

**AGENDA  
TOWN OF FLOWER MOUND  
ANIMAL SERVICES BOARD MEETING**

**February 27, 2018**

**FLOWER MOUND TOWN HALL  
2121 CROSS TIMBERS ROAD  
FLOWER MOUND, TEXAS**

**6:30 P.M.**

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An agenda information packet is available online at [www.flower-mound.com/AgendaCenter](http://www.flower-mound.com/AgendaCenter)

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**A. CALL REGULAR ANIMAL SERVICES BOARD MEETING TO ORDER**

**B. PUBLIC PARTICIPATION**

Please fill out an "Appearance before Animal Services Board" form in order to address the Board, and turn the form in prior to Public Participation, or by 6:30 p.m. to Christine Hastings. Speakers are normally limited to three minutes. Time limits can be adjusted by the Chair as to accommodate more or fewer speakers.

The purpose of this item is to allow the public an opportunity to address the Board on issues that are not the subject of a public hearing. Any item requiring a Public Hearing will allow the public to speak at the time that item appears on this agenda as indicated as a "Public hearing".


**C. REGULAR ITEMS**

1. Consider approval of the minutes from the regular meeting of the Animal Services Board held October 24, 2017.
2. Consider approval of the minutes from the work session meeting of the Animal Services Board held November 15, 2017
3. Staff Report
  - a. Monthly totals
  - b. Activity update
4. Humane Tomorrow Update

**D. COORDINATION OF CALENDARS**

**E. FUTURE AGENDA ITEMS**

**F. ADJOURNMENT**



Christine Hastings  
Christine Hastings  
Animal Services Manager

Posted in accordance with the Texas Government Code, Chapter 551, on the bulletin board at Flower Mound Town Hall, 2121 Cross Timbers Road, on the following date and time: February 22, 2018 at 12:00 pm, at least 72 hours prior to the scheduled time of said meeting.

The Flower Mound Town Hall and Council Chambers are wheelchair accessible. Requests for accommodations or interpretative services must be made at least 48 hours prior to this meeting by contacting Christine Hastings, Animal Services Manager at 972-874-6390 or TDD 1-800 RELAY-TX,. Reasonable accommodations will be made to assist your needs.

# **Animal Services Board Meeting**

## **REGULAR ITEM 1**

**FLOWER MOUND ANIMAL SERVICES BOARD MEETING OF OCTOBER 24, 2017**

**THE FLOWER MOUND ANIMAL SERVICES BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF OCTOBER 2017 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.**

The Animal Services Board met in a work session with the following members present:

Mary O'Meara	Chair	Place 1
Caitlin Dobecka	Member	Place 3
Cynthia Patterson	Vice-Chair	Place 4
Susan Bodenmiller	Member	Place 6
Kathy Schmitt	Member	Place 7

The following members were not present:

Christine Hastings	Member	Place 2
Clare Schroeder-Brown	Member	Place 5
Haiyan Fan	Alternate	Place 8
Jason Webb	Alternate	Place 9

Constituting a quorum with the following member of the Town staff participating:

Dax Gollaher                      Animal Services Officer/Board Secretary

**A. CALL ANIMAL SERVICES BOARD MEETING TO ORDER**

Chair Mary O'Meara called the Animal Services Board meeting to order at 6:30 P.M.

**B. ANNUAL ELECTION OF A CHAIR AND VICE-CHAIR TO THE ANIMAL SERVICES BOARD**

Member Patterson nominated Mary O'Meara for the chair position. Member Schmitt seconded the nomination.

**AYES:** Dobecka, Patterson, Bodenmiller, Schmitt

**NAYS:** None

Member Dobecka nominated Member Patterson for the vice-chair position. Member Schmitt seconded the nomination

**AYES:** Dobecka, Patterson, Bodenmiller, Schmitt

**NAYS:** None

**D. REGUALR ITEMS**

**1. Consider approval of the minutes from the Regular Meeting of the Animal Services Board held May 23, 2017.**

**AYES:** Fan, Freeny, Hastings, Bodenmiller, Webb, Schmitt

**NAYS:** None

**2. Staff Report**

**a. Monthly Totals**

Chair O'Meara went over what the monthly totals consisted of. Board Secretary/Animal Services Supervisor, Dax Gollaher explained to the board the new computer system Animal Services is now using that helps share information directly with the Police Department. Discussion was had about what monthly numbers would and would not continue to be placed on the monthly report.

Vice Chair Patterson noted an increase in euthanasia and asked about what may be the cause.

Chair O'Meara talked about feral cats and an influx of animals taken in from Waco and Dallas from Hurricane Harvey.

Board Secretary/Animal Services Supervisor, Dax Gollaher also confirmed that euthanasia of cats can be higher as we are trapping feral cats.

Member Schmitt asked if any of the animals euthanized was due to space. Board Secretary/Animal Services Supervisor, Dax Gollaher stated that none of the animals were euthanized due to space. The only reason for euthanasia was medical or behavioral reasons.

**b. Clear the Shelter Update**

Chair O'Meara reviewed the adoption numbers for the Flower Mound Animal Adoption Center from the Clear the Shelter event on August 19,2017.

**c. Play Yard Expansion**

Chair O'Meara reviewed the Adoption Center's media release about the new play yard expansion for the animals at the center and encouraged listeners to visit to see the new addition.

**d. Part-Time Position – Outreach Coordinator**

Board Secretary/Animal Services Supervisor went over the needs of the position. Chair O'Meara talked about the improvement of the current volunteer program at the Adoption Center and how this new position will help increase that effort.

Vice-Chair Patterson acknowledged the Town for making the financial commitment to make and fund this position to help the program to continue to grow.

e. Fundraisers

Chair O'Meara went over the Hand to Paw Fundraiser developed by Girl Scout Cadet Troop 4778 and the Police Department's Open House which will be attended by Animal Services.

Member Dobecka discussed fundraiser ideas such as a Christmas/Angel tree. The Shelter's current holiday tree and involvement with the Police Department's Santa cops program was discussed.

Ideas centering around spring time were discussed where wish list items could be placed in Easter eggs and residents could stop by the shelter to pick up their Easter egg and supply the shelter with needed items.

This same idea could be applied to St. Patrick's day where residents would receive a shamrock they could wear and bring a needed item to the shelter.

**3. Humane Tomorrow Update**

Chair O'Meara announced the following upcoming events being hosted by Humane Tomorrow:

Fido Fest – March 31, 2018

Tuxes'N Tails – November 4, 2017 – Grapevine Mills Embassy Suites

More information can be found at: [www.Humanetomorrow.org](http://www.Humanetomorrow.org)

**E. COORDINATION OF CALENDARS**

Animal Services Board Work session – November 15, 2017

Animal Services Board Regular meeting – February 27, 2018

**F. FUTURE AGENDA ITEMS**

**G. ADJOURNMENT**

The meeting was adjourned at 7:13 PM

TOWN OF FLOWER MOUND, TEXAS

\_\_\_\_\_  
Christine Hastings, Town Representative

ATTEST:

\_\_\_\_\_  
Dax Gollaher, Secretary

# **Animal Services Board Meeting**

## **REGULAR ITEM 2**

**FLOWER MOUND ANIMAL SERVICES BOARD WORKSESSION MEETING OF NOVEMBER 15, 2017**

**THE FLOWER MOUND ANIMAL SERVICES BOARD MEETING HELD ON THE 15<sup>TH</sup> DAY OF OCTOBER 2017 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:00 P.M.**

The Animal Services Board met in a work session with the following members present:

Mary O’Meara	Chair	Place 1
Christine Hastings	Member	Place 2
Cynthia Patterson	Vice-Chair	Place 4
Clare Schroeder-Brown	Member	Place 5
Susan Bodenmiller	Member	Place 6
Kathy Schmitt	Member	Place 7

The following members were not present:

Caitlin Dobecka	Member	Place 3
Haiyan Fan	Alternate	Place 8
Jason Webb	Alternate	Place 9

Constituting a quorum with the following member of the Town staff participating:

Dax Gollaher                      Animal Services Officer/Board Secretary

**A. CALL ANIMAL SERVICES BOARD MEETING TO ORDER**

Chair Mary O’Meara called the Animal Services Board meeting to order at 6:00 P.M.

**B. WORK SESSION ITEM**

**1. Discuss ideas for fundraising for animals at the Flower Mound Adoption Center**

Member Hastings went over the events the shelter currently is involved with and explained the Animal Care Fund and what it was used for. Member Hastings also brought up the new part time position for an Outreach Coordinator and how it may benefit the shelter to participate in more events allowing for increased fundraising and community involvement opportunities.

The following Fundraising ideas were brought up and discussed.

1. Goals for how much to fundraise – Board discussed of setting a goal for a specific amount to cover a specific item prior to event.
2. Selling items such as ball caps, t-shirts or key chains. This would increase advertising and share message of the adoption center to the public. These are small in cost and can be conversation starters within the public to increase shelter's message.
3. Logo contest – donate \$1.00 to vote on logo ideas. This creates community involvement and awareness.
4. Partnership with local restaurants who donate % of proceeds to Animal Care Fund.
5. Bring a tablet to events where fundraising is done to show pictures of animals the funds are helping. This can be done especially when animals cannot be brought to the events.
6. Bake Sale – event a Boy Scout or Girl Scout troop could conduct.
7. Sponsor a Kennel – individuals or family could pay a monthly, bi-annual or annual payment to sponsor a kennel. A Plaque could be placed on kennel and picture on social media for recognition to donor. These sponsorships could also be rotated on a quarterly basis if successful.
8. Paw prints or animal silhouettes could be created and placed around the shelter with a donation. Specific colors or shapes could indicate smaller vs. larger amounts donated or use different colors. The token could be placed not only at shelter but possibly around town at dog park or the Town hall.
9. Donation box at the dog park
10. Company Match Funds. Shelter designation would be required.
11. Donation booth at local events, with the small give a way items such as local races, Keep Flower Mound Beautiful event

Member Schmitt discussed that for the next meeting the board could talk about goals for the fundraiser. Ideas of how the money would be spent to get an idea of how much money to set a goal to raise for specific events. Then events could be done for a specific purpose. Chair O'Meara concurred that Member Hastings could bring back a list of items the shelter may need for the shelter. Smaller items they may need vs. "Pie in the Sky" items that are a larger expense.

Member Hastings explained that prior to receiving a large private donation that was used on the play yard expansion. The staff had voted on some wish list items they wanted for



the shelter. These items were, a new sign for the shelter, a bench for the front, and large silhouettes of animals for the fence outside as people drive up they could see them from the road.

It was brought up however that donated money goes to the Animal Care Fund and that the money could only to be spent to help the animals directly, not on items as these mentioned. Larger amounts could go toward those items but only by an outside group like the “Friends of the Animal Shelter” which does not yet exist or a group similar to “Friends of the Library”. Then the group could fund raise to buy what they wanted to donate to the shelter without restrictions.

Member Schmitt asked if the animal care fund could be used for community support to donate items to people in need such as food, etc.

Member Hastings explained that the money people donate to the fund is for the animals at the shelter. It’s used toward emergencies if an animal got hit by a car, or for animals that are at the shelter. Member Hastings did go on to explain that items donated have been used to give back to the community such as dog houses that were built by a Boy Scout group. Animal services will give these to residents in need who do not have one and cannot afford to purchase one.

Member Schroeder-Brown brought up the Santa Cops program which will be collecting donations of items families need and this included items for their animals such as food, beds, and toys which Animal Services assists with in collecting and donating those items.

**C. COORDINATION OF CALENDARS**

Animal Services Board Regular meeting – February 27, 2018

**D. FUTURE AGENDA ITEMS**

Update on creating new logo

**E. ADJOURNMENT**

The meeting was adjourned at 6:43 PM

TOWN OF FLOWER MOUND, TEXAS

\_\_\_\_\_  
Christine Hastings, Town Representative

ATTEST:

\_\_\_\_\_  
Dax Gollaher, Secretary

# **Animal Services Board Meeting**

## **REGULAR ITEM 3a**

## MONTHLY REPORT

Oct-17  
MONTH/YEAR

480  
CALLS COMP.

### ANIMALS IMPOUNDED

<u>46</u>	<u>38</u>	<u>0</u>	<u>2 (rooster &amp; bird)</u>
DOGS	CATS	LIVESTOCK	OTHER

### ANIMALS CLAIMED BY OWNER

<u>24</u>	<u>2</u>	<u>0</u>	<u>1 (bird)</u>
DOGS	CATS	LIVESTOCK	OTHER

### ANIMALS OWNER RELEASED

<u>15</u>	<u>20</u>	<u>0</u>	<u>1 (rabbit)</u>
DOGS	CATS	LIVESTOCK	OTHER

### ANIMALS ADOPTED

<u>12</u>	<u>15</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

### ANIMALS PICKED UP BY RESCUE GROUPS

<u>4</u>	<u>5</u>	<u>0</u>	<u>2 (rooster &amp; rabbit)</u>
DOGS	CATS	LIVESTOCK	OTHER

### ANIMALS EUTHANIZED

<u>3</u>	<u>7</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

### BITE REPORTS

<u>15</u>	<u>4</u>	<u>0</u>	<u>4</u>
DOGS	CATS	LIVESTOCK	OTHER

### PRESENTATIONS

1

### DONATIONS

\$527

**MONTHLY REPORT**

Nov-17  
**MONTH/YEAR**

382  
**CALLS COMP.**

**ANIMALS IMPOUNDED**

<u>50</u>	<u>25</u>	<u>0</u>	<u>3 (1 g-fowl &amp; 2 parakeets)</u>
DOGS	CATS	LIVESTOCK	OTHER

**ANIMALS CLAIMED BY OWNER**

<u>29</u>	<u>3</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

**ANIMALS OWNER RELEASED**

<u>14</u>	<u>10</u>	<u>0</u>	<u>2 (parakeets)</u>
DOGS	CATS	LIVESTOCK	OTHER

**ANIMALS ADOPTED**

<u>15</u>	<u>18</u>	<u>0</u>	<u>3 (1 g-fowl &amp; 2 parakeets)</u>
DOGS	CATS	LIVESTOCK	OTHER

**ANIMALS PICKED UP BY RESCUE GROUPS**

<u>4</u>	<u>2</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

**ANIMALS EUTHANIZED**

<u>0</u>	<u>4</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

**BITE REPORTS**

<u>7</u>	<u>0</u>	<u>0</u>	<u>2</u>
DOGS	CATS	LIVESTOCK	OTHER

**PRESENTATIONS**

0

**DONATIONS**

\$332

**MONTHLY REPORT**

Dec-17  
MONTH/YEAR

295  
CALLS COMP.

**ANIMALS IMPOUNDED**

<u>42</u>	<u>18</u>	<u>0</u>	<u>4 (g-pigs)</u>
DOGS	CATS	LIVESTOCK	OTHER

**ANIMALS CLAIMED BY OWNER**

<u>27</u>	<u>6</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

**ANIMALS OWNER RELEASED**

<u>8</u>	<u>8</u>	<u>0</u>	<u>4 (g-pigs)</u>
DOGS	CATS	LIVESTOCK	OTHER

**ANIMALS ADOPTED**

<u>14</u>	<u>14</u>	<u>0</u>	<u>4 (g-pigs)</u>
DOGS	CATS	LIVESTOCK	OTHER

**ANIMALS PICKED UP BY RESCUE GROUPS**

<u>1</u>	<u>8</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

**ANIMALS EUTHANIZED**

<u>3</u>	<u>2</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

**BITE REPORTS**

<u>7</u>	<u>1</u>	<u>0</u>	<u>3</u>
DOGS	CATS	LIVESTOCK	OTHER

**PRESENTATIONS**

3

**DONATIONS**

\$2,913

## QUARTERLY REPORT

Oct - Dec 2017  
MONTH/YEAR

1157  
CALLS COMP.

<u>ANIMALS IMPOUNDED</u>			
<u>136</u>	<u>81</u>	<u>0</u>	<u>9</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>ANIMALS CLAIMED BY OWNER</u>			
<u>80</u>	<u>11</u>	<u>0</u>	<u>1</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>ANIMALS OWNER RELEASED</u>			
<u>56</u>	<u>28</u>	<u>0</u>	<u>7</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>ANIMALS ADOPTED</u>			
<u>41</u>	<u>47</u>	<u>0</u>	<u>7</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>ANIMALS PICKED UP BY RESCUE GROUPS</u>			
<u>9</u>	<u>15</u>	<u>0</u>	<u>2</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>ANIMALS EUTHANIZED</u>			
<u>6</u>	<u>13</u>	<u>0</u>	<u>0</u>
DOGS	CATS	LIVESTOCK	OTHER

<u>BITE REPORTS</u>			
<u>29</u>	<u>5</u>	<u>0</u>	<u>9</u>
DOGS	CATS	LIVESTOCK	OTHER

PRESENTATIONS  
4

DONATIONS  
\$3,772

# **Animal Services Board Meeting**

## **REGULAR ITEM 3a**

Flower Mound Animal Services  
Activity Update - 2018

**December/17**

Month long - Paws N' Claus Fundraiser - \$2,937.00 (Annual)

**January**

16 - Flower Mound Garden Club – Wildlife presentation

24 - Prairie Trial Elementary - Vehicle Career Day presentation

**February**

8 - Kids-2-Kids – Educational presentation and tour 32 pre-K @ AAC

**March**

20 - Girl Scout educational presentation and tour @ AAC

20 - Wellington Elementary – Vehicle Career Day presentation

31 - Fido Fest – Humane Tomorrow @ Westchester Park

**April**

7 - TCAP – Low Cost Vaccine Clinic @ AAC (Annual)

**August**

18 – Clear the Shelters @ AAC – national event (Annual)

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**Holly** – Great Pyranees Mix  
Dislocated hip, broken pubis and tailbone

\$760.00

Impounded      December 9, 2017  
Adopted          January 22, 2018

**Noel** – Shepherd mix  
Broken Leg

\$795.00

Impounded      December 8, 2017  
Adopted          February 5, 2018

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**Items needed:**

Cat beds

Kuranda beds (Kuranda.com )

Collars and leashes

Cat litter

Scratching pads

Stretch & Scratch ([www.stretchandscratch.com](http://www.stretchandscratch.com))

ACES: Animal Care Equipment and Services ([www.animal-care.com](http://www.animal-care.com) )

**Future Plans:**

Multiple Registration events, Police Dept. Open house, Truck Rodeo, TOFM Christmas Parade  
Volunteer recruitment & orientation set up,

**Fundraising ideas to explore:**

Dog wash

Sponsor a kennel

Coin drive (collect loose change) – Make a Change – Fundraiser





## Low Cost Vaccine Clinic

10:00 AM – 12:00 PM

Saturday, April 7, 2018

Flower Mound Animal Services

3950 Justin Road

Flower Mound, TX 75028

### Dog Vaccinations

Rabies	\$5.00
DAPPv	\$10.00
Bordetella	\$10.00
Lepto	\$10.00
Lymes	\$15.00
Canine Influenza H3N8/H3N2	\$20.00
Heartworm Test	\$20.00
Heartworm Preventative	\$25.00-\$35.00

### Cat Vaccinations

Rabies	\$5.00
FelV	\$10.00
FHCPCh	\$10.00
FelV/FIV Test	\$20.00

### Other Services

General Dewormer (Strongid-T)	\$5.00
Flea Preventative (1 month)	\$12.00
Tapeworm Dewormer (Droncit)	\$10.00-\$15.00
Home Again Microchip	\$30.00

- 🐾 We accept Cash or Credit Card only.
- 🐾 Dogs must be on a leash or in a carrier.
- 🐾 Cats must be in a carrier.
- 🐾 **No appointment necessary.** Services given on a first come first serve basis.
- 🐾 TCAP is a low cost service program that provides care for animals belonging to individuals or groups with insufficient resources to purchase the same care from a full service provider. TCAP works to make high quality, preventative care achievable for those who would otherwise be unable to afford it.

[www.texasforthem.org](http://www.texasforthem.org) 940-566-5551

 [www.facebook.com/TCforAP](https://www.facebook.com/TCforAP)  @TCforAP

# **Animal Services Board Meeting**

## **REGULAR ITEM 4**