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**THE TOWN OF FLOWER MOUND PARKS BOARD REGULAR MEETING HELD ON THE 1<sup>ST</sup> DAY OF NOVEMBER 2018, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.**

The Parks Board met in a regular session with the following members present:

Gloria Jones	Place 1 – Chair
Allen Pichon	Place 2
Teresa Thomason	Place 3 – Vice Chair
Rick Kenyon	Place 4
Jodi Seay	Place 5
Mark Mayer	Place 6
Ike Winfield	Place 7
Andrew Cummings	Place 8 – Alternate
Jennifer Romaszewski	Place 9 – Alternate
Dale Olson	Place 10 – Alternate

The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Clayton Litton	Parks Superintendent
Kari Biddix	Park Development Manager
John Habern	Park, Trails and Landscape Specialist
Mark Long	Recreation Superintendent
Michael Davenport	CAC Manager
Matt Chutchian	Athletics Supervisor
Debra Wallace	Deputy Town Manager/CFO
Tommy Dalton	Assistant Town Manager
JP Walton	Assistant to the Town Manager
Jade Olson	Administrative Secretary

- A. CALL REGULAR MEETING TO ORDER – 6:30 P.M.**
- B. INVOCATION – Grace Sherrill**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG**
- D. PUBLIC COMMENTS**  
  
N/A
- E. DIRECTOR’S REPORT**

**Chuck Jennings, Director of Parks and Recreation** reported the following:

- Our department took home three awards during the recent Texas Recreation and Park Society (TRAPS) North Region conference in Rockwall. Each year, the TRAPS North Region recognizes and honors Parks and Recreation departments across North Texas. Flower Mound Parks and Recreation was recognized with the following awards:
  - Recreation Facility Design Excellence Aware – Twin Coves Park

- Park Professional of the Year – Gary Sims (Flower Mound’s Executive Director of Community Services, now retire)
- Promotional Award – Independence Fest
- Aging park signs were replaced at Lawson Park, Spring Meadow Park, and Prairie Creek Park.
- Plants were removed at Town Hall and installed in the monument sign flower bed on 1171 and Kirkpatrick Lane, along Lake Forest and at Heritage Park.
- The Hound Mound was over seeded with rye grass and it has already started to grow. This will help protect the Bermuda grass from damage while it is dormant.
- Environmental Services’ Arbor Day celebration will be on Saturday, November 3 from 9 a.m. to noon at Green Acres Farm Memorial Park. There will be tree giveaways, an “Ask the Arborist” Q&A session, along with a tree planting and mulch demonstration at 11:15 a.m. This is also the perfect way to celebrate the 25<sup>th</sup> consecutive year Flower Mound was recognized as a Tree City USA community.
- ArtParty 2018, Friday, November 2, 5-7 p.m. The ArtParty will feature art exhibits, musical performances, and art demonstrations. A sneak preview of the Heritage Park nature trail bronze animal sculptures will be on display. Food will be available for purchase from the Easy Slider Food Truck.
- A Professional Services agreement with Kimley-Horn and Associates is on the next Town Council agenda to provide design, surveying, and construction documents for Bakersfield Park restrooms and walkway.

**Mark Long, Recreation Superintendent** reported the following:

- There are three Veteran’s Day events coming up over the next week:
  - Veteran’s Day Ceremony will take place this Sunday, November 4 at Flower Mound High School from 1 p.m. to 2 p.m. The event will include hot dogs from the Summit Club, military vehicles on display, proclamation by Council Member Kevin Bryant, Keynote speaker retired Marine Corps Lt. Col. Mark Roy, and Service Flag Review Parade with FMHS ROTC, local Boy Scouts, and local Girl Scouts
  - Veteran’s Relay will be held next Friday, November 9. The event will start at the CAC and runners will carry a flag on a course throughout the Town. A small reception will take place shortly after the event at the CAC.
  - On Friday, November 9, the Flower Mound SIMS will honor Veterans with the annual Veteran’s Day Lunch. There will be a patriotic musical program by Rhonda Medina.
- The SIM program held its annual Arts and Craft Fair last Saturday. The fair had 50 vendors and over 600 visitors attended. The SIM Advisory Board rose over \$2,000.00 through the sale of raffle tickets, concessions, and baked goods.
- The SIM’s Thanksgiving Luncheon takes place on November 15 and 16. The event is so large they have added an additional date. SIM will be collecting non-perishable food items for the CCA Food Pantry during the lunch.
- All associations and Town run leagues have been adversely affected by the wet conditions. Currently all associations are playing make-up games throughout the week.
- FMYSA will host the 12<sup>th</sup> Annual Toy Tournament November 10 – 11 at Bakersfield Park. The associations will be collecting toys for the 94.9 KLTY Christmas Wish Program run by a Flower Mound association.

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- Registration for the winter basketball leagues is currently being accepted online and in person through November 18. The league will start on Sunday, December 2.
  - The Dorothy's Dash 5K and Kids K will take place on Saturday, November at Flower Mound High School. Registration will be accepted through the day of the race. Net proceeds will benefit the Texas Chapter of MS Society in Dorothy Walkup's honor.
  - The Christmas Parade of Lights and Tree Lighting will be held on December 8 at Gerault Park and CAC. The theme this year is the Twelve Days of Christmas. Float applications will be accepted through November 23 by 5 p.m.
  - There are Christmas Events coming up including Breakfast with Santa on December 1 at the CAC. The event will have two time slots, 8 a.m. to 9 a.m. or 9:30 a.m. to 10:30 a.m. and is for ages newborns to 10 year's old. There will also be a Gingerbread House Decoration on December 1 at the CAC from 2 p.m. to 4 p.m. and all ages are welcome.
  - Staff is currently in the second round of interviews for the Twin Coves Park Manager and hope to make an offer in the next week.
  - Based on predictions from the Corps of Engineers staff began removing picnic tables, barbecue pits, fire rings, and electrical pedestals that are likely to be affected.
  - Staff closed RV sites 1 – 18 and moved all RV rentals out due to lake levels. All reservations have been canceled through Thanksgiving. The lake was closed due to the lake cresting the main road.

**Kari Biddix, Park Development Manager** reported the following:

- A site visit has been scheduled for November 13 at Canyon Falls to go over the master plan and the next steps in the design process.
- The Professional Services Agreement for Rheudasil Park design was accepted by Town Council. There will be an information meeting at the December Parks Board meeting.
- The Bella Lago Park Professional Services Agreement is going to the December 17 Town Council meeting.
- The Pink Evening Primrose trail segment 1 is 90% complete.
- Heritage Park Phase IV is still under construction. The anticipated completion date is set for March 2019.
- Spring Lake Park is receiving new signage and amenities.

**F. CONSENT AGENDA**

1. **Consider approval of minutes from a regular meeting of the Parks Board held on October 4, 2018.**

**Board Deliberation**

Board member Pichon moved to approve as presented in the agenda caption. Vice Chair Thomason seconded the motion.

**VOTE ON THE MOTION**

**AYES: Pichon, Kenyon, Seay, Thomason, Mayer, Winfield**

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**NAYS:           None**

**G.     REGULAR ITEMS**

- 2.     Consider recommending for Town Manager consideration an amended agreement with the Greater Lewisville Area Soccer Association (GLASA) for the addition of adult soccer leagues.**

**Staff Presentation**

Matt Chutchian – Athletics Supervisor

**Board Deliberation**

Board member Kenyon moved to approve as presented in the agenda caption. Board member Mayer seconded the motion.

**VOTE ON THE MOTION**

**AYES:           Winfield, Mayer, Thomason, Seay, Kenyon, Pichon**

**NAYS:           None**

- 3.     Public Hearing to consider recommending for Town council consideration, Standards of Care for Youth Recreation Programs operated by the Town, in accordance with the Texas Human Resources Code – Section 42.041 and to adopt an ordinance providing for said Standards.**

**Staff Presentation**

Michael Davenport – CAC Manager

**Board Deliberation**

Board member Seay moved to approve as presented in the agenda caption. Board member Thomason seconded the motion.

**VOTE ON THE MOTION**

**AYES:           Pichon, Kenyon, Seay, Thomason, Mayer, Winfield**

**NAYS:           None**

**H.     RECESS REGULAR MEETING**

**I.     CALL WORK SESSION TO ORDER**

**J.     WORK SESSION ITEMS**

- 4.     Review and discuss appointment of a Parks Board committee whose charge is to review the naming request and make a recommendation for renaming Leonard John's Park.**

Chair Gloria Jones, Alternate Board Member Dale Olson and Alternate Board Member Andrew Cummings were appointed.

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**5. Presentation and discussion of amending the Town's Park Land Dedication ordinance in order to establish park/open space standards for multi-family uses.**

**Staff Presentation**

Tommy Dalton – Assistant Town Manager  
JP Walton – Assistant to the Town Manager

Tommy Dalton gave a presentation to the Parks Board regarding proposed changes to the Park Land Dedication ordinance as it relates to park/open space standards for multi-family uses. Mr. Dalton received feedback and comments from the Board which will be considered as the new standards are further developed.

**M. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS**

- The next Parks Board Special Meeting is scheduled for December 6, 2018.

**N. ADJOURNMENT**

Board Member Kenyon made a motion to adjourn the meeting. Board member Mayer seconded the motion.

Chair Gloria Jones adjourned the Regular Meeting at 8:37 p.m.

**TOWN OF FLOWER MOUND, TEXAS**

**ATTEST:**

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**Gloria Jones, Chair**

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**Jade Olson, Administrative Secretary**