

THE FLOWER MOUND TOWN COUNCIL WORK SESSION; TOWN OF FLOWER MOUND FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT SPECIAL MEETING; AND CRIME CONTROL AND PREVENTION DISTRICT SPECIAL MEETING HELD ON THE 15TH DAY OF AUGUST, 2019, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:00 P.M.

[Click here](#) for meeting Video Link (subject to change)

The Town Council met in a work session with the following members present:

Sandeep Sharma	Mayor Pro Tem
Jim Pierson	Councilmember Place 1
Ben Bumgarner	Councilmember Place 3
Jim Engel	Councilmember Place 4

with the following members absent:

Steve Dixon	Mayor
Claudio Forest	Deputy Mayor Pro Tem

constituting a quorum with the following members of the Town Staff participating:

Theresa Scott	Town Secretary
Jimmy Stathatos	Town Manager
Debra Wallace	Deputy Town Manager/CFO
Tommy Dalton	Assistant Town Manager
Tiffany Bruce	Executive Director of Public Works
Kay Wilkinson	Budget Officer
Tammy Wilson	Exec Dir of Financial Services
JP Walton	Assistant to the Town Manager
Andrea Roy	Director of Economic Development

A. CALL WORK SESSION TO ORDER

Mayor Pro Tem Sharma called the work session to order at 6:00 p.m.

B./C. INVOCATION/PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG

Councilmember Pierson gave the invocation and Mayor Pro Tem Sharma led the pledges.

D. WORK SESSION ITEM

1. Hold a discussion and provide direction regarding the FY 2019-2020 Proposed Budget, including Community Support funding.

Ms. Wallace gave a presentation identifying or noting:

- What the proposed budget is intended to serve as

- Budget process
- Budget timeline
- Timeline and next steps
- How Flower Mound compares to benchmark cities (tax, debt rate, full time equivalent per capita, unassigned fund balance and financial policy)
- Financial goals
- 2019 debt service and tax rate
- Strategic goals
- Changes since proposed budget
- Cultural arts feasibility study
- Financial services global review RFP
- School crossing guards
- Compensation benefits
- Performance assessment, including a historical review
- General fund
- Utility fund
- Water/Wastewater rates and how Flower Mound compares to benchmark cities
- Stormwater utility fund
- Stormwater rates
- Special revenue funds
- Crime control and prevention district
- Fire control, prevention and emergency medical services budget
- Street projects, including associated ranking:
 - FM 2499 @ Waketon
 - Lakeside Parkway capacity
 - Garden Ridge through lane
 - Bruton Orand @ FM 1171 turn lane
 - Peters Colony roundabout
 - Sidewalk links
 - Rippy Road
 - FM 2499 @ FM 3040
 - Denton Creek Blvd. Bridge
 - Denton Creek Blvd.
 - Roadway amenities
 - Shiloh Rd
- ADA transition plan
- Impact fee update
- Signal Projects
 - FM 2499 at Chaparral
 - Garden Ridge at Forest Vista
 - Traffic detection rehab
- Street reconstruction projects
 - Blue Ridge Trail
 - Forest Vista Phase II
 - Colonial Drive Ph II
 - Edgefield Trail
- Facilities Projects
 - Gibson-Grant Log Cabin

- Parks Projects
 - 2019-20 playground replacements
 - Bakersfield Park
 - Canyon Falls Park
 - Hound Mound parking/restroom
 - Lightning detection replacements
 - Parks and trail amenities
 - Peters Colony Memorial Park
 - Pink Evening Primrose Bridge and Trail
 - Rheudasil Park Improvements
 - Trails Master Plan
- Water Projects
 - Water master plan
 - Impact fee update
 - Water system model update
 - Bruton Orand elevated storage tank chloramine system
 - Stonehill 10 MG Ground storage tank rehabilitation
 - Stonehill pump station discharge valve replacement
 - Stonecrest pump station Phase I – Auxiliary power
 - Denton Creek District reuse waterlines
 - High Road replacement Phase II
 - Denton Creek spine road 12 inch water line
 - Garden Ridge Blvd. Phase II
 - Morriss Road 20-inch (Forest Vista to Lake Bluff)
 - Timber Creek replacement Phase I
 - Morriss Road Phase II (Milford to Eaton)
 - Hillside connection
 - Utility asset management and utility replacement
 - Water system leak detection and repair
- Stormwater Utility Projects
 - Bakers Branch stabilization at 621 Somerset Dr
 - Creek bank stabilization at 1104 & 1108 Big Canyon Dr
 - McKamy Creek stabilization at 1900 Winding Creek Blvd
 - East Waketon Road drainage improvement
- Wastewater Projects, including associated cost for each:
 - Wastewater Master Plan
 - Impact fee update
 - Wastewater system model update
 - Southside pump upgrade
 - Lift station improvements and decommissioning Phase II
 - Timber Creek trunk line (Morriss Rd to Rawlings St)
 - Inflow – Infiltration evaluation and repair

Town Council recessed at 8:12 p.m. and reconvened at 8:19 p.m.

and she, Mr. Stathatos, Mr. Dalton, Mr. Walton, Ms. Bruce, Ms. Roy, or Mr. Greaser responded to the following questions from Council:

- Was a new electronic performance appraisal system implemented last year
- How many employees are on a Performance Improvement Plan (PIP)

- How are employee and department goals created
- Why is compensation packages separate
- How can all the projects be paid for without debt
- What's the criteria for putting a street or water project on the list for repairs
- Possibility of a cost benefit analysis to assess which projects should come forward
- What would be the savings for flushing versus injection
- How many gallons of water is used during flushing
- Is there any other type of chemical besides chlorine that could be used for water treatment
- What is the current pipe size on Morriss and when was the last time it was replaced and what is the outlook as to how long the new pipe will last
- How does the Town determine when park equipment needs to be replaced
- How much will it cost to maintain the proposed rest rooms at the Hound Mound
- How successful would the Town be in finding additional grants for road projects
- Clarification regarding the FM 2499 at FM 3040 and the scope of work and cost, and will there be an additional 3rd lane as part of that project
- How is "future funding" on the slides defined
- How does staff decide which items come forward in the proposed budget
- Clarification regarding the base budget
- Clarification regarding the general fund revenue table
- What was the 2018/19 proposed budget, including non-discretionary and decision package request
- Are there any additional revenue sources that could be looked at
- Where can the Town tighten our belt in the area of expenses
- In the last 36 months how much has been waived in impact and park fees
- Clarification regarding the total budget versus the base budget
- What would the impact be for lowering the tax rate by a quarter of a point, and whether or not it's feasible

There was Council discussion regarding:

- Benchmark cities and being in the middle is not winning
- Looking at ways to spread cost out and still maintain the safety and integrity of the system and perhaps push out a project to a future year
- Most of the debt is related to water lines and infrastructure and interest in consolidation and come up with a mechanism to issue one potential debt situation instead of issuing debt every year
- Interest in finding additional resources such as grant for road projects
- How all the things being talked about impact Flower Mound residents and does it makes sense to tie future projects to a bond election
- Observations for the numbers in the General Fund:
 - Expenses
 - Methodology used for determining remaining dollars in the fiscal year end projections
- Need to cap ourselves at what our budget was last year, particularly since revenues are up
- Possibility of lowering the tax rate by a quarter of a point

Ms. Wilkinson gave a presentation identifying or noting

- Community Support Funding
 - Eligibility criteria
 - Program administration
 - Interim report
 - Actuals
 - Application overview
 - Funding recommendations
 - Police Department funding recommendations
 - FY 19-20 request

and she, or Ms. Wallace, responded to the following questions from Council:

- For KFMB, was there a component in their funding for helping disabled veterans
- Clarification regarding Chisholm Trail organization, including what do they do and what was the issue with their reporting
- What is the rationale for an organization that asks for more funding
- Just because funding is requested by an organization it doesn't mean the Council has to give it

There was Council discussion regarding:

- Possibility of keeping the overall amount distributed last year the same for this year

There was Council direction and general consensus as follows:

- A request for staff to look at opportunities in the budget for reductions, which would include preparation and presentation of a list of items and options for possible cuts, such as in the area of equipment and if it would be more cost effective to rent the same equipment
- Council members will also send a list of their recommendations to staff for possible cuts
- For Community Support Funding:
 - For the agencies incorporated into the town departments, to proceed with the department's recommendations
 - Go forward with the reimbursement option
 - keep the overall FY 18-19 budget amount as a baseline and divide that amount amongst the applicants; however:
 - Remove Chisholm Trail and add funding for CCA based on their previous year request (\$17,000 instead of the \$20,000 requested) and indicated as follows:

Organizations	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	
Social Service Organizations Incorporated in Department Budgets							
Children's Advocacy Center	27,500	29,000	28,776	28,780	35,669	35,000	Police
Communities in Schools of North Texas	12,500	13,000	13,000	13,000	15,000	7,240	Police
Denton County Friends of the Family	17,500	17,500	17,500	17,500	20,000	8,750	Police
Humane Tomorrow	15,000	15,000	15,000	15,000	15,000	15,000	Animal Services
Keep Flower Mound Beautiful	7,500	8,750	8,000	7,565	6,000	6,000	Environmental Services
Winning the Fight	4,880	15,000	17,000	17,000	-	-	Police
Youth and Family Counseling	45,000	45,000	50,000	50,000	50,000	25,000	Police
Sub-Total	129,880	143,250	149,276	148,845	141,669	96,990	
Cultural Arts							
The Actors Conservatory Theatre	2,000	2,000	2,000	2,000	3,185	2,000	
Flower Mound Community Orchestra	19,000	19,000	19,000	19,000	19,000	19,000	
Lewisville Lake Symphony	3,000	3,000	3,000	3,000	3,500	3,000	
Theatre FMPAT	12,000	12,000	12,000	12,000	12,000	12,000	
Voices of Flower Mound	4,500	5,000	5,000	5,000	5,000	5,000	
Sub-Total	40,500	41,000	41,000	41,000	42,685	41,000	
Social Services/Volunteerism							
Boys and Girls Clubs of North Central Texas	1,500	1,500	1,000	1,000	-	-	
Camp Summit	5,000	5,000	5,000	5,000	6,000	5,000	
CASA of Denton County, Inc.	4,500	4,500	4,500	4,500	5,000	4,500	
Chisholm Trail RSVP	10,000	10,000	10,000	10,000	10,000	-	
Christian Community Action (CCA)	17,000	17,000	17,000	-	20,000	17,000	
Denton County MHMR	5,000	5,000	5,000	5,000	5,000	5,000	
Journey to Dream	-	5,000	7,500	7,500	15,000	7,500	
PediPlace	25,000	25,000	25,000	25,000	30,000	25,000	
SPAN, Inc. (formerly Meals on Wheels)	5,000	5,000	4,000	4,000	5,000	4,000	
Special Abilities of North Texas	10,000	10,000	-	-	-	-	
Sub-Total	83,000	88,000	79,000	62,000	96,000	68,000	

E. ADJOURN WORK SESSION

Mayor Pro Tem Sharma adjourned the work session at 9:35 p.m. on Thursday, August 15, 2019, and all were in favor.

TOWN OF FLOWER MOUND, TEXAS



SANDEEP SHARMA, MAYOR PRO TEM

ATTEST:

Theresa Scott

THERESA SCOTT, TOWN SECRETARY