

**AGENDA
TOWN OF FLOWER MOUND
ANIMAL SERVICES BOARD MEETING**

June 17, 2020

**FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS**

6:30 P.M.

An agenda information packet is available online at www.flower-mound.com/AgendaCenter

A. CALL MEETING TO ORDER

B. PUBLIC COMMENT

To speak to the Board during public comment, please fill out a [comment form](#).

- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Animal Services Board on issues that are not indicated as a "Public Hearing" on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling the Flower Mound Adoption Center at 972-874-6390 during business hours.

C. REGULAR ITEMS

1. Consider approval of the minutes from the regular meeting of the Animal Services held on October 22, 2019
2. Staff Report
3. TNR Program
4. Adoption Process
5. Humane Tomorrow Update

D. COORDINATION OF CALENDARS

E. FUTURE AGENDA ITEMS

F. ADJOURN MEETING



Christine Hastings
Christine Hastings
Animal Services Manager

Posted in accordance with the Texas Government Code, Chapter 551, on the bulletin board at Flower Mound Town Hall, 2121 Cross Timbers Road, on the following date and time: June 12, 2020 at 1:00 P.M., at least 72 hours prior to the scheduled time of said meeting.

Animal Services Board Meeting

REGULAR ITEM 1

THE FLOWER MOUND ANIMAL SERVICES BOARD MEETING HELD ON THE 22nd DAY OF OCTOBER 2019 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Animal Services Board met in a regular meeting with the following members present:

[Vacant]	Member	Place 1
Christine Hastings	Member	Place 2
David Boehner	Member	Place 3
Carol Stephens	Vice-Chair	Place 4
Clare Schroeder Brown	Member	Place 5
Susan Bodenmiller	Chair	Place 6
Ben Bumgarner	Member	Place 7
Barry Willett	Alternate	Place 9

The following member was not present:

Kelly Harrington Alternate Place 8

A. CALL MEETING TO ORDER

Chair Bodenmiller called the Animal Services Board meeting to order at 6:30 P.M.

B. ANNUAL ELECTION OF A CHAIR AND VICE-CHAIR TO THE ANIMAL SERVICES BOARD

Member Brown nominated Susan Bodenmiller as Chair. Member Bumgarner seconded the motion.

AYES: Bumgarner, Brown, Hastings, Bodenmiller, Stephens, Boehner, Willett

NAYS: None

Member Hastings nominated Carol Stephens as Vice-Chair. Member Bumgarner seconded the motion.

AYES: Bumgarner, Brown, Hastings, Bodenmiller, Stephens, Boehner, Willett

NAYS: None

C. PUBLIC PARTICIPATION

No speakers were present.

D. REGULAR ITEMS

1. Staff Report (Part 1)

Member Hastings reviewed the Monthly Reports to familiarize new Board members with the information. She noted that donations are used solely to enhance the quality of life for the animals at the shelter. Member Boehner asked for a breakdown of the reasons for euthanasia. Member Hastings responded that 22 animals were euthanized for aggression and 17 for illness (hit by a car, etc.); however, it has been 5-6 years since any were euthanized due to lack of space. She will provide a breakdown in future reports.

Member Hastings discussed the Activity Update, which shows all community events in which the shelter is involved. December is usually slow except for the month-long fundraiser, "Paws 'N Claws." The "Rock Painting" event was new this year and will be repeated due to its popularity.

2. Consider approval of the minutes from the regular meeting of the Animal Services Board held May 21, 2019.

Member Bumgarner moved to approve the minutes as written. Member Boehner seconded the motion.

AYES: Bumgarner, Brown, Hastings, Bodenmiller, Stephens, Boehner, Willett

NAYS: None

3. Staff Report (Part 2)

Member Hastings discussed the training that is required of all Animal Services staff. Now the kennel tech is also certified in euthanasia procedures. This relieves Animal Service Officers from having to come in from the field for that purpose.

Member Hastings reported on "Clear the Shelters," a nationwide annual event that was held on August 17, 2019. Participating shelters offer adoptions free of charge, while Animal Services' adoptions are always free. The shelter adopted out seven animals with none being returned. She noted that the shelter accepts adopted animals back no matter how long the owners have had them.

Member Hastings displayed photos of several chicken coops that may be purchased in the near future. These withstand weather conditions much better than the current ones. Although they are somewhat pricey, she anticipates that a donor will cover the cost.

Member Hastings reported on her ongoing efforts to obtain directional signs for the shelter similar to those for the CAC and the Library. She stated that placement of the

signs is up to TxDOT, who owns the roads. TxDOT will allow such signs, but only if the shelter can demonstrate that it has 50,000 visitors annually. However, the number of visitors is less than have of that.

4. Humane Tomorrow Update

Member Hastings reported that there is currently no representative on the Board from Humane Tomorrow. The Town gives it grant money and it works closely with Animal Services, including helping to pull animals and supporting each other's events. Upcoming adoption events will be held on Saturday, Nov. 2, 10:00 a.m. to 1:00 p.m., at Petco in Highland Village and Saturday, Nov. 16, at Hollywood Feed in Bartonville. Fundraisers include "Flamingo Flocking," which is ongoing, and a golfing event, "Putts for Paws," on Nov. 9. More details are available at FMHS.org.

E. COORDINATION OF CALENDARS

The next Animal Services Board Regular meeting will be held on February 25, 2020.

F. FUTURE AGENDA ITEMS

Member Bumgarner proposed that the Board discuss having a Tag, Neuter, and Release (TNR) Program in the future. The shelter has been operating below capacity, so it hasn't been necessary to utilize TNR in the past. Member Hastings pointed out that the shelter would not be able to catch and release cats because they are not allowed to run loose in Flower Mound.

Member Bumgarner would like to discuss the requirement that adopters neuter and vaccinate pets within fifteen days or pay a fine. Specifically, he suggested clarifying to the public that while adoptions are free, these services are not already performed.

G. ADJOURNMENT

The meeting was adjourned at 6:51 P.M.

TOWN OF FLOWER MOUND, TEXAS

Susan Bodenmiller, Board Chair

ATTEST:

Christine Hastings, Animal Services Manager

Animal Services Board Meeting

REGULAR ITEM 2

MONTHLY REPORT

Oct-19
MONTH/YEAR

434
CALLS COMP.

ANIMALS IMPOUNDED

<u>60</u> DOGS	<u>32</u> CATS	<u>0</u> LIVESTOCK	<u>3 (1 chicken & 2 mice)</u> OTHER
-------------------	-------------------	-----------------------	--

ANIMALS CLAIMED BY OWNER

<u>21</u> DOGS	<u>4</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
-------------------	------------------	-----------------------	-------------------

ANIMALS OWNER RELEASED

<u>11</u> DOGS	<u>11</u> CATS	<u>0</u> LIVESTOCK	<u>2 (mice)</u> OTHER
-------------------	-------------------	-----------------------	--------------------------

ANIMALS ADOPTED

<u>19</u> DOGS	<u>11</u> CATS	<u>0</u> LIVESTOCK	<u>1 (chicken)</u> OTHER
-------------------	-------------------	-----------------------	-----------------------------

ANIMALS PICKED UP BY RESCUE GROUPS

<u>10</u> DOGS	<u>7</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
-------------------	------------------	-----------------------	-------------------

ANIMALS EUTHANIZED

<u>5</u> DOGS	<u>6</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
------------------	------------------	-----------------------	-------------------

<u>6</u> TEMPERAMENT	<u>5</u> ILLNESS	<u>0</u> SPACE
-------------------------	---------------------	-------------------

BITE REPORTS

<u>9</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>4</u> OTHER
------------------	------------------	-----------------------	-------------------

PRESENTATIONS

4

DONATIONS

\$413

MONTHLY REPORT

Nov-19
MONTH/YEAR

353
CALLS COMP.

ANIMALS IMPOUNDED

<u>57</u>	<u>31</u>	<u>0</u>	<u>2 g-pigs</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS CLAIMED BY OWNER

<u>29</u>	<u>4</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS OWNER RELEASED

<u>15</u>	<u>21</u>	<u>0</u>	<u>2 g-pigs</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS ADOPTED

<u>21</u>	<u>15</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS PICKED UP BY RESCUE GROUPS

<u>4</u>	<u>8</u>	<u>0</u>	<u>4 (2 g-pigs & 2 mice)</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS EUTHANIZED

<u>3</u>	<u>1</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>4</u>	<u>0</u>	<u>0</u>
TEMPERAMENT	ILLNESS	SPACE

BITE REPORTS

<u>9</u>	<u>0</u>	<u>0</u>	<u>5</u>
DOGS	CATS	LIVESTOCK	OTHER

PRESENTATIONS

7

DONATIONS

\$326

MONTHLY REPORT

Dec-19
MONTH/YEAR

278
CALLS COMP.

ANIMALS IMPOUNDED

<u>37</u> DOGS	<u>34</u> CATS	<u>0</u> LIVESTOCK	<u>4(2G-Pigs/1Gecko/1Turtle)</u> OTHER
-------------------	-------------------	-----------------------	---

ANIMALS CLAIMED BY OWNER

<u>18</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
-------------------	------------------	-----------------------	-------------------

ANIMALS OWNER RELEASED

<u>9</u> DOGS	<u>17</u> CATS	<u>0</u> LIVESTOCK	<u>2(1Gecko/1Turtle)</u> OTHER
------------------	-------------------	-----------------------	-----------------------------------

ANIMALS ADOPTED

<u>22</u> DOGS	<u>22</u> CATS	<u>0</u> LIVESTOCK	<u>3(2G-Pigs/1Turtle)</u> OTHER
-------------------	-------------------	-----------------------	------------------------------------

ANIMALS PICKED UP BY RESCUE GROUPS

<u>2</u> DOGS	<u>3</u> CATS	<u>0</u> LIVESTOCK	<u>1(Gecko)</u> OTHER
------------------	------------------	-----------------------	--------------------------

ANIMALS EUTHANIZED

<u>2</u> DOGS	<u>11</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
------------------	-------------------	-----------------------	-------------------

<u>13</u> TEMPERAMENT	<u>0</u> ILLNESS	<u>0</u> SPACE
--------------------------	---------------------	-------------------

BITE REPORTS

<u>8</u> DOGS	<u>1</u> CATS	<u>0</u> LIVESTOCK	<u>0</u> OTHER
------------------	------------------	-----------------------	-------------------

PRESENTATIONS

8

DONATIONS

\$1,296

MONTHLY REPORT

January 2020
MONTH/YEAR

262
CALLS COMP.

ANIMALS IMPOUNDED

<u>35</u>	<u>17</u>	<u>0</u>	<u>2</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS CLAIMED BY OWNER

<u>19</u>	<u>7</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS OWNER RELEASED

<u>7</u>	<u>1</u>	<u>0</u>	<u>2</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS ADOPTED

<u>9</u>	<u>9</u>	<u>0</u>	<u>2</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS PICKED UP BY RESCUE GROUPS

<u>1</u>	<u>3</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS EUTHANIZED

<u>1</u>	<u>3</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>0</u>	<u>4</u>	<u>0</u>
TEMPERAMENT	ILLNESS	SPACE

BITE REPORTS

<u>3</u>	<u>2</u>	<u>0</u>	<u>1</u>
DOGS	CATS	LIVESTOCK	OTHER

PRESENTATIONS

6

DONATIONS

\$2,072

MONTHLY REPORT

Feb-20
MONTH/YEAR

291
CALLS COMP.

ANIMALS IMPOUNDED

<u>50</u>	<u>15</u>	<u>0</u>	<u>1 turtle</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS CLAIMED BY OWNER

<u>24</u>	<u>4</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS OWNER RELEASED

<u>21</u>	<u>6</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS ADOPTED

<u>20</u>	<u>6</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS PICKED UP BY RESCUE GROUPS

<u>5</u>	<u>2</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS EUTHANIZED

<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>0</u>	<u>1</u>	<u>0</u>
TEMPERAMENT	ILLNESS	SPACE

BITE REPORTS

<u>8</u>	<u>2</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

PRESENTATIONS

8

DONATIONS

\$212

MONTHLY REPORT

Mar-20
MONTH/YEAR

338
CALLS COMP.

ANIMALS IMPOUNDED

<u>38</u>	<u>13</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS CLAIMED BY OWNER

<u>24</u>	<u>6</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS OWNER RELEASED

<u>7</u>	<u>6</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS ADOPTED

<u>12</u>	<u>6</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS PICKED UP BY RESCUE GROUPS

<u>0</u>	<u>3</u>	<u>0</u>	<u>1 (Turtle)</u>
DOGS	CATS	LIVESTOCK	OTHER

ANIMALS EUTHANIZED

<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>2</u>	<u>0</u>	<u>0</u>
TEMPERAMENT	ILLNESS	SPACE

BITE REPORTS

<u>6</u>	<u>1</u>	<u>0</u>	<u>3 (An V An)</u>
DOGS	CATS	LIVESTOCK	OTHER

PRESENTATIONS

5

DONATIONS

\$442

Animal Services Board Meeting

REGULAR ITEM 3

At large means:

(1) Any animal not kept under restraint;

(2) *On premises*: Any animal that is not confined inside the owner's house or to the premises of the owner by a suitable building, cage, wall or fence of such sufficiency to prevent the animal from escaping therefrom, or secured on such premises by means of an invisible/electronic fence, or by a leash of sufficient strength to prevent the dog from escaping from the premises and so arranged that the dog will remain upon the premises when the leash is stretched to full length in any direction and is in accordance with the V.T.C.A., Health and Safety Code, Ch. 821, Subch. D;

(3) *Off premises*: Any animal, with the exception of cats, that is not restrained by means of being physically held and controlled by some person or by means of a standard leash or retractable leash of no longer than 16 feet and of sufficient strength and length to immediately control the actions of such animal; and

(4) **Domestic cat**: A domestic cat shall be considered at large when not located on the premises owned and controlled by its owner.

Public nuisance means the following:

(1) An owner's failure to control, restrain or otherwise allow, either by conduct or condition, any animal to:

a. Engage in conduct which establishes such animal as a dangerous animal;

b. Be at large;

Stray means an animal that is improperly restrained and that wanders upon a public place, roadway, street, highway or the property of another person.

Sec. 6-45. - Animal at large.

[SHARE LINK TO SECTION](#)
[PRINT SECTION](#)
[DOWNLOAD \(DOCX\) OF SECTION](#)
[EMAIL SECTION](#)

It shall be unlawful for any owner to allow an animal to chase vehicles or molest, attack or interfere with other animals or persons on public property, be at large, or fail to keep an animal under restraint in a securely enclosed or confined area and in a manner that will isolate the animal from the public.

(Code 1989, ch. 2, § 18.06; Ord. No. 66-10, § 4, 10-18-2010)

Editor's note— Ord. No. 66-10, § 4, adopted Oct. 18, 2010, changed the title of [§ 6-45](#) from animals at large to animal at large.

Animal Services Board Meeting

REGULAR ITEM 4



Flower Mound Animal Services

Adoption Application

Date _____ Name: _____

Address: _____ City: _____ Zip: _____

Hm. Phone: _____ Work: _____ Cell: _____

Landlord's name and phone# _____

Who will be the main caretaker of the animal? _____

Email _____

WHAT ARE YOU LOOKING FOR?

1. What type of animal are you looking for? _____

2. What age? Puppy/kitten adolescent adult senior

3. Why do you want to adopt? _____

4. Will the animal be a: watch dog mouser gift house pet companion

5. What attracted you to the animal you have chosen? _____

ABOUT YOUR PROPERTY AND HOME?

1. I share my home with? Adults___ Children___ Parents___ Roommate___

2. Age of children? _____

3. How will the pet be contained when outside? Fence Kennel Chained Let to roam
Electronic device Not allowed outside

4. Is there someone home during the day? _____

5. How long will the animal be left alone? _____

Please list currently owned animals.

	Spayed/Neutered	Kept	Age	Timed Owned	Breed
Dog/Cat	Yes/No	In/Out	_____	_____	_____
Dog/Cat	Yes/No	In/Out	_____	_____	_____
Dog/Cat	Yes/No	In/Out	_____	_____	_____
Dog/Cat	Yes/No	In/Out	_____	_____	_____

PREVIOUS PETS?

	Spayed/Neutered	Kept	Age	Timed Owned	What happened to the Pet?
Dog/Cat	Yes/No	In/Out	___	_____	_____
Dog/Cat	Yes/No	In/Out	___	_____	_____
Dog/Cat	Yes/No	In/Out	___	_____	_____
Dog/Cat	Yes/No	In/Out	___	_____	_____

CARE AND TRAINING?

1. A Dog/Cat may live 15 years or more. Do you agree that pet guardianship is a lifetime commitment? (Circle) Yes No
2. Under what circumstances would you be unable to keep this pet? _____

How will you potty-train this pet?

- ___ Crate training
- ___ Litter box
- ___ Train it on papers
- ___ Walk it outside after meals, exercise, play
- ___ Hire a pet sitter/neighbor to visit
- ___ Let it outside
- ___ Don't know

How will you exercise this pet?

- ___ Games (fetch/Frisbee)
- ___ Let it out in the yard
- ___ Provide another pet companion
- ___ Hire a pet sitter/neighbor to visit
- ___ Daily walks
- ___ Let it outside
- ___ Provide toys
- ___ Don't know

Dogs Only:

How do you intend on training the dog?

- ___ No training
- ___ Train at home with the family
- ___ Take a class with a trainer
- ___ Train at a boarding facility
- ___ Have a trainer come to my home
- ___ Don't know

Cats Only:

How will you prevent this cat from scratching on your furniture?

- ___ Provide a scratching post
- ___ De-claw the cat
- ___ Put double sided tape on the furniture
- ___ Use a spray bottle
- ___ Don't know

Under penalty of law I swear/affirm that these answers are true and correct to the best of my knowledge. I also certify that I am at least 21 years of age and that I have never been convicted of animal cruelty or neglect.

Signature

Date of Birth

Today's Date



ADOPTION REQUIREMENTS

To be considered for adoption today all applicants must comply with the following:

1. Must be at least 21 years of age.
2. Provide photo identification showing your present address.
3. If you currently own animals you must be compliant with all state and local laws. (i.e. provide proof of current rabies vaccinations and register all animals).
4. Provide written consent from your landlord or apartment complex if applicable.
5. If you are an adult living with a roommate or parent, that roommate or parent must be present.
6. Must have a working home phone number.
7. The main caretaker of the animal must be present and at least 21 years of age.

CONDITIONS OF ADOPTION

I agree and understand that I must:

1. Provide proper and adequate food, water and shelter at all times for the animal.
2. Provide veterinary care to prevent and cure illness.
3. Obey all state and local laws regarding animals, including the licensing of animals.
4. Not allow the animal to be used for medical or other experimental purposes or for business purposes.
5. Allow a Town of Flower Mound agent to inspect the property in which the animal will be kept, if so required.
6. **Vaccinate my animal against rabies. Failure to do so will constitute a violation of the Town's Code of Ordinances, which is punishable, upon conviction, by a fine not to exceed five hundred dollars (\$500). Each day the animal remains unvaccinated constitutes a separate offense.**
7. **Have the animal spayed or neutered by a licensed veterinarian. Failure to do so will constitute a violation of the Town's Code of Ordinances, which is punishable, upon conviction, by a fine not to exceed five hundred dollars (\$500). Each day the animal remains unaltered constitutes a separate offense.**

I further agree and understand that:

1. The **Town of Flower Mound cannot guarantee the health, temperament** or training of the animal adopted and I hereby release the Town of Flower Mound from all liability of whatever nature once the animal is in my possession.
2. If I am unable to keep the animal for any reason I must return it to the Town of Flower Mound Adoption Center. Any adoption fee is non-refundable.
3. The Town of Flower Mound is in no way responsible for any damage which the animal may do to another person, property, or animal and no attempt will be made to hold the Town of Flower Mound responsible.
4. The Town of Flower Mound will not be held responsible for any veterinary expenses incurred after the adoption.
5. The Town of Flower Mound Animal Services reserves the right to refuse any adoption.

Printed Name

Signature

Date

Mail: 2121 Cross Timbers Rd. Physical: 3950 Justin Rd. Flower Mound, TX 75028

PH: 972-874-6390

Fax: 972-874-6475



TOWN OF FLOWER MOUND ANIMAL SERVICES
STERILIZATION AGREEMENT

PERSON ADOPTING ANIMAL (ADOPTER)

PLEASE PRINT

Name: Last First MI Suffix DOB: Month Day Year

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: () Work Phone: () Cell Phone: ()

DL/ID# _____ Email address: _____

Family Reference- Name _____

Phone: () _____

RELEASING AGENCY

TOWN OF FLOWER MOUND ANIMAL SERVICES By: (Staff Member)
2121 Cross Timbers (mailing address)
3950 Justin Rd.
Flower Mound, Texas 75028
Phone: (972) 874-6390 Fax: (972) 874-6475 Date:

DESCRIPTION OF ADOPTED ANIMAL

SPECIES: DOG, CAT, LIST OTHERS; SEX: MALE, FEMALE, SPAYED, NEUTERED, UNKNOWN; BREED, COLOR, APPR AGE, ANIMAL NO, ANIMAL

NOTICE

CHAPTER 828 TEXAS HEALTH & SAFETY CODE, AND TOWN OF FLOWER MOUND ORDINANCES REQUIRE DOGS AND CATS ADOPTED FROM THIS SHELTER TO BE STERILIZED (SPAYED OR NEUTERED) AS SPECIFIED IN THIS AGREEMENT. ANY VIOLATION OF THIS REQUIREMENT IS PUNISHABLE AS A CLASS C MISDEMEMANOR. THE TOWN OF FLOWER MOUND MAY FILE CRIMINAL CHARGES IN THE TOWN OF FLOWER MOUND MUNICIPAL COURT, AGAINST ANY ADOPTER WHO FAILS TO COMPLY WITH ANY SPAY/NEUTER REQUIREMENTS STATED IN THIS AGREEMENT.

THE ADOPTED ANIMAL SHALL BE VACCINATED AGAINST RABIES BY:

SPAYED OR NEUTERED NO LATER THAN:

By any signature below, I certify that I am at least 21 years of age, and am otherwise legally competent to enter into a binding contract. I have read, understand, and agree to comply with the requirements contained in this agreement. I also understand that if I do not comply with the requirements in this agreement, that criminal charges may be filed against me in the Town of Flower Mound Municipal Court for violation of State and/or municipal law.

Signature of Adopter

Date

PLEASE BE AWARE THAT:

IT IS A STATE LAW THAT ALL ANIMALS ADOPTED FROM THIS FACILITY **MUST BE VACCINATED FOR RABIES AND ALTERED** SO THAT THEY CAN NOT REPRODUCE.

FAILURE TO ALTER AN ANIMAL IS PUNISHABLE BY A FINE UP TO \$500 AND THE ANIMAL CAN BE RECLAIMED BY ANIMAL SERVICES.

THE ADOPTER MUST PROVIDE PROOF OF SURGERY AND RABIES VACCINATION WITHIN **15 DAYS** OR BY THE DATE INDICATED ON THE ADOPTION STERILIZATION CONTRACT.

YOUNGER ANIMALS UNDER 16 WEEKS MAY BE GIVEN 30 TO 60 DAYS TO BE ALTERED AND VACCINATED FOR RABIES, OR AS INDICATED ON THE ADOPTION STERILIZATION AGREEMENT.

DOGS AND CATS MUST BE VACCINATED FOR RABIES BY THE TIME THE ANIMAL IS FOUR MONTHS OF AGE AND AT REGULAR INTERVALS THEREAFTER.

IF YOUR CURRENT VETERINARIAN DOES NOT PROVIDE PEDIATRIC SERVICES, YOU MAY NEED TO FIND A VET THAT DOES.

SPAY/NEUTER REQUIREMENTS

1. **THE ADOPTER IS REQUIRED TO DELIVER TO FLOWER MOUND ANIMAL SERVICES, A COMPLETED VETERINARIAN'S CONFIRMATION OF STERILIZATION/RABIES FORM** as confirmation that the adopted animal has been spayed or neutered as required by this agreement. THE COMPLETED VETERINARIAN'S CONFIRMATION OF STERILIZATION/RABIES PROOF SHALL BE DELIVERED TO FLOWER MOUND ANIMAL SERVICES NO LATER THAN THE 7TH DAY AFTER THE DATE THE ADOPTED ANIMAL IS REQUIRED TO BE SPAYED OR NEUTERED. A licensed veterinarian or other persons authorized by the Veterinary Licensing Act must sterilize the adopted animal.

2. **IF THE ADOPTED ANIMAL CANNOT BE SPAYED OR NEUTERED AS REQUIRED BY THIS AGREEMENT DUE TO MEDICAL REASONS,** the Adopter is required to deliver a letter signed by a veterinarian to Flower Mound Animal Services, stating the reasons why the adopted animal cannot be spayed or neutered. **This letter shall be delivered to Flower Mound Animal Services no later than the 7th day after the date the animal was required to be spayed or neutered.** A letter from the veterinarian stating why the animal cannot be spayed or neutered is required to be delivered to Flower Mound Animal Services for each 30 day period in which the animal cannot be sterilized.

3. **IF A VETERINARIAN BELIEVES THE ADOPTED ANIMAL HAS BEEN PREVIOUSLY STERILIZED,** the Adopter is required to deliver to Flower Mound Animal Services, a written letter on letterhead from the veterinarian indicating the adopted animal is believed to have been previously spayed or neutered. The letter must be signed by the examining veterinarian and **shall be delivered to Flower Mound Animal Services no later than the 7th day after the date the animal was required to be sterilized.** A copy of this form is attached for use.

4. **IF THE ADOPTED ANIMAL IS LOST, DIES, OR STOLEN** on or before the date it is required to be spayed or neutered, the Adopter is required to deliver a notarized statement to Flower Mound Animal Services explaining the loss of the animal and the date on which it occurred. **The completed form shall be delivered to Flower Mound Animal Services no later than the 7th day after the animal's disappearance or death.**

5. **IF THE ADOPTER GIVES THE ANIMAL AWAY OR SELLS** it the Adopter shall still be responsible for complying with the spay/neuter requirements contained in this agreement.

6. **FLOWER MOUND ANIMAL SERVICES MAY PROMPTLY RECLAIM THE ADOPTED ANIMAL** if the adopter fails to comply with the spay/neuter requirements contained in this agreement. It is unlawful for any person to obstruct, prevent, or interfere with the reclamation of the adopted animal.

RABIES VACCINATION REQUIREMENTS

TEXAS DEPARTMENT OF HEALTH REGULATIONS, AND TOWN OF FLOWER MOUND ORDINANCES, REQUIRE DOGS, CATS WHICH ARE 4 OR MORE MONTHS OLD TO BE VACCINATED AGAINST RABIES AND THEN AGAIN WITHIN A 365 DAY PERIOD. RABIES VACCINATIONS ARE REQUIRED EVERY 1 – 3 YEARS THEREAFTER. THE TOWN OF FLOWER MOUND ANIMAL SERVICES MAY FILE CRIMINAL CHARGES IN THE TOWN OF FLOWER MOUND MUNICIPAL COURT AGAINST ANY ADOPTER WHO FAILS TO HAVE THE ADOPTED ANIMAL VACCINATED AGAINST RABIES AS REQUIRED BY LAW.

1. A licensed veterinarian must administer the rabies vaccination.
2. The sterilization/rabies form must be completed and returned to Animal Services.
3. If the adopted animal cannot be vaccinated against rabies due to medical reasons, the Adopter is required to deliver to Flower Mound Animal Services, a letter signed by a veterinarian stating the reason why the animal cannot be vaccinated against rabies. A letter signed by a veterinarian must be delivered to Flower Mound Animal Services for each 30 day period in which the animal cannot be vaccinated against rabies, unless the veterinarian states in the letter that the medical condition is permanent and that the animal can never be vaccinated against rabies.

TOWN LICENSING REQUIREMENTS

THE TOWN OF FLOWER MOUND CODE OF ORDINANCES REQUIRES DOGS AND CATS THAT ARE 4 OR MORE MONTHS OLD, AND KEPT IN THE TOWN, TO BE LICENSED WITH FLOWER MOUND ANIMAL SERVICES, AND THEN WITHIN EACH 365 DAY PERIOD THEREAFTER. THE TOWN OF FLOWER MOUND ANIMAL SERVICES MAY FILE CRIMINAL CHARGES IN THE TOWN OF FLOWER MOUND MUNICIPAL COURT AGAINST ANY ADOPTER WHO FAILS TO LICENSE THE ADOPTED ANIMAL AS REQUIRED BY THE TOWN OF FLOWER MOUND CODE OF ORDINANCES.

1. Dogs and cats kept in the Town, which are 4 or more months old, are required to be licensed with Animal Services within each 365 day period.
2. Proof that the dog and/or cat have been properly vaccinated against rabies is required, before the animal can be licensed with the Town.

MISCELLANEOUS INFORMATION

1. THE TOWN OF FLOWER MOUND ANIMAL SERVICES DOES NOT GIVE ANY GUARANTEES OR WARRANTIES, express or implied, regarding the health, temperament, or other characteristics of the adopted animal. The adopted animal is delivered “As is—Where is.”
2. THE TOWN OF FLOWER MOUND ANIMAL SERVICES IS NOT RESPONSIBLE OR LIABLE TO ANYONE ADOPTING AN ANIMAL. As far as it is known, each animal offered for adoption is reasonably sound. The Adopter shall be responsible for all financial obligations incurred on behalf of or related to the adopted animal.
3. THE ADOPTER MAY RETURN THE ADOPTED ANIMAL to the Town of Flower Mound for any reason on a pre-arranged basis with Animal Services. Flower Mound Animal Services is not authorized to offer a refund or other reimbursement for adoptions or expenses associated with the care or treatment of the animal.
4. INFORMATION PROVIDED ON THIS FORM MAY BE SUBJECT TO DISCLOSURE UNDER THE PULIC INFORMATION ACT.

IMPORTANT - STERILIZATION OF YOUR DOG OR CAT

If your adopted dog or cat is not already sterilized, Texas law requires you to have it sterilized. You should have this done no later than the date specified in your Adoption Contract.

WHAT IS STERILIZATION?

“**Sterilization**” is the surgical removal of the reproductive organs of a dog or cat or the use of nonsurgical methods and technologies approved by the U.S.F.D.A. or the U.S. Department of Agriculture to permanently render the animal unable to reproduce. Following sterilization, the female dog or cat will not be able to have puppies or kittens, and the male dog or cat will not be able to make a female dog or cat pregnant.

WHAT METHODS OF STERILIZATION ARE AVAILABLE CURRENTLY?

Surgical Sterilization - spaying and neutering: the removal of the reproductive organs (ovaries and uterus of the female; testicles of the male)

Chemical Sterilization - the use of chemical compounds which, when injected, will sterilize the animal (currently available only for male dogs)

WHAT ARE THE ADVANTAGES AND DISADVANTAGES OF EACH METHOD?

Advantages of Surgical Sterilization:

- previously was the only approved method and is widely used by veterinarians
- considered safe in most cases
- may reduce hormone-related diseases such as testicular cancer or prostate disease
- may decrease unwanted secondary behavior characteristics such as roaming, marking or aggression

Disadvantages of Surgical Sterilization:

- involves risk of complications from anesthesia and surgery
- longer recovery times and the need for post-operative care and observation
- side effects, such as vomiting, loss of appetite, lethargy, and diarrhea, are possible

Advantages of Chemical Sterilization:

- relatively painless (usually used with sedation) and quick procedure
- eliminates risk of complications from anesthesia and surgery
- need for post-procedure care and observation is minimal
- considered safe in most cases

Disadvantages of Chemical Sterilization:

- may not reduce hormone-related diseases such as testicular cancer or prostate disease to the same extent that surgical sterilization may do so
- allows for some continued testosterone production that may not decrease unwanted characteristics such as roaming, marking, or aggression and fighting to the same extent that surgical sterilization may do so
- side effects, such as vomiting, loss of appetite, lethargy, and diarrhea, are possible

REMEMBER - Only a licensed veterinarian can legally sterilize your adopted dog or cat. We provide this information paper to assist you in discussing with your veterinarian which sterilization method is better for your pet. We wish you and your pet many happy years together!



Key Ordinance Information for Flower Mound Residences

Below is a list of most commonly violated ordinances in the Town of Flower Mound that the Animal Services responds to. Please make yourself familiar with these ordinances and call Animal Services with any questions

Sec. 6-41. Maximum Number of Animals.

(B) It shall be unlawful to keep or harbor more than four dogs and four cats six months of age or older on any premises used or zoned for residential purposes and less than two acres in area; provided however, that the provisions of this shall not apply to licensed residential breeders or licensed foster owners.

Sec. 6-42. Disposal of Excrement

All manure and other excrement shall be disposed of in such a manner so as to prevent it from becoming a public nuisance.

Sec. 6-43. Noise

It shall be unlawful for any owner to allow an animal to cause a disturbance by excessive barking or noise making near the private residence of another.

Sec. 6-44. Odors or Unclean Conditions

It shall be unlawful for an owner to allow an animal to produce odors or unclean conditions sufficient to create a public nuisance.

Sec. 6-45. Animal At Large

It shall be unlawful for any owner to allow an animal to chase vehicles or molest; attack or interfere with other animals or persons on public property, be at large, or fail to keep an animal under restraint in a securely enclosed or confined area and in a manner that will isolate the animal from the public.

Definition of Animal At Large

- 1.) Any animal not kept under restraint;
- 2.) **On Premises:** Any animal that is not confined inside the owners house or to the premises of the owner by a suitable building, cage, wall or fence of such sufficiency to prevent the animal from escaping therefrom, or secured on such premises by means of an invisible/electronic fence, or by a leash of sufficient strength to prevent the dog from escaping from the premises and so arranged that the dog will remain upon the premises when the leash is stretched to full length in any direction and is in accordance with the VTCA, health and safety code, CH. 821, Sub.ch. D; and
- 3.) **Off Premises:** any animal, with the exception of cats, that is not restrained by means of being physically held and controlled by some person or by means of a standard leash or retractable leash of no longer than 16 feet and of sufficient strength and length to immediately control that actions of such animal; and
- 4.) **Domestic Cat:** A domestic cat shall be considered at large when not located on the premises owned and controlled by its owner.

Sec. 6-47. Prohibited Actions against Animals

- (1) A person fails to provide an animal under his control and/or ownership with adequate wholesome food and water, proper shelter and protection from inclement weather, and veterinary care when needed to prevent suffering;

Definition of Adequate/Proper Shelter

Means a structure for a dog that shall effectively protect the animal from any form of cold, overheating, inclement weather and direct effects of wind, rain, snow, ice or the sun. By way of example, and not limitation, a shelter may consist of three-sided structure, with a roof and slid floor raised off the ground. The shelter shall be shaded during hot weather months and dry bedding shall be provided for insulation against freezing weather.



- (2) A person having charge or custody of animal places or confines such animal, or allows such animal to be placed or confined, in a motor vehicle, trailer or other enclosure under such conditions, or for such period of time, as to endanger the health of the animal due to heat, lack of food or water, or such circumstances as may cause injury or death to the animal;
- (9) A person transporting an animal fails to effectively restrain an animal so as to prevent the animal from leaving or being accidentally thrown from a vehicle during normal operation of the vehicle; or fails to effectively restrain an animal so as to prevent infliction of bodily harm to passersby; provided, however, that the provisions of this subsection shall not prohibit a person from transporting an effectively confined or tethered dog in the open bed of a pickup truck;
- (10) A person is in control of a motor vehicle which strikes a domestic animal or livestock within the corporate limits of the town and fails to report the accident to the town enforcement agent as soon as practical
- (11) A person abandons any animal, including the abandonment of an impounded animal at the animal control facility, with the intent to readopt the animal to avoid impoundment fees.

Definition of Abandon

Means to dump, desert, or leave any animal on public or private property with the intent of terminating any further responsibility for said animal; and shall also mean failing to properly redeem or properly release any animal impounded or quarantined by the town.

Sec. 6-48. Animals in Park and Recreational areas

- (A) It shall be unlawful for any person to bring any animal into any public park or recreational facility that is not under the immediate control of a person, by means of a cage, leash or rope no longer than 6 ft.
- (B) If a pet defecates in a public park or recreation facility, it shall be unlawful if the person in control of the animal does not immediately remove any excrement from park premises or dispose of it in a town provided trash receptacle.

Sec. 6-82. Annual Animal Identification; rabies Vaccination

- (D) Identification tags shall be securely attached to the collar or harness of the dog or cat and worn at all times by the animal.

Sec. 6-83. Vaccination and License Identification

- (B) Currently Vaccinated shall mean that the owner or custodian (excluding animal shelters) of each domestic dog or cat shall have the animal vaccinated against rabies by four months of age. The animal must receive a booster within 12 months interval following the initial vaccination. Every Domestic dog or cat must be revaccinated against rabies at a minimum of at least once every three years.

Flower Mound Animal Services
3950 Justin Road (Physical Address)
2121 Cross Timbers Road (Mailing Address)
Flower Mound, Tx 75028

Hours: Monday-Friday 9:00am – 5:00pm
Saturday 10:00am - 3:00pm
Sunday Closed

Phone: 972-874-6390
Fax: 972-874-6475



ADOPTION CHECK LIST

1. "Adoption Requirements" form. _____
2. "Sterilization Agreement" form; *note due date*. _____
3. "Please Be Aware" form. _____
4. Flower Mound Animal Services must receive confirmation showing that the animal has been sterilized. _____
5. It is State Law that you comply with the sterilization agreement. _____
6. If the Veterinarian can not complete the sterilization by the due date, the Veterinarian must send a letter stating the reason why and give an estimated date as to when the sterilization will be done. _____
7. Understand that if the papers are not returned to Animal Services a Citation will be issued for failure to complete the signed contract. _____

Adopter

Date

Animal Number / Name



Sterilizations &



Rabies Vaccinations

are the

sole responsibility of the Adopter

Please see a staff member with any questions.



Flower Mound Animal Services
972-874-6390

Sec. 6-124. - Adoption.

- (a) A person may adopt a dog and/or cat from the town impoundment facility that has been spayed or neutered and classified as adoptable. If the animal has not been spayed or neutered, the adopting person must sign an agreement to have the animal spayed or neutered within a given period of time determined by an animal control agent. Written confirmation of such sterilization must be provided to animal control within seven days of the given date. The new owner shall be solely and legally responsible for compliance with all requirements specified in the adoption receipt and sterilization agreement executed at the time the animal is adopted.
- (1) The animal control supervisor may establish an adoption receipt and sterilization agreement for use in the adoption process and violation of any term of such agreement shall constitute a violation of this chapter.
 - (2) Any person who fails to sterilize an animal, as set forth in the sterilization agreement, is guilty of a misdemeanor offense and, upon conviction, is punishable by a fine not less than \$200.00 and not to exceed \$500.00.
- (b) The animal control officer may refuse to allow a person to adopt an animal for any reason including, but not limited to, a person to whom he has reason to believe:
- (1) Would not have proper facilities to contain or care for the animal.
 - (2) Wants the animal for the purpose of resale or for purposes other than pet ownership.
 - (3) There are reasonable grounds to believe the animal would be subjected to abandonment or cruelty.
 - (4) The person is under the age of 18.
 - (5) The purpose of the adoption is to avoid, or assist in the avoidance of, the enforcement of any provision of this chapter.
- (c) The person adopting the animal shall pay all applicable costs of adoption established by the town council.
- (d) An animal control agent shall be the sole judge as to whether an animal is suitable to offer for adoption; however, a decision to offer a particular animal for adoption shall not constitute any warranty, expressed or implied, of the health, temperament or age of the animal.
- (e) The town and its agents, employees and officers shall have no liability associated with the adoption or impoundment of any animal.

(Ord. No. 04-00, § 3(6.04), 1-20-2000)

3950 JUSTIN KU.
Flower Mound, Texas 75028
Phone: (972) 874-6390 Fax: (972) 874-6475

Date: 9.15.18

DESCRIPTION OF ADOPTED ANIMAL

SPECIES

DOG
 CAT
LIST OTHERS:

SEX

MALE
 FEMALE
 SPAYED
 NEUTERED
 UNKNOWN

BREED: DSH

COLOR: Dilute Tortie

APPR AGE: ~ 2 mths

ANIMAL NO: 14342
ANIMAL

NOTICE

CHAPTER 828 TEXAS HEALTH & SAFETY CODE, AND TOWN OF FLOWER MOUND ORDINANCES REQUIRE DOGS AND CATS ADOPTED FROM THIS SHELTER TO BE STERILIZED (SPAYED OR NEUTERED) AS SPECIFIED IN THIS AGREEMENT. ANY VIOLATION OF THIS REQUIREMENT IS PUNISHABLE AS A CLASS C MISDEMEANOR. THE TOWN OF FLOWER MOUND MAY FILE CRIMINAL CHARGES IN THE TOWN OF FLOWER MOUND MUNICIPAL COURT, AGAINST ANY ADOPTER WHO FAILS TO COMPLY WITH ANY SPAY/NEUTER REQUIREMENTS STATED IN THIS AGREEMENT.

THE ADOPTED ANIMAL SHALL BE VACCINATED AGAINST RABIES BY: 11.16.18 complete

SPAYED OR NEUTERED NO LATER THAN: ~~11.16.18~~ 12/21.18 Extention per vet.

Spay Complete - verified by phone
with an on street vet
WB
2-17-19

By any signature below, I certify that I am at least 21 years of age, and am otherwise legally competent to enter into a binding contract. I have read, understand, and agree to comply with the requirements contained in this agreement. I also understand that if I do not comply with the requirements in this agreement, that criminal charges may be filed against me in the Town of Flower Mound Municipal Court for violation of State and/or municipal law.

Janet Pappas
Signature of Adopter

9-15-18
Date

Flower Mound Animal Services
Documentation Sheet

#14342

563-543-0005

11-15-18 Left message, reminder
spay & rabies proof due by
tomorrow Nov 16th. /JB

11-16-18 - Vet apt for
spay set for 12-21-18.
RV

12-28-18 LM following up on
spay. Can email, fax,
or bring to shelter. /JB

2-8-19 LM need spay
proof to complete contract. /JB

2-12-19 Janet called
sd. spayed @ Main St
Vet on Dec 21st.

2-12-19 Verified w/ Main St
Vet Kitten Ruby was
spayed by them. They
will fax confirmation ppwk to
us today. /JB

Animal Services Board Meeting

REGULAR ITEM 4

HUMANE TOMORROW

February 8th, 2020

Grand Opening of Humane Tomorrow's Headquarters. They are located at 1961 Hickory Hill Road E, Argyle, Texas

April 4, 2020

Tuxes & Tails 10th annual event. – **POSTPONED - TBD**

This year's theme is "Once Upon a Time"

Raise money to help hundreds of dogs and cats that they rescue every year.

Any questions please contact them at tuxesandtails@humanetomorrow.org.

Calendar Fundraiser

2021 Calendar – Pick-a-Date * Calendar Pre-Order

Pick a month you want your pet's picture to appear. 10 spots per month will be available. A donation of at least \$10.00 is required to reserve a day. Pictures must be submitted no later than July 1, 2020.

Go to their Facebook page, [Humane Tomorrow](#) for more information.

For more information about these events and the organization's programs go to www.humanetomorrow.org.