

**THE FLOWER MOUND PLANNING & ZONING COMMISSION MEETING HELD ON THE 27TH DAY OF JULY 2020, VIA VIRTUAL MEETING (VIDEO CONFERENCE), DUE TO THE COVID-19 PANDEMIC, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS, AT 6:30PM**

The Planning & Zoning Commission met in a regular session via video conference with the following members present:

David Johnson	Chair
Brad Ruthrauff	Vice-Chair
Adam Schiestel	Commissioner, Place 2
Robert Rawson	Commissioner, Place 3
Philip Del Vecchio	Commissioner, Place 5
Laura Dillon	Commissioner, Place 6
Robert Cox	Commissioner, Place 8
Timothy Fink	Commissioner, Place 9

Constituting a quorum with the following members absent:

None

*(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members, Places 1-7.)*

And the following members of Town staff present on the video conference:

Lexin Murphy	Director of Planning Services
Alicia Kreh	Town Attorney
Robert Pegg	Assistant Director of Engineering
Poornima Kashyap	Principal Planner
LauriAnn Cash	Executive Assistant

**A. CALL REGULAR SESSION TO ORDER (Council Chambers): 6:30 P.M.**

**B. INVOCATION**

**C. GENERAL PUBLIC COMMENTS**

None

**D. FUTURE AGENDA ITEMS**

1. Commissioner Schiestel requested clarification on Public Hearings related to plats and could the Planning & Zoning Commission initiate a Public Hearing for a plat. Chair Johnson directed Staff to address the question during the Director's Report.
2. Commissioner Schiestel requested an update to drainage issues related to Bradford Park that were discussed at the July 20, 2020 Town Council Meeting. Chair Johnson directed Staff to address the question during the Director's Report.

**E. DIRECTOR'S REPORT**

1. Response to Commissioner Schiestel's questions regarding Public Hearings related to plats. (*Future Agenda Item #1*) Staff clarified that the State has only designated residential replats with exceptions for Public Hearings.
2. Response to Commissioner Schiestel's request for an update on drainage issues related to Bradford Park that were discussed at the July 20, 2020 Town Council Meeting. (*Future Agenda Item #2*) Staff responded that the Planning & Zoning Commission and Town Council will be briefed on future findings related to Bradford Park.
3. Strategic Planning Session Update

#### **F. REGULAR ITEMS**

1. **Consider approval of the minutes of the July 13, 2020, Planning and Zoning Commission Regular Session.**

#### **Commission Deliberation**

Vice-Chair Ruthrauff moved to approve the minutes of July 13, 2020. Commissioner Cox seconded the motion.

#### **VOTE ON THE MOTION**

**AYES: Schiestel, Rawson, Del Vecchio, Ruthrauff, Dillon, Cox**

**NAYS: None**

**The motion to approve passed with a vote of 6 to 0.**

2. **Public Hearing to consider a request for a Comprehensive Sign Package (CSP19-0001 – Service First) for Service First. The property is generally located south of Justin Road and east of Stone Hill Farms Parkway.**

#### **Staff Presentation**

Poornima Kashyap, Principal Planner

#### **Applicant Presentation**

Fred Finch, Chandler Signs; present for questions, no presentation  
Nathan Pruski, Service First; present for questions, no presentation  
Pam Selman, Service First; present for questions, no presentation

#### **Commission Deliberation**

Commissioner Cox moved to recommend approval of CSP19-0001 – Service First with the additional recommendation that the sign package be specific to the current use of the property. Commissioner Schiestel seconded the motion.

#### **VOTE ON THE MOTION**

**AYES: Cox, Dillon, Ruthrauff, Del Vecchio, Rawson, Schiestel**

**NAYS: None**

**The motion to recommend approval passed with a vote of 6 to 0.**

**G. ADJOURNMENT – REGULAR SESSION 7:43 P.M.**

**TOWN OF FLOWER MOUND, TEXAS**

**Lexin Murphy, Director of Planning Services**

**ATTEST:**

**LauriAnn Cash, Executive Assistant**

**DRAFT**