

**THE FLOWER MOUND PLANNING & ZONING COMMISSION MEETING HELD ON THE 11TH DAY OF MAY 2020, VIA VIRTUAL MEETING (VIDEO CONFERENCE), DUE TO THE COVID-19 PANDEMIC, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS, AT 6:30PM**

The Planning & Zoning Commission met in a regular session via video conference with the following members present:

David Johnson	Chair
Brad Ruthrauff	Vice-Chair
Adam Schiestel	Commissioner, Place 2
Robert Rawson	Commissioner, Place 3
Philip Del Vecchio	Commissioner, Place 5
Laura Dillon	Commissioner, Place 6
Thomas Pickering	Commissioner, Place 7
Robert Cox	Commissioner, Place 8
Timothy Fink	Commissioner, Place 9

Constituting a quorum with the following members absent:

None

*(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members, Places 1-7.)*

And the following members of Town staff present on the video conference:

Lexin Murphy	Director of Planning Services
Bryn Meredith	Town Attorney
Ashley Dierker	Town Attorney
Robert Pegg	Assistant Director of Engineering
Chuck Russell	Principal Planner
LauriAnn Cash	Executive Assistant

**A. CALL REGULAR SESSION TO ORDER (Council Chambers): 6:30 P.M.**

**B. INVOCATION**

**C. GENERAL PUBLIC COMMENTS**

None

**D. FUTURE AGENDA ITEMS**

None

**E. DIRECTOR'S REPORT**

1. Planning & Zoning commission Priorities
2. New Development Map Functionality

**F. REGULAR ITEMS**

1. **Consider approval of the minutes of the April 27, 2020, Planning and Zoning Commission Regular Session.**

**Commission Deliberation**

Vice-Chair Ruthrauff moved to approve the minutes of April 27, 2020. Commissioner Schiestel seconded the motion.

**VOTE ON THE MOTION**

**AYES: Schiestel, Rawson, Del Vecchio, Ruthrauff, Dillon, Pickering**

**NAYS: None**

**The motion to approve passed with a vote of 6 to 0.**

2. **Consider a request for a Record Plat (RC20-0001 – Crosby Addition) to create two non-residential lots. The property is generally located south of Spinks Road and east of Long Prairie Road.**

**Staff Presentation**

Chuck Russell, Principal Planner

**Applicant Presentation**

David Barrett, Caddo Holdings, Dallas, Texas

Nic Simmerman, Type-Six Design and Development Services, Arlington, Texas

**Commission Deliberation**

Vice-Chair Ruthrauff moved to approve RC20-0001 – Crosby Addition as presented. Commissioner Pickering seconded the motion.

**VOTE ON THE MOTION**

**AYES: Pickering, Dillon, Ruthrauff, Del Vecchio, Rawson, Schiestel**

**NAYS: None**

**The motion to approve passed with a vote of 6 to 0.**

3. **Consider a request for a Site Plan (SP20-0001 – Caddo Office Building) to develop an office building. The property is generally located south of Spinks Road and east of Long Prairie Road.**

**Staff Presentation**

Chuck Russell, Principal Planner

**Applicant Presentation**

David Barrett, Caddo Holdings, Dallas, Texas

Nic Simmerman, Type-Six Design and Development Services, Arlington, Texas

**Commission Deliberation**

Vice-Chair Ruthrauff moved to approve SP20-0001 – Caddo Office Building as presented. Commissioner Pickering seconded the motion.

**VOTE ON THE MOTION**

**AYES: Schiestel, Rawson, Del Vecchio, Ruthrauff, Dillon, Pickering**

**NAYS: None**

The motion to approve passed with a vote of 6 to 0.

4. **Public Hearing to consider an ordinance amending the Land Development Regulations (LDR19-0010 – Platting Updates) by amending Chapter 74 entitled "General Provisions," Chapter 78 entitled "Administration," and Chapter 90 entitled "Subdivisions" of the Town's Code of Ordinances to create a process for assessing project completeness and associated vested rights, as well as project expiration dates, and to clarify review and approval processes for development plans and plats, in compliance with new state regulations.**

**Staff Presentation**

Lexin Murphy, Director of Planning Services

**Commission Deliberation**

Commissioner Schiestel moved to recommend approval of LDR19-0010 – Platting updates, as presented, with the additional recommendation that the item be presented to the Town Council during an in-person meeting where the public can attend while adhering to social distancing requirements. Commissioner Dillon seconded the motion.

**VOTE ON THE MOTION**

**AYES: Pickering, Dillon, Ruthrauff, Del Vecchio, Rawson, Schiestel**

**NAYS: None**

The motion to approve passed with a vote of 6 to 0.

**G. ADJOURNMENT – REGULAR SESSION 9:12 P.M.**

**TOWN OF FLOWER MOUND, TEXAS**

Lexin Murphy, Director of Planning Services

**ATTEST:**

LauriAnn Cash, Executive Assistant