

**THE FLOWER MOUND PLANNING & ZONING COMMISSION MEETING HELD ON THE 14TH DAY OF DECEMBER 2020, VIA VIRTUAL MEETING (VIDEO CONFERENCE), DUE TO THE COVID-19 PANDEMIC, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS, AT 6:30 PM**

The Planning & Zoning Commission met in a regular session via video conference with the following members present:

Brad Ruthrauff	Chair
Robert Rawson	Vice-Chair
Adam Schiestel	Commissioner, Place 2
David Johnson	Commissioner, Place 4
Philip Del Vecchio	Commissioner, Place 5
Donald Gilmore	Commissioner, Place 6
Tim Fink	Commissioner, Place 7
Janvier Werner	Commissioner, Place 9

Constituting a quorum with the following members absent:

Robert Cox	Commissioner, Place 8
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*(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members, Places 1-7.)*

And the following members of Town staff present:

Alicia Kreh	Town Attorney
Tommy Dalton	Assistant Town Manager
Lexin Murphy	Director of Planning Services
Robert Pegg	Assistant Director of Engineering
Claire Barnes	Planner
LauriAnn Cash	Executive Assistant

**A. CALL REGULAR SESSION TO ORDER (Council Chambers): 6:30 P.M.**

**B. INVOCATION**

**C. PUBLIC COMMENT**

None

**D. FUTURE AGENDA ITEMS**

None

**E. DIRECTOR'S REPORT**

1. Development Updates
2. Town Council Work Session on Permitted Uses (<https://flowermoundtx.swagit.com/play/11192020-818>)

**F. CONSENT ITEMS**

- 1. Consider approval of the minutes of the November 9, 2020, Planning and Zoning Commission Regular Session.**

**Commission Deliberation**

Commissioner Schiestel moved to approve Consent Item 1 as presented. Commissioner Johnson seconded the motion.

**VOTE ON THE MOTION**

**AYES: Schiestel, Johnson, Del Vecchio, Rawson, Gilmore, Fink**

**NAYS: None**

**The motion to approve passed by a vote of 6 to 0.**

**G. REGULAR ITEMS**

- 2. Consider a request for a Site Plan (SP20-0013 – Argyle ISD Administration Building) to develop a school administration building with an exception to Section IV, Storm Water Improvements, regarding use of an open channel storm sewer, contained in the Town’s Engineering Design Criteria and Constructions Standards adopted through Chapter 32 of the Code of Ordinances. The property is generally located east of Canyon Falls Drive and north of Denton Creek Boulevard.**

**Staff Presentation**

Claire Barnes, Planner

**Applicant Presentation**

Jeff Koehn, Argyle ISD; present for questions, no presentation  
Steve Hafer, Huckabee, Inc.; present for questions, no presentation  
Joshua Cogburn, Huckabee, Inc.; present for questions, no presentation  
Ron Ramirez, Pacheco Koch; present for questions, no presentation  
Walter Sargent, Pacheco Koch; present for questions, no presentation

**Commission Deliberation**

Vice-Chair Rawson moved to recommend approval of SP20-0013 – Argyle ISD Administration Building, as presented, and with the condition that the open channel storm sewer be closed with any future development on the site. Commissioner Johnson seconded the motion.

**VOTE ON THE MOTION**

**AYES: Fink, Gilmore, Rawson, Del Vecchio, Johnson, Schiestel**

**NAYS: None**

**The motion to approve passed by a vote of 6 to 0.**

3. **Public Hearing to consider an ordinance amending the Town's Code of Ordinances (LDR20-0005 – Development Fees) by adding section 32-4 requiring permits and permit fees for site development construction, by amending various portions of Chapter 78, "Administration," to add a new section 78-2 regarding inactive projects, to repeal section 78-124 in its entirety, and to add a new article VII regarding amendments to approved plans; an by amending Appendix A entitled "fee schedule," to amend various fees related to land development within the town.**

**Staff Presentation**

Tommy Dalton, Assistant Town Manager

**Spoke in Favor:**

None

**Spoke in Opposition:**

None

**Commission Deliberation**

Commissioner Schiestel moved to recommend approval of LDR20-0005 – Development Fees, as presented. Commissioner Gilmore seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Schiestel, Del Vecchio, Rawson, Gilmore, Fink

**NAYS:** Johnson

The motion to approve passed by a vote of 5 to 1.

H. **ADJOURNMENT – REGULAR SESSION 7:57 P.M.**

**TOWN OF FLOWER MOUND, TEXAS**

Lexin Murphy, Director of Planning Services

**ATTEST:**

LauriAnn Cash, Executive Assistant