



AGENDA

TOWN OF FLOWER MOUND CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

FEBRUARY 24, 2020

FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS

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AN AGENDA INFORMATION PACKET IS AVAILABLE FOR PUBLIC INSPECTION
ONLINE AT www.flower-mound.com/AgendaCenter
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A. CALL TO ORDER: 6:00 P.M.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. REGULAR ITEMS

1. *Minutes of August 26, 2019*

Consider approval of the minutes of the August 26, 2019, Capital Improvements Advisory Committee Regular Session.

2. *Semi-Annual Impact Fee Report*

Consider approval of the Semi-Annual Impact Fee Report of September 30, 2019, as required by Chapter 395 of the Texas Local Government Code.

D. ADJOURNMENT

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times, on the following date and time: February 20, 2020, at 4:00 p.m., at least 72 hours prior to the scheduled time of said meeting.

LauriAnn Cash, Executive Assistant

Pursuant to Section 551.071 of the Texas Government Code, the Capital Improvements Advisory Committee reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

The Flower Mound Town Hall and Jody Smith Hall are wheelchair accessible. Requests for accommodations or interpretive services must be made at least 48 hours prior to this meeting by contacting Planning Services at (972) 874-6350.



CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
AGENDA ITEM NO: 1
REGULAR ITEM

DATE: February 24, 2020
FROM: LauriAnn Cash, Development Services Executive Assistant
ITEM: Consider approval of the minutes of the August 26, 2019, Capital Improvements Advisory Committee Regular Session.

I. BACKGROUND INFORMATION

The Capital Improvements Advisory Committee held a regular meeting on August 26, 2019.

II. ATTACHMENTS

1. Draft Minutes

THE FLOWER MOUND CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING HELD ON THE 26TH DAY OF AUGUST, 2019, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS, AT 6:00 PM

The Capital Improvements Advisory Committee met in a regular session with the following members present:

Laile Neal	Vice-Chair
Brad Ruthrauff	Committee Member
Rob Rawson	Committee Member
David Johnson	Committee Member
Al Picardi	Committee Member
Laura Dillon	Committee Member
Robert Cox	Committee Member
Thomas Pickering	Committee Member
Mark Glover	Committee Member
Reginald Rembert	Committee Member

Constituting a quorum with the following members absent:

Perfecto Solis	Chair
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And the following members of Town staff present:

Bryn Meredith	Town Attorney
Brian Waltenburg	Assistant Director of Engineering
Robert Pegg	Assistant Director of Engineering
Lexin Murphy	Director of Planning Services
Chuck Russell	Town Planner
LauriAnn Cash	Executive Assistant

A. CALL TO ORDER: 6:02 P.M.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. REGULAR ITEMS

- 1. Consider approval of the minutes of the March 11, 2019, Capital Improvements Advisory Committee Regular Session.**

Commission Deliberation

Committee Member Picardi moved to approve the minutes of March 11, 2019, as presented. Committee Member Johnson seconded the motion.

VOTE ON THE MOTION

AYES: Glover, Ruthrauff, Rawson, Johnson, Picardi, Neal, Dillon, Cox, Pickering, Rembert
NAYS: None
ABSTAIN: None
ABSENT: Solis

The motion passed with a vote of 10-0.

2. Semi-Annual Impact Fee report as of March 31, 2019, as required by Chapter 395 of the Texas Local Government Code.

Staff Presentation

Brian Waltenburg, Assistant Director of Engineering

D. ADJOURNMENT: 6:35 P.M.

TOWN OF FLOWER MOUND, TEXAS

Brian Waltenburg
Assistant Director of Engineering

ATTEST:

LauriAnn Cash, Executive Assistant



CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
AGENDA ITEM NO: 2
REGULAR ITEM

DATE: February 24, 2020
FROM: Brian Waltenburg, CIP Engineering Manager, P.E.
ITEM: Consider approval of the Semi-Annual Impact Fee Report of September 30, 2019 as required by Chapter 395 of the Texas Local Government Code.

I. BACKGROUND INFORMATION

The Semi-Annual Impact Fee Report as of September 30, 2019, is presented to the Capital Improvements Advisory Committee (CIAC) for its review and recommendation to the Town Council regarding any perceived inequities. The CIAC's recommendation will be forwarded to the Town Council. Chapter 395 of the Texas Local Government Code provides guidelines to municipalities financing capital improvements, required for new development through impact fees. The advisory committee serves in an advisory capacity and is established to:

- 1) advise and assist the political subdivision in adopting land use assumptions
- 2) review the capital improvements plan and file written comments
- 3) monitor and evaluate implementation of the capital improvements plan
- 4) file semi-annual reports with respect to the progress of the capital improvements plan and report to the political subdivision any perceived inequities in implementing the plan or imposing the impact fee
- 5) advise the political subdivision of the need to update or revise the land use assumptions, capital improvements plan, and impact fee

The Semi-Annual Impact Fee Report as required by Section 395.058 (c) (4) is attached. The report meets the intent of the code and includes total revenue and expenses collected and paid since the Town adopted its first impact fee ordinance on June 18, 1990, through September 30, 2019. Also included in the report are the revenues and expenses collected for the six-month period from March 31, 2019, through September 30, 2019. Roadway impact fees are reported by area and wastewater impact fees are reported by district. Water impact fees are reported on a Town-wide basis.

II. ATTACHMENTS

1. Semi-Annual Impact Fee Report as of September 30, 2019

**Semiannual
Impact Fee Report
September 30, 2019**

STREETS	Rev Total	Rev This Per	Exp Total	Exp This Per	FY Total Rev
9/30/2019					
A (1-6)	25,027,613	365,250	16,802,615	700,562	
B (7-10,12)	3,337,768	148,365	1,009,562	0	
C (11,13-16)	728,764	108,296	176,012	38,757	
Total	29,094,145	621,912	17,988,190	739,319	
FY 18-19					
1,351,158					
3/31/2019					
A (1-6)	24,662,362	527,920	16,102,053	626,835	
B (7-10,12)	3,189,403	86,573	1,009,562	0	
C (11,13-16)	620,468	114,754	137,255	46,783	
Total	28,472,233	729,247	17,248,870	673,618	
9/30/2018					
A (1-6)	24,134,443	916,128	15,475,218	518,791	
B (7-10,12)	3,102,830	80,379	1,009,562	0	
C (11,13-16)	505,714	153,432	90,472	23,451	
Total	27,742,986	1,149,938	16,575,252	542,243	
FY 17-18					
2,030,962					
3/31/2018					
A (1-6)	23,218,315	502,656	14,956,426	139,024	
B (7-10,12)	3,022,451	253,920	1,009,562	0	
C (11,13-16)	352,282	124,448	67,021	0	
Total	26,593,048	881,023	16,033,009	139,024	
WATER	Rev Total	Rev This Per	Exp Total	Exp This Per	FY Total Rev
9/30/2020	31,129,355	883,323	20,107,875	163,387	FY 18-19 2,119,449
3/31/2019	30,246,032	1,236,126	19,944,487	138,407	
9/30/2018	29,009,906	1,206,363	19,806,080	350,576	FY 17-18 2,419,046
3/31/2018	27,803,543	1,212,683	19,455,504	99,879	
WASTEWATER	Rev Total	Rev This Per	Exp Total	Exp This Per	FY Total Rev
9/30/2020					
Town Wide	18,019,110	0	18,019,110	0	
Long Prairie	19,241,831	385,273	11,510,029	378,095	
Denton Creek	3,477,690	22,031	3,389,683	0	
Prairie Vista	10,000	0	10,000	0	
Lakeside	1,607,659	150,641	426,308	0	
Total	42,356,290	557,945	33,355,130	378,095	FY 2018-19 1,986,646
3/31/2019					
Town Wide	18,019,110	0	18,019,110	0	
Long Prairie	18,856,559	1,095,792	11,131,934	613,195	
Denton Creek	3,455,659	36,678	3,389,683	5,475	
Prairie Vista	10,000	(0)	10,000	0	
Lakeside	1,457,018	296,232	426,308	102,074	
Total	41,798,346	1,428,701	32,977,035	720,744	
9/30/2018					
Town Wide	18,019,110	0	18,019,110	0	
Long Prairie	18,307,273	546,506	11,047,300	528,562	
Denton Creek	3,429,743	10,762	3,389,683	5,475	
Prairie Vista	10,000	(0)	10,000	0	
Lakeside	1,237,327	76,540	423,808	99,574	
Total	41,003,453	633,809	32,889,901	633,611	FY 2017-18 2,382,985
3/31/2018					
Town Wide	18,019,110	0	18,019,110	0	
Long Prairie	17,760,767	921,123	10,518,738	112,160	
Denton Creek	3,418,981	23,290	3,384,208	0	
Prairie Vista	10,000	0.00	10,000	0	
Lakeside	1,160,787	9,872	324,234	0	
Total	40,369,645	954,284	32,256,290	112,160	