

**AGENDA**

**TOWN OF FLOWER MOUND  
TRANSPORTATION COMMISSION MEETING**

**JUNE 11, 2019**

**FLOWER MOUND TOWN HALL  
2121 CROSS TIMBERS ROAD  
FLOWER MOUND, TEXAS**

**6:30 P.M.**

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AN AGENDA INFORMATION PACKET IS AVAILABLE ONLINE  
[WWW.FLOWER-MOUND.COM/AGENDACENTER](http://WWW.FLOWER-MOUND.COM/AGENDACENTER)  
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**A. CALL REGULAR MEETING TO ORDER – 6:30 PM**

**B. PLEDGE OF ALLEGIANCE**

**C. PUBLIC COMMENT**

To speak to the Commission during public comment, please fill out a comment form.

- Turn in form by 6:20 p.m. to Administrative Assistant
- Speakers are limited to 3 minutes, however this can be adjusted by the Chair
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Commission on issues that are not the subject on this agenda.

**D. TRAFFIC ENGINEER REPORT**

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Future Transportation Commission meeting dates

**Transportation Commission Meeting Agenda**

**June 11, 2019**

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**E. CONSENT AGENDA – Consent Items**

This agenda consists of non-controversial or "housekeeping" items and may be approved with a single motion. A member of the Transportation Commission may request an item(s) be withdrawn from the consent agenda and moved to regular agenda for discussion by making such request prior to a motion and vote on the Consent Agenda.

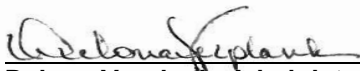
1. Consider approval of minutes from the regular meeting of the Transportation Commission held on May 16, 2019.

**F. WORK SESSION ITEMS**

2. Public input on traffic topics.
3. Discussion and presentation on the Town's Town-wide Transportation Model Update.

**G. ADJOURNMENT**

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: June 7, 2019 at 10:40am, at least 72 hours prior to the scheduled time of said meeting.



**Delona Verplank, Administrative Assistant**

**The Flower Mound Town Hall and Council Chambers are wheelchair accessible. Requests for accommodations or interpretive services must be made at least 48 hours prior to this meeting by contacting Delona Verplank at 972-874-6402. Reasonable accommodations will be made to assist your needs.**



## TRANSPORTATION COMMISSION AGENDA ITEM NO. 1

### CONSENT ITEM

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**DATE:** June 11, 2019

**FROM:** Matthew J. Hotelling, P.E., PTOE, ADAC, Traffic Engineer

**ITEM:** Consider approval of the minutes from the regular meeting of the Transportation Commission held on May 16, 2019.

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**BACKGROUND INFORMATION:** This agenda item is to consider approval of the minutes from the May 16, 2019 regular meeting of the Transportation Commission.

**CITIZEN FEEDBACK:** N/A

**ALTERNATIVES/OPTIONS:** N/A

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**

1. Draft minutes from May 16, 2019 regular meeting of the Transportation Commission.

**RECOMMENDATION:** Move to approve as presented in the agenda caption.

**THE FLOWER MOUND TRANSPORTATION COMMISSION MEETING HELD ON THE 16TH DAY OF MAY, 2019 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.**

The Transportation Commission met in regular session with the following members present:

Thomas Walker	Chair
Donald Gilmore	Vice Chair
Drew Larson	Commissioner, Place 1
Robert Caput	Commissioner, Place 2
Ron Hogue	Commissioner, Place 3
Chris Reed	Commissioner, Place 6
Adam Schiestel	Commissioner, Place 8
Justin Thomason	Commissioner, Place 9

Constituting a quorum with the following members absent:

Ed Horne	Commissioner, Place 4
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*(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members; Places 1-7.)*

With the following members of the Town Staff participating:

Clayton Riggs	Assistant Director of Public Works
Brian Waltenburg	Assistant Director of Engineering
Matthew Hotelling	Traffic Engineer
Blake Hummel	Senior Project Engineer
Delona Verplank	Executive Assistant

- A. CALL REGULAR SESSION TO ORDER – 6:30 P.M.**
- B. PLEDGE OF ALLEGIANCE**
- C. PUBLIC COMMENT**

*Names listed below don't necessarily reflect the order in which each person spoke and all addresses are located in Flower Mound unless otherwise indicated.*

<b>Speaker Name and Address</b>	<b>Subject (as written on the form or stated)</b>
Paul Maslanka, 4900 River Bend Ct	Skilern Reconstruction project
Jaymin Kavaia, 2603 Merryglen Ln	Traffic signal needed at Chaparral/FM 2499
Scott Hutt, 2601 Creekside Pl	Traffic signal needed at Chaparral/FM 2499
Tracy Smith, 2701 Merryglen Ln	Traffic signal needed at Chaparral/FM 2499
Luis Giner, 3052 Birch Leaf Pl	Traffic signal needed at Chaparral/FM 2499
Chris Fore, 2616 Long Prairie Rd	Traffic signal needed at Chaparral/FM 2499
Jared Rosckes, 2624 Long Prairie Rd	Traffic signal needed at Chaparral/FM 2499
Pundari Potuini, 2625 Creekside Pl	Traffic signal needed at Chaparral/FM 2499
Shashank Penmetsa, 2624 Creekside Pl	Traffic signal needed at Chaparral/FM 2499

<b>Speaker Name and Address</b>	<b>Subject (as written on the form or stated)</b>
Kamalakar Poonuru, 2904 Shady Creek	Traffic signal needed at Chaparral/FM 2499
Bill Sondericker, 63 Woodside Dr, Rochester, NY	Traffic signal needed at Chaparral/FM 2499

**D. TRAFFIC ENGINEER REPORT**

- DFW Connector Project Update – Alyssa Tenorio, NorthGate Constructors
- Update status report related to operational issues, capital improvement projects, and TxDOT Projects
- Future Transportation Commission meeting dates

**E. CONSENT ITEMS**

1. Consider approval of minutes from the regular meeting of the Transportation Commission held on April 9, 2019.

Vice Chair Gilmore moved to approve the April 9, 2019 minutes as presented. Commissioner Reed seconded the motion.

**VOTE ON THE MOTION***Motion passed***AYES:** Larson, Caput, Schiestel, Hogue, Gilmore, Reed**NAYS:** None**ABSENT:** Horne**F. REGULER ITEMS**

2. Consider a recommendation to staff for approval of the continuation of the Windsor Roundabout Connection project which includes extending Windsor Drive to West Windsor Drive.

**Staff Presentation**

Blake Hummel, Senior Project Engineer

**Spoke In Favor**

Heath Kendrick, 4320 Hillshire Ct

**Spoke In Opposition**

Cecil Drewry, 2912 Windsor Dr

Hank Reinsch, 4200 Thames Ct

**Commission Deliberation**

Commissioner Schiestel made a motion to recommend to staff to deny the continuation of the Windsor Roundabout Connection project which includes extending Windsor Drive to West Windsor Drive. Commissioner Caput seconded the motion.

**VOTE ON THE MOTION***Motion passed***AYES:** Reed, Hogue, Schiestel, Caput**NAYS:** Gilmore, Larson**ABSENT:** Horne

3. Consider a recommendation to staff a list of proposed streetlight locations for installation through a FY2019-2020 Streetlight Installation Project to be added through the annual budget process.

**Presenter**

Clay Riggs, Assistant Director of Public Works

**Commission Deliberation**

Commission Schiestel made a motion to recommend to staff a list of proposed streetlight locations for installation through a FY2019-2020 Streetlight Installation Project to be added through the annual budget process. Commissioner Hogue seconded the motion. The proposed list is as follows:

- Gerault Road at Carter Circle
- Gerault Road at Sweetwater Lane
- FM 1171 at Scenic Drive
- Morriss Road at Eaton Street
- Dixon Lane at Chinn Chapel Road
- Dixon Lane at Eastglen Drive (Marcus High School)
- Sunset Trail at Shiloh Road
- Wichita Trail at Skillern Road
- Valley Ridge Parkway at Timber Creek Road
- Old Orchard Lane at Aster Drive
- Valley Ridge Parkway at Stone Hill Farms
- Morriss Road at Broadway Avenue

**VOTE ON THE MOTION***Motion passed***AYES:** Larson, Caput, Schiestel, Hogue, Gilmore, Reed**NAYS:** None**ABSENT:** Horne

- 4. Consider a recommendation to staff a list of proposed sidewalk links locations for inclusion in the FY2019-2020 Sidewalk Links Construction Project, through the annual budget process.

**Staff Presentation**

Clayton Riggs, Assistant Director of Public Works

**Commission Deliberation**

Commissioner Larson moved to recommend to staff a list of proposed sidewalk links locations for inclusion in the FY2019-2020 Sidewalk Links Construction Project, through the annual budget process. Commissioner Schiestel seconded the motion. The proposed list is as follows:

- **FM407** (South side – from east of Country Meadow Drive to Browning Drive)

**VOTE ON THE MOTION**

*Motion passed*

**AYES:** Reed, Gilmore, Hogue, Schiestel, Caput, Larson

**NAYS:** None

**ABSENT:** Horne

**G. ADJOURNMENT – 9:15 P.M.**

TOWN OF FLOWER MOUND  
TRANSPORTATION COMMISSION

\_\_\_\_\_  
Thomas Walker, Chairman

ATTEST:

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Delona Verplank, Administrative Assistant



## TRANSPORTATION COMMISSION AGENDA ITEM NO. 2

### WORK SESSION ITEM

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**DATE:** June 11, 2019

**FROM:** Matthew J. Hotelling, P.E., PTOE, ADAC, Traffic Engineer

**ITEM:** **Public Input on Traffic Topics.**

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**BACKGROUND INFORMATION:** During the January 2019, Transportation Commission (TRC) meeting work topics item, the idea of a TRC work session to receive public input on traffic topics was discussed. This work session is to receive that information. Information from this work session can be used for future TRC meetings or as feedback to staff and Town Council for further action.

**ATTACHMENTS:**

None

**RECOMMENDATION:** The purpose of this item is to solicit and receive public input on traffic concerns/topics to the Transportation Commission. No Formal Action is required.





## TRANSPORTATION COMMISSION AGENDA ITEM NO. 3

### WORK SESSION ITEM

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**DATE:** June 11, 2019

**FROM:** Matthew J. Hotelling, P.E., PTOE, ADAC, Traffic Engineer

**ITEM:** **Discussion and presentation on the Town's Town wide Transportation Model Update.**

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**BACKGROUND INFORMATION:** During the January 2019, Transportation Commission (TRC) meeting work topics item, the Commissioners received information that the Town had entered into a Professional Services Agreement with Kimley-Horn and Associates, Inc., to provide services that included collecting Town wide traffic counts, up to 70 midblock locations and 10 intersection specific turning movement counts, followed by processing those counts by way of an update to the Town's TransCAD Transportation model. The TransCAD model is used by the Town to run analysis for transportation infrastructure SMARTGrowth purposes. With the traffic counts and model update, Kimley-Horn will be able to create an existing Level of Service (LOS) map showing how well our existing system is operating. By also utilizing existing and future demographic work as part of this project, a future LOS map will be created and can be used to help identify possible shortcomings. An extra benefit of this project includes the use of the traffic count information by the Town's Economic Development Department for recruiting new companies to the Town.

This work session will be used to discuss this update to the model and other results of the model to solicit feedback from the TRC prior to the Town Council Strategic Planning Session later this month.

**ATTACHMENTS:**

None

**RECOMMENDATION:** The purpose of this item is to provide information to the Transportation Commission and the elicit feedback from the Commissioners. No Formal Action is required.