

**AGENDA
TOWN OF FLOWER MOUND
TRANSPORTATION COMMISSION MEETING**

JANUARY 12, 2021

**FLOWER MOUND TOWN HALL
2121 CROSS TIMBERS ROAD
FLOWER MOUND, TEXAS**

6:30 P.M.

AN AGENDA INFORMATION PACKET IS AVAILABLE ONLINE at WWW.FLOWER-MOUND.COM/AGENDACENTER

There will be limited seating in Jody Smith Hall to allow for social distancing.

Meeting participants may be asked to wait in the lobby until their name is called.

**Comments regarding any item on this agenda can be sent to the Transportation Commission by
Emailing: TRC@flower-mound.com or Calling: 972.874.6005**

A. CALL REGULAR MEETING TO ORDER – 6:30 PM

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENT

To speak to the Commission during public comment, please fill out a comment form.

- Speakers are limited to 3 minutes, however this can be adjusted by the Chair
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Commission on issues that are not the subject on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 972-874-6000 during business hours.

D. TRAFFIC ENGINEER REPORT

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- FM2499/FM3040 Intersection Improvements
- Future Transportation Commission meeting dates
 - February 9, 2021
- Future agenda items

Transportation Commission Meeting Agenda

January 12, 2021

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E. CONSENT ITEMS

This part of the agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from Consent by any Commissioner by making such request prior to a motion and vote.

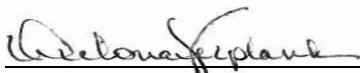
1. Minutes 11/10- Consider approval of the minutes from a regular meeting of the Transportation Commission held on November 10, 2020.

F. WORK SESSION ITEMS

2. Presentation and discussion related to list of potential Transportation Commission work topics for 2021.

G. ADJOURNMENT

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: January 8, 2021 at 2:00 PM, at least 72 hours prior to the scheduled time of said meeting.



Delona Verplank, Executive Assistant

The Flower Mound Town Hall and Council Chambers are wheelchair accessible. Requests for accommodations or interpretive services must be made at least 48 hours prior to this meeting by contacting Delona Verplank at 972-874-6402. Reasonable accommodations will be made to assist your needs.



TRANSPORTATION COMMISSION AGENDA ITEM NO. 1

CONSENT ITEM

DATE: January 12, 2021

FROM: Delona Verplank, Public Works Executive Assistant

ITEM: Consider approval of the minutes from the regular meeting of the Transportation Commission held on November 10, 2020.

BACKGROUND INFORMATION: This agenda item is to consider approval of the minutes from the November 10, 2020 regular meeting of the Transportation Commission.

CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Draft minutes from the November 10, 2020 regular meeting of the Transportation Commission.

RECOMMENDATION: Move to approve as presented in the agenda caption.

THE FLOWER MOUND TRANSPORTATION COMMISSION REGULAR MEETING HELD ON THE 10TH DAY OF NOVEMBER, 2020 IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD, IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Transportation Commission met in regular session with the following members present:

Drew Larson	Chair
Chris Reed	Vice Chair
Ron Hogue	Commissioner, Place 3
Stephen Harris	Commissioner, Place 5
Justin Thomason	Commissioner, Place 7
Brian Taylor	Commissioner, Place 8
Mary Kay Walker	Commissioner, Place 9

Constituting a quorum with the following members absent:

Willie Scales	Commissioner, Place 2
Chris Adams	Commissioner, Place 4

(Places 8 and 9 of the Commission do not vote on items unless they sit in place of one of the regular members; Places 1-7.)

With the following members of the Town staff participating:

Matthew Hotelling	Traffic Engineer
Delona Verplank	Executive Assistant

A. CALL TO ORDER - REGULAR SESSION – 6:30 P.M.

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

None

D. TRAFFIC ENGINEER REPORT

- Update status report related to operational issues, capital improvement projects, and TxDOT projects
- Autonomous vehicle update
- Town-wide 25 mph residential speed limit update
- Future Transportation Commission meeting dates
 - December 8, 2020
- Future agenda items

E. CONSENT ITEMS

1. Consider approval of the minutes from a regular meeting of the Transportation Commission held on October 13, 2020.

Vice Chair Reed made a motion to approve Consent Item 1 as presented in the agenda caption identified above. Commissioner Walker seconded the motion.

VOTE ON THE MOTION*Motion passed (6-0)***AYES:** Walker, Hogue, Reed, Harris, Thomason, Taylor**NAYES:** None**ABSENT:** Scales, Adams**F. REGULAR ITEMS**

2. Consider a recommendation for a proposed street name change for the cul-de-sac immediately south of Cross Timbers Rd (FM 1171) and west of Pocahontas to Navajo Bluffs Court for the 9100 – 9200 block to the Town Council.

Staff Presentation

Matthew Hotelling, Traffic Engineer

Spoke In Favor

Karl Ginder, 9116 Apache Trl

*(All addresses are located in Flower Mound unless otherwise indicated.)***Commission Deliberation**

Commissioner Harris made a motion to recommend approval of Regular Item 2 as presented in the agenda caption identified above. Vice Chair Reed seconded the motion.

VOTE ON THE MOTION*Motion passed (6-0)***AYES:** Taylor, Thomason, Harris, Reed, Hogue, Walker**NAYES:** None**ABSENT:** Scales, Adams**G. WORK SESSION ITEMS**

3. Discussion and presentation on sign placement.

H. **ADJOURNMENT – 7:21 P.M.**

**TOWN OF FLOWER MOUND
TRANSPORTATION COMMISSION**

DREW LARSON, CHAIR

ATTEST:

DELONA VERPLANK, EXECUTIVE ASSISTANT

DRAFT



TRANSPORTATION COMMISSION AGENDA ITEM NO. 2

WORK SESSION ITEM

DATE: January 12, 2021

FROM: Matthew J. Hotelling, P.E., PTOE, ADAC, Traffic Engineer

ITEM: **Presentation and Discussion related to List of Potential Transportation Commission Work Topics for 2021.**

BACKGROUND INFORMATION: Each year the Transportation Commission discusses potential work topics for the upcoming calendar year. The purpose of this agenda item is to develop a list of recommended 2021 Transportation Commission Work Topics to be submitted to the Town Council for consideration and discussion at their Strategic Planning Session. Certain annual topics will likely take place prior to the Strategic Planning Session such as sidewalk gap prioritization to prepare for the upcoming budget cycle.

The Ordinance that established the Transportation Commission assigned specific duties. Those duties include the following:

- Provide recommendations to Town Council and staff regarding short term and long term transportation needs of the Town.
- Advise the Town Council and staff regarding the implementation of the Neighborhood Traffic Management Policy.
- Advise the Town Council and staff regarding changes to regulatory traffic control, prioritization of transportation improvements, changes to the thoroughfare plan, and implementation of the reduced speed limit policy.
- Listen to unique citizen concerns relative to transportation.
- Perform such other duties as the Town Council may prescribe by ordinance or resolution.

The attached list of possible future work topics was compiled by staff with a request for input from the Transportation Commission members at this meeting. This list was compiled as a starting point for discussion by the Commission members to assist them in determining their final recommendation of Work Topics. This list is not an exhaustive list and Transportation Commissioners are welcome to bring ideas of their own to the meeting for discussion. Due to COVID-19, some work topics that were proposed for 2020 were postponed and have been reiterated in 2021.

Attachments:

1. Status of the 2020 Work Topics
2. List of proposed Transportation Commission Work Topics

RECOMMENDATION: The purpose of this item is for the Transportation Commission to provide direction to staff on potential work topic items. No Formal Action is required.

LIST OF POTENTIAL WORK ITEM TOPICS

JANUARY 14, 2020 - RESULTS

- ADA Transition Plan update public meeting – No meeting held
- Thoroughfare Plan Update
 - Possible update to western Flower Mound – Moved to 2021
- 2020 Sidewalk priority list - Completed
 - Review of 2019 Sidewalk gap project – Completed
- Review 2020 Streets and Signals Reconstruction List - Completed
- Review 2020 Streets and Signals Construction List - Completed
- 2020 Street Light priority list - Completed
- Potential Town wide Residential 25 mph speed limit – Received recommendation from Transportation Commission. Upcoming state legislature has a bill introduced to do the same thing.
- Potentially a Mass Transit - Postponed
- Assigning of New Street Names.
 - Navajo Bluffs Court - Completed
- Autonomous Vehicle – Postponed
- Bike/Scooter Rentals – Bike/Scooter “Litter” – No Item
- Continued Fiber Optic Discussion/Smart Cities – No Item
- Road Safety Audit Team – No meeting held
- NTTA Red Thumb Campaign – Want to know best way to get the word out about this. Not necessarily from NTTA or the red Thumb Campaign. – No item
- Training of interest to the Commission - Completed

- How cities interface with each other.
- Orientation how, what, where and how decisions are made on street lights
- Reference list on what has come before the commission in the past
- Deceleration lanes. Not just FM 2499.
 - Brainstorming session on locations
- Ideas from Work Topics Subcommittee
 - Being proactive – long term items
 - Morriss Speed Limit after construction – No item as construction has not finished. – Postponed.
 - Traffic out west – transit for seniors – umbrella of mass transit – No item. Transit discussion postponed
 - Presentation on TxDOT plans
 - FM 2499 and how to improve
 - Limit pedestrian crossing on FM 2499 - Postponed
 - FM 3040/FM 2499 enhancements - Postponed
 - Kirkpatrick III – No item.
- Other ideas brought forward by the Commission
 - Uber elevate – evolution of mobility in north Texas – No Item. UAS training postponed.

LIST OF POTENTIAL WORK ITEM TOPICS**JANUARY 12, 2021**

- ADA Transition Plan update public meeting
- Thoroughfare Plan Update
 - Very likely update to western Flower Mound – (Furst Ranch Area)
- 2021 Sidewalk priority list
- Review 2021 Streets and Signals Reconstruction List
- Review 2021 Streets and Signals Construction List
- 2021 Street Light priority list
- Potentially a Mass Transit
 - Postponed from 2020 due to COVID-19
- Assigning of New Street Names.
- Autonomous Vehicle
 - Postponed from 2020 due to COVID-19
- Bike/Scooter Rentals – Bike/Scooter “Litter”
- Continued Fiber Optic Discussion/Smart Cities
- NTTA Red Thumb Campaign – Want to know best way to get the word out about this. Not necessarily from NTTA or the red Thumb Campaign.
- Update from DFW Connector project
 - Later than normal due to COVID-19
- Training of interest to the Commission
- Ideas from Transportation Commission from 2020
 - Morriss Speed Limit after construction – (All construction is not finished)
 - Traffic out west – transit for seniors – umbrella of mass transit

- FM 2499 and how to improve
 - FM 3040/FM 2499 enhancements
 - Kirkpatrick III
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- Other ideas brought forward by the Commission
 - Uber elevate – evolution of mobility in north Texas
 - Other ideas