

**THE FLOWER MOUND TRANSPORTATION COMMISSION REGULAR MEETING HELD ON THE 8TH DAY OF OCTOBER, 2019 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.**

The Transportation Commission met in regular session with the following members present:

Drew Larson	Commissioner, Place 1
Mark Roberson	Commissioner, Place 4
Donald Gilmore	Commissioner, Place 5
Chris Reed	Commissioner, Place 6
Justin Thomason	Commissioner, Place 7
Chris Adams	Commissioner, Place 8
Mary Kay Walker	Commissioner, Place 9

Constituting a quorum with the following members absent:

Robert Caput	Commissioner, Place 2
Ron Hogue	Commissioner, Place 3

*(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members; Places 1-7.)*

With the following members of the Town Staff participating:

Matthew Hotelling	Traffic Engineer
Delona Verplank	Executive Assistant

**A. CALL TO ORDER - REGULAR SESSION – 6:30 P.M.**

**B. PLEDGE OF ALLEGIANCE**

**C. PUBLIC PARTICIPATION**

*Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.*

**Speaker Name and Address**

Tom Walker, 5005 Balmoral Ln

**Subject (as written on the form or stated)**

Acknowledged the great work the Transportation Commission does and gave words of encouragement for future tasks of the commission.

**D. COMMISSION MEMBER INTRODUCTIONS**

Drew Larson – Place 1 – was appointed to the Transportation Commission in 2017.

Mark Roberson – Place 4 – has just been appointed to the Transportation Commission.

Don Gilmore – Place 5 – has served on the Transportation Commission since 2013.

Chris Reed – Place 6 – has served on the Transportation Commission since 2012.

Justin Thomason – Place 7 – was appointed to the Transportation Commission in 2018.

Chris Adams – Alternate Place 8 – has just been appointed to the Transportation Commission.

Mary Kay Walker – Alternate Place 9 – has just been appointed to the Transportation Commission.

## E. ELECTIONS

### i) Chair

Commissioner Larson nominated himself for Chair. Commissioner Roberson seconded the nomination.

#### **VOTE ON THE NOMINATION**

*Nomination passed*

**AYES:** Larson, Roberson, Reed, Gilmore, Thomason, Adams, Walker

**NAYES:** None

**ABSENT:** Caput, Hogue

### ii) Vice Chair

Commissioner Reed nominated himself for Vice Chair. Commissioner Thomason seconded the nomination.

#### **VOTE ON THE NOMINATION**

*Nomination passed*

**AYES:** Walker, Adams, Thomason, Gilmore, Reed, Roberson

**NAYES:** None

**ABSENT:** Caput, Hogue

## F. TRAFFIC ENGINEER REPORT

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Transportation Commission Orientation
- Annual Boards and Commissions Banquet – November 19, 2019
- Future Transportation Commission meeting dates

**E. CONSENT ITEMS**

1. Consider approval of minutes from the regular meeting of the Transportation Commission held on August 13, 2019.

Vice Chair Reed made a motion to approve the August 13, 2019 minutes as presented in the agenda caption identified above. Commissioner Thomason seconded the motion.

**VOTE ON THE MOTION**

*Motion passed*

**AYES:** Roberson, Reed, Gilmore, Thomason, Adams, Walker

**NAYS:** None

**ABSENT:** Caput, Hogue

**F. WORK SESSION ITEMS**

2. Discussion and presentation on the Town's Town wide Transportation Model Update Final Report.

**Staff Presentation**

Matthew Hotelling, Traffic Engineer

3. Discussion and presentation on How Traffic Signal Timing is performed.

**Staff Presentation**

Matthew Hotelling, Traffic Engineer

**G. ADJOURNMENT – 8:07 P.M.**

TOWN OF FLOWER MOUND  
TRANSPORTATION COMMISSION

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DREW LARSON, CHAIR

ATTEST:

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DELONA VERPLANK, EXECUTIVE ASSISTANT