

AGENDA

**TOWN OF FLOWER MOUND
TRANSPORTATION COMMISSION MEETING**

NOVEMBER 13, 2018

**FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS**

6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE ONLINE
WWW.FLOWER-MOUND.COM/AGENDACENTER

A. CALL REGULAR MEETING TO ORDER – 6:30 PM

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

The purpose of this item is to allow the public an opportunity to address the Transportation Commission on issues that are not the subject on this agenda.

To address the Commission fill out a comment form, available in the Town Hall Council Chambers on the night of the meeting, and turn it in to the Administrative Assistant prior to 6:20 p.m. Speakers are limited to 3 minutes, however this can be adjusted by the Chairman.

D. TRAFFIC ENGINEER REPORT

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Annual Boards and Commissions Training – November 29, 2018
- Future Transportation Commission meeting dates

E. CONSENT AGENDA – Consent Items

This agenda consists of non-controversial or "housekeeping" items and may be approved with a single motion. A member of the Transportation Commission may request an item(s) be withdrawn from the consent agenda and moved to regular agenda for discussion by making such request prior to a motion and vote on the Consent Agenda.

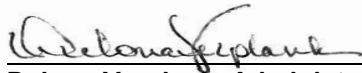
1. Consider approval of minutes from the regular meeting of the Transportation Commission held on October 9, 2018.

F. WORK SESSION ITEMS

2. Discussion regarding Smart Cities.
3. Update regarding Transportation Commission Airbag Recall Efforts.
4. Discussion regarding locations and schedule of the evaluation of Long Prairie (FM 2499) turn lanes.

G. ADJOURNMENT

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: November 8, 2018 at 11:30 AM, at least 72 hours prior to the scheduled time of said meeting.



Delona Verplank, Administrative Assistant

The Flower Mound Town Hall and Council Chambers are wheelchair accessible. Requests for accommodations or interpretive services must be made at least 48 hours prior to this meeting by contacting Delona Verplank at 972-874-6317. Reasonable accommodations will be made to assist your needs.



TRANSPORTATION COMMISSION AGENDA ITEM NO. 1

CONSENT ITEM

DATE: November 13, 2018

FROM: Matthew J. Hotelling, P.E., PTOE, Traffic Engineer

ITEM: Consider approval of the minutes from the regular meeting of the Transportation Commission held on October 9, 2018.

BACKGROUND INFORMATION: This agenda item is to consider approval of the minutes from the October 9, 2018 regular meeting of the Transportation Commission.

CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Draft minutes from the October 9, 2018 regular meeting of the Transportation Commission.

RECOMMENDATION: Move to approve as presented in the agenda caption.

THE FLOWER MOUND TRANSPORTATION COMMISSION REGULAR MEETING HELD ON THE 9TH DAY OF OCTOBER, 2018 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Transportation Commission met in regular session with the following members present:

Drew Larson	Commissioner, Place 1
Robert Caput	Commissioner, Place 2
Ron Hogue	Commissioner, Place 3
Ed Horne	Commissioner, Place 4
Donald Gilmore	Commissioner, Place 5
Chris Reed	Commissioner, Place 6
Thomas Walker	Commissioner, Place 7
Adam Schiestel	Commissioner, Place 8

Constituting a quorum with the following members absent:

Justin Thomason	Commissioner, Place 9
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(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members; Places 1-7.)

With the following members of the Town Staff participating:

Matthew Hotelling	Traffic Engineer
Delona Verplank	Administrative Assistant

A. CALL TO ORDER - REGULAR SESSION – 6:30 P.M.

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

None

D. COMMISSION MEMBER INTRODUCTIONS

Drew Larson – Place 1 – was appointed to the Transportation Commission in 2017.

Robert Caput – Place 2 – has served on the Transportation Commission since 2014.

Ron Hogue – Place 3 – has served on the Transportation Commission since 2014.

Ed Horne – Place 4 – was appointed to the Transportation Commission in 2017.

Don Gilmore – Place 5 – has served on the Transportation Commission since 2013.

Chris Reed – Place 6 – has served on the Transportation Commission since 2012.

Thomas Walker – Place 7 – has served on the Transportation Commission since 2008.

Adam Schiestel – Alternate Place 8 – has just been appointed to the Transportation Commission; this is the first year of his first term.

E. ELECTIONS

i) Chair

Commissioner Gilmore nominated Commissioner Walker for Chair. Commissioner Hogue seconded the nomination.

VOTE ON THE NOMINATION

Nomination passed

AYES: Caput, Horne, Reed, Walker, Larson, Hogue, Gilmore

NAYES: None

ii) Vice Chair

Commissioner Hogue nominated Commissioner Gilmore for Vice Chair. Commissioner Caput seconded the nomination.

VOTE ON THE NOMINATION

Nomination passed

AYES: Gilmore, Hogue, Larson, Reed, Horne, Caput

NAYES: None

F. TRAFFIC ENGINEER REPORT

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Transportation Commission Orientation
- Annual Boards and Commissions Banquet – October 29, 2018
- Annual Boards and Commissions Training/Orientation – November 29, 2018
- Future Transportation Commission meeting dates

G. CONSENT ITEMS

1. Consider approval of minutes from the regular meeting of the Transportation Commission held on August 14, 2018.

Commissioner Reed made a motion to approve the August 14, 2018 minutes as presented. Commissioner Larson seconded the motion.

VOTE ON THE MOTION

Motion passed

AYES: Caput, Horne, Reed, Larson, Hogue, Gilmore

NAYS: None

H. ADJOURNMENT – 7:15 P.M.

TOWN OF FLOWER MOUND
TRANSPORTATION COMMISSION

Thomas Walker, Chairman

ATTEST:

Delona Verplank, Administrative Assistant



TRANSPORTATION COMMISSION AGENDA ITEM NO. 2

WORK SESSION ITEM

DATE: November 13, 2018

FROM: Matthew J. Hotelling, P.E., PTOE, ADAC, Traffic Engineer

ITEM: Discussion regarding Smart Cities.

BACKGROUND INFORMATION: This item will be a discussion topic of Smart Cities. The chairman will lead the discussion on Smart Cities and introduce the topic to the Commission. Smart Cities is the idea of using different forms of electronic data to drive changes to manage assets and increase efficiencies. For the transportation side of Smart Cities there's a growing opportunity for cities and towns to leverage technology beyond the traditional boundaries. The capability to use this technology to reduce costs, improve town services and the quality of life for their residents. Smart Cities transportation solutions go beyond traffic management. It is about designing systems that improve safety and mobility for everyone in our evolving urban environments, from commercial drivers to cyclists and pedestrians.

ALTERNATIVES/OPTIONS: N/A.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

None

RECOMMENDATION: No action is required. This item is for discussion and information only.



TRANSPORTATION COMMISSION AGENDA ITEM NO. 3

WORK SESSION ITEM

DATE: November 13, 2018

FROM: Matthew J. Hotelling, P.E., PTOE, ADAC, Traffic Engineer

ITEM: Update regarding Transportation Commission Airbag Recall Efforts

BACKGROUND INFORMATION: This item will be an update items regarding the Transportation Commission's (TRC) efforts to spread the word regarding the Takata Airbag Recall partnership. Back in January of 2018, the Transportation Commission recommended to Town Council that the Town become a partner with the Takata Airbag Recall effort in order to spread the word regarding the free airbag replacement for those vehicles that are known to have defective air bags. As part of this agenda item, the TRC formed a subcommittee to brainstorm ideas on how to get the word out to the citizens of Flower Mound. The subcommittee was made up of 3 members of the Transportation Commission and one staff member. The subcommittee is led by Vice Chair Gilmore. This subcommittee come up with a list of items for each of the subcommittee members to do as an outreach item. That list can be found in attachment 1.

Following the TRC recommendation to become a partner with the Airbag Recall Coalition, the item was brought forward to the Town Council for their resolution and support. This item was brought forward at the March 19, 2018, Town Council meeting. This item was supported by the Town Council and a copy of the resolution can be found as part of attachment 2.

One items on the list of action items was to work with the local newspaper to publish an article regarding the airbag recall. The following link is to that article. https://starlocalmedia.com/theleader/news/flower-mound-joins-effort-to-raise-awareness-for-defective-airbags/article_9bd7227c-2c8c-11e8-944c-277d829b9eaa.html.

ALTERNATIVES/OPTIONS: N/A.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. List of Airbag Recall action items
2. Council resolution

RECOMMENDATION: No action is required. This item is for discussion and information only.

List of items for the Airbag Recall activities

1. Town Council meeting/Resolution
2. Contact Flower Mound Staff
3. Contact Boy Scout Troops
4. Promotion on the Town's website
5. Flyer in the Water Bill
6. FMTV
7. Send Information to the HOA's
8. Town Events
9. Library
10. Town Hall and CAC
11. Notify Local Newspaper
12. Couple with Child Seat Inspection
13. LISD/SRO
14. Other ideas

TOWN OF FLOWER MOUND, TEXAS**RESOLUTION NO. 07-18****A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FLOWER MOUND, TEXAS, BECOMING A PARTNER WITH THE NORTH TEXAS AIRBAG RECALL COALITION.**

WHEREAS, in the United States, tens of millions of vehicles from 19 vehicle manufacturers, including Acura, Audi, BMW, Ferrari, Fiat Chrysler, Ford/Lincoln, General Motors, Honda, Jaguar/Land Rover, Mazda, Mercedes-Benz, Mitsubishi, Nissan, Subaru, Tesla, Toyota and Volkswagen (VW), McLaren and Karma/Fisker contain unrepaired defective airbag inflators that are subject to a safety recall due to a defect that may cause the inflator to explode and cause serious injury or death, and

WHEREAS, owners of the 2001 and 2002 Honda Civic and Accord, the 2002 and 2003 Acura TL, the 2002 Honda Odyssey and CR-V and the 2003 Acura CL and Honda Pilot can face a 50% chance or higher of their vehicles' airbag exploding upon deployment and are advised to stop driving these vehicles until defective airbag inflators have been repaired, and

WHEREAS, owners of certain Ford Rangers and Mazda B-Series trucks also face a high risk of their vehicles' airbag exploding in the event of a crash and are advised to stop driving these vehicles until the defective airbag inflators have been repaired, and

WHEREAS, it is critical for residents to not ignore recall notices as at least 15 people in the United States have been killed, 2 in Texas, by defective airbag inflators and more than 220 Americans have suffered injuries, such as vision loss or broken bones, and

WHEREAS, all residents that may have a vehicle affected by this recall are encouraged to visit www.AirbagRecall.com or download the AirbagRecall app using the vehicle identification number (VIN) or license plate number; or www.NHTSA.gov/recalls to look up their VIN number to learn if their car, truck, or van has a defective airbag inflator, and

WHEREAS, a resident's vehicle may be affected by the recall, we urge them to contact their nearest dealership for a free airbag repair, and

WHEREAS, on January 9, 2018, the Transportation Commission of the Town of Flower Mound has recommended that the Town become a partner with the North Texas Airbag Coalition to help spread the word about the recall, and

WHEREAS, the Town Council also desires to become a partner with the North Texas Airbag Recall Coalition.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF FLOWER MOUND, TEXAS, THAT:

RESOLUTION NO. 07-18

SECTION 1

The Town of Flower Mound agrees to become a partner with the North Texas Airbag Coalition to assist with informing the public about the vehicle airbag recall and the associated dangers, and to communicate this message will endeavor to spread the word throughout the community in as many ways as possible including but not limited to: making social media posts; posting of recall materials at Town Hall, Library and the Community Activity Center; advertisement on FMTV; outreach to Boy and Girl Scout Troops as a possible safety project; outreach to Homeowners Associations; posting on the Town's website; outreach to School Resource Officers at both Marcus and Flower Mound High Schools; outreach to Local Newspapers to encourage to write an article on the recall; outreach to all Town employees through email; and outreach at Town Events.

SECTION 2

This Resolution shall take effect immediately upon its passage by the Town Council of the Town of Flower Mound, Texas.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF FLOWER MOUND, TEXAS, BY A VOTE OF 5 TO 0, ON THIS THE 19th DAY OF MARCH, 2018.

APPROVED:

Thomas E. Hayden

Thomas E. Hayden, MAYOR

ATTEST:


Theresa Scott

Theresa Scott, TOWN SECRETARY



TRANSPORTATION COMMISSION AGENDA ITEM NO. 4

WORK SESSION ITEM

DATE: November 13, 2018

FROM: Matthew J. Hotelling, P.E., PTOE, ADAC, Traffic Engineer

ITEM: **Discussion regarding locations and schedule of the evaluation of Long Prairie (FM 2499) turn lanes**

BACKGROUND INFORMATION: This item is a discussion item regarding the location of the various intersections located along Long Prairie Road (FM 2499). Staff will request feedback from the Transportation Commission (TRC) as to which locations they feel are a priority to evaluate. A number of locations already have deceleration lanes or would qualify for a turn lane as part of our current Access Management Policy (AMP) guidelines. Locations that need to be evaluated strictly based on the volume of turning movements is the other criteria in the AMP that needs to be evaluated. Due to the large number of locations, staff will be seeking volunteers to count locations. As the TRC may recall, this item is one that the Council has asked the TRC to look at and provide a recommendation.

ALTERNATIVES/OPTIONS: N/A.

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. List of Intersection Locations

RECOMMENDATION: No action is required. This item is for discussion and information only.

List of intersection along Long Prairie (FM 2499)

Intersection Name	Has Decel Lane	Meet Access Policy without traffic counts	Planned	TIA	Constraints
Enterprise	No	No			
Gerault	Yes	Yes			
Southgate Dev	Yes	Yes			
Silveron/Lakeside Village	Yes	Yes			
Home Depot Driveway	Yes	Yes			
7-11 Driveway	No	No			
Lakeside	SB -Yes, NB - No	Yes	NB		
Moviehouse Driveway	No	No		No	
Fountain Park South	No	No			
Spinks/Fountain Park	SB -Yes, NB - No	Yes	with DEV		
Jerry's Car Wash	No	No			
Surrey	No	No			Yes
Rembert	No	No			
Aberdeen	No	Yes	with DEV for NB		SB - Yes
Lake Flower	No	SB - No, NB - Yes if Commercial	with DEV for NB		SB - Yes
Sherri	No	No			
Northshore	No	No			
Anamia Shopping Center	Yes	Yes			
Chili's Driveway	Yes	Yes			
Chic Fil A Driveway	No	No			
FM 3040	Yes	Yes			
Exxon Driveway	Partial	No			
McDonalds Driveway	Yes	No			
Tom Thumb Driveway	No	No			
Walmart Driveways	No	No			
Wendy's Driveway	No	No			
Kwik Kar Driveway	No	No			
Forest Vista	No	Yes			
Creekwood Christian Church	No	No			
IHOP Driveway	Yes	No			
Chaparral	NB - Yes, SB - No	SB - No, NB -Yes			
Fish City Grill Driveway	No	No			
Misty Glen	No	No			
Calloways Driveway	No	No			
Firewheel	SB -Yes, NB - No	Yes			NB - Yes
Commercial Property (east) n/o Firewheel	No	No			

Bob White	No	No			
Commercial Property (west) n/o Firewheel	No	Only at median openings			
Sagebrush	No	Yes			
Shell Driveway	No	No			
Commercial Property (east) n/o Sagebrush	Mostly No	Only at median openings			
Commercial Property (west) n/o Sagebrush	No	Only at median openings			
Churchill	No	Yes			
Commercial Property (east) n/o Churchill	No	No			
Commercial Property (west) n/o Churchill	Only Kroger	No			
FM 1171	Yes	Yes			Short NB
Chevron Driveway	No	No			
Market Street	No	SB - Yes, NB - No			
Commercial Property (west) n/o Market St	3/4 Yes 1/4 No	Only south Drive - no			
Riverwalk Street	Yes	Accordance with TIA		Yes	
Windsor/Central Pakr	Yes	Yes			
Hospital Driveways	Yes	Yes			
Windsor Center	No	No			
Windsor Ridges	Yes	No			
West Windsor	Yes	Yes			
Pecan	No	no			
Rippy	Yes	Yes			
Corporate Cir/Dr	No	Only at median openings			
Northpointe	1/2 Yes, 1/2 No	Only at median openings			
College	NB - Yes, SB - No	Yes	SB with DEV		
Apartments n/o College	No	No			
Waketon	No	Yes			
Valley Creek Church	1/2 Yes, 1/2 No	Only at median openings			
Robertson's Creek Driveway	SB -Yes, NB - No	Yes			
Dixon	Yes	Yes			
Commercial Property (east) n/o Dixon	2/3 - Yes, 1/3 No	Only at median openings			
Commercial Property (west) n/o	No	Only at median openings			
FM 407	Yes	Yes	NB to be longer		