Play) to permit an amusement and recreation (indoors) facility. The property is generally located west of Yucca Drive and south of Churchill Drive. (P & Z recommended approval by a vote of 6 to 0 at its July 25, 2022, meeting.)

Staff Presentation

Ms. Murphy gave a presentation identifying or noting:

- General and detailed location
- Land use and zoning
- SUP site plan
- Approved elevations and landscape plan
- Proposed SUP Conditions

Applicant Presentation

Debra Porter

Ms. Porter gave a presentation identifying or noting:

- Business background information
- Neighboring tenant
- Stay N' Play offerings

- Birthday reservations info
- Craft N' Play session info
- Hours of operation
- Safety first

Mayor France opened the Public Hearing at 8:52 p.m. No one spoke. Mayor France closed the Public Hearing at 8:52 p.m.

Councilmember Martin moved to approve as presented, including expanding the hours from 8:00 a.m. to 8:00 p.m. Mayor Pro Tem Sharma seconded the motion.

ORDINANCE NO. 42-22

AN ORDINANCE OF THE TOWN OF FLOWER MOUND, TEXAS, AMENDING THE OFFICIAL ZONING MAP, EXHIBIT "A," OF SUBPART B, "LAND DEVELOPMENT REGULATIONS," OF THE CODE OF ORDINANCES OF THE TOWN OF FLOWER MOUND, TEXAS, BY APPROVING SPECIFIC USE PERMIT NO. 480 (SUP-480) FOR AN AMUSEMENT AND RECREATION (INDOORS) USE ON CERTAIN PROPERTY DESCRIBED AS 4.755 ACRES OF LAND AND BEING ALL OF LOT 1, BLOCK A OF THE PRAIRIE COMMONS ADDITION AND ZONED PLANNED DEVELOPMENT DISTRICT NO. 142 (PD-142) WITH RETAIL DISTRICT-2 AND OFFICE USES; PROVIDING THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION:

Motion passed

AYES: SHARMA, MARTIN, ENGEL, SCHESTEL, TAYLOR

NAYS: NONE

20. Public Hearing to consider an ordinance amending the zoning (Z22-0003- Radionov Estate) from Agricultural District (A) uses to Single-Family Estate District (SF-E) uses. The property is generally located west of Morriss Road and south of Hazy Meadows Lane. (PZ recommended approval by a vote of 6 to 0 at its August 15, 2022, meeting.)

Staff Presentation

Ms. Murphy gave a presentation identifying or noting:

- General and detailed location
- Land use and zoning
- Zoning exhibit
- Site photos

Mayor France opened the Public Hearing at 8:46 p.m. No one spoke. Mayor France closed the Public Hearing at 8:46 p.m.

Mayor Pro Tem Sharma moved to approve as presented. Councilmember Taylor seconded the motion.

ORDINANCE NO. 43-22

AN ORDINANCE OF THE TOWN OF FLOWER MOUND, TEXAS, AMENDING THE OFFICIAL ZONING MAP, EXHIBIT "A" OF SUBPART B, "LAND DEVELOPMENT REGULATIONS," OF THE FLOWER MOUND CODE BY CHANGING THE ZONING ON APPROXIMATELY 1.072 ACRES OF LAND SITUATED IN THE J. WATKINS SURVEY, ABSTRACT NO. 1324, FROM A AGRICULTURAL DISTRICT USES TO SF-E SINGLE FAMILY ESTATE DISTRICT USES IN ACCORDANCE WITH THE TOWN'S MASTER PLAN AND SPECIFIC REQUIREMENTS AND EXHIBITS INCORPORATED HEREIN; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION:*Motion passed***AYES: TAYLOR, SCHIESTEL, ENGEL, MARTIN, SHARMA****NAYS: NONE**

21. Consideration of a resolution and possible action to disapprove the Denton Central Appraisal District's 2023 annual budget.

Staff Presentation

Mr. Dalton provided background information regarding the item.

Council Discussion

There was Council discussion regarding:

- How it's not just DCAD operations that are problematic based on the consultant's report
- State legislature regulation and requirement challenges
- DCAD staffing issues
- How adopting the Resolution won't solve the problem
- Series of failures and lack of confidence in the leadership
- Consultant's report and associated response

RESOLUTION NO. 08-22

RESOLUTION OF THE TOWN OF FLOWER MOUND, A TEXAS HOME RULE MUNICIPALITY AND PARTICIPATING TAXING UNIT OF THE DENTON CENTRAL APPRAISAL DISTRICT ("DCAD"), CASTING A VOTE OF DISAPPROVAL OF THE DCAD 2023 BUDGET, AS APPROVED BY THE DCAD BOARD OF DIRECTORS; AND DECLARING AN EFFECTIVE DATE.

Mayor Pro Tem Sharma moved to approve as presented. Deputy Mayor Pro Tem Martin seconded the motion.

VOTE ON MOTION:*Motion passed***AYES: SHARMA, MARTIN, ENGEL, SCHIESTEL, TAYLOR****NAYS: NONE**

L. BOARDS/COMMISSIONS

Discuss and consider resignations, appointments, evaluations, reassignments, discipline, or dismissals for the following boards or commissions: Animal Services Board, Cultural Arts Commission, Environmental Conservation Commission, Parks Board, School Liaison Committee, SMARTGrowth Commission, Tax Increment Reinvestment Zone Number One (TIRZ #1), Transportation Commission, and Veterans Liaison Board.

No discussion.

M./N. CLOSED/OPEN MEETING

The Town Council convened into a closed meeting at 8:53 p.m. on August 22, 2022, pursuant to Texas Government Code Chapter 551, including, but not limited to, Sections 551.071, 551.072, 551.074, and 551.087 for consultation with attorney, and to discuss matters relating to real property, personnel, and economic development negotiations, and reconvened into an open meeting at 12:23 a.m. on August 23, 2022, no action was taken on the following items:

- a. Discuss and consider duties and responsibilities of Mayor Pro Tem and Deputy Mayor Pro Tem.
- b. Consultation with Attorney.
 1. 2006 Rule 11 agreement and dismissal, Cause No. 2005-20153-158 and Flower Mound Ranch Development Application
 2. Housing Discrimination Complaint
 3. La Estancia Investments, L.P., v. Town of Flower Mound
- c. Discuss and consider purchase, exchange, lease or value of real property for parks, public rights-of-way, and/or other municipal purposes and all matters incident and related thereto.
- d. Discuss and consider resignations, appointments, or evaluations for the following boards or commissions: Board of Adjustment/Oil & Gas Board of Appeals, Community Development Corporation, and Planning and Zoning Commission.
- e. Discuss and consider economic development incentives, including retail centers, corporate relocation/expansion/retention, hospitality projects, performance related to certain incentive agreements, and proposed Tax Increment Reinvestment Zone (TIRZ).

O. **ADJOURN REGULAR MEETING**

Mayor France adjourned the meeting at 12:23 a.m. on Tuesday, August 23, 2022, and all were in favor.

TOWN OF FLOWER MOUND, TEXAS

DEREK FRANCE, MAYOR

ATTEST:

THERESA SCOTT, TOWN SECRETARY