

INTERNAL SERVICE FUND

The Internal Service Fund accounts for the Health Insurance Fund. The Health Insurance Fund, which is supported by employee contributions and internal charges, consists of the Town's health insurance and related benefit programs for employees.

REVENUES

	FY 04-05 Actual	FY 05-06 Budget	FY 05-06 Projected	FY 06-07 Adopted	% Change 05-06 Proj. to 06-07 Adopted
Information Technology Services:					
Management Information Systems	\$ 983,314	\$ 1,069,926	\$ 1,070,024	\$ -	-100.00%
Total Information Technology Services	\$ 983,314	\$ 1,069,926	\$ 1,070,024	\$ -	-100.00%
Facilities Management Services:					
Facilities Management	\$ 1,453,293	\$ 1,482,367	\$ 1,473,440	\$ -	-100.00%
Total Facilities Management Services	\$ 1,453,293	\$ 1,482,367	\$ 1,473,440	\$ -	-100.00%
Purchasing & General Services:					
Purchasing & General Services	\$ 608,794	\$ 674,289	\$ 653,062	\$ -	-100.00%
Total Purchasing & General Services	\$ 608,794	\$ 674,289	\$ 653,062	\$ -	-100.00%
Health Insurance/Flex Fund:					
Health Insurance	\$ 4,860,730	\$ 4,490,196	\$ 4,773,291	\$ 4,829,428	1.18%
Total Health Insurance/Flex Fund	\$ 4,860,730	\$ 4,490,196	\$ 4,773,291	\$ 4,829,428	1.18%
TOTAL REVENUE	\$ 7,906,131	\$ 7,716,778	\$ 7,969,817	\$ 4,829,428	-39.40%

EXPENDITURES

	FY 04-05 Actual	FY 05-06 Budget	FY 05-06 Projected	FY 06-07 Adopted	% Change 05-06 Proj. to 06-07 Adopted
Information Technology Services:					
Management Information Systems	\$ 821,641	\$ 915,645	\$ 941,152	\$ -	-100.00%
Geographical Information Systems	161,672	169,181	171,645	-	-100.00%
Total Information Technology Services	\$ 983,313	\$ 1,084,826	\$ 1,112,797	\$ -	-100.00%
Facilities Management Services:					
Facilities Management	\$ 1,426,003	\$ 1,591,732	\$ 1,577,817	\$ -	-100.00%
Total Facilities Management Services	\$ 1,426,003	\$ 1,591,732	\$ 1,577,817	\$ -	-100.00%
Purchasing Services:					
Purchasing & General Services	\$ 330,443	\$ 368,526	\$ 358,553	\$ -	-100.00%
Fleet Services	291,543	305,763	290,882	-	-100.00%
Total Purchasing Services	\$ 621,986	\$ 674,289	\$ 649,435	\$ -	-100.00%
Health Insurance/Flex Fund:					
Health Insurance	\$ 4,823,923	\$ 4,377,639	\$ 4,073,547	\$ 4,832,913	0.19%
Total Health Insurance/Flex Fund	\$ 4,823,923	\$ 4,377,639	\$ 4,073,547	\$ 4,832,913	0.19%
TOTAL EXPENDITURES	\$ 7,855,225	\$ 7,728,486	\$ 7,413,596	\$ 4,832,913	-38.48%
NET CHANGE	\$ 50,906	\$ (7,728,486)	\$ 303,182	\$ (3,485)	

FUND:	IT Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Information Technology/MIS
FUNCTION:	General Government

DESCRIPTION

This division has been moved to the General Fund Financial Services Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2004-2005 ACTUAL EXPENSES	FY 2005-2006 MODIFIED BUDGET	FY 2005-2006 PROJECTED EXPENSES	FY 2006-2007 ADOPTED BUDGET	FY 2007-2008 PROJECTED BUDGET	FY 2008-2009 PROJECTED BUDGET
Personnel Services	\$ 340,853	\$ 388,858	\$ 404,106	\$ -	\$ -	\$ -
Supplies & Materials	129,403	191,007	199,320	-	-	-
Maintenance of Buildings, Structures Land & Improvements	-	-	-	-	-	-
Maintenance of Equipment & Machinery	139	202	20	-	-	-
Contractual Services	337,127	289,408	291,536	-	-	-
Capital Outlay	-	46,170	46,170	-	-	-
Internal Services	14,119	-	-	-	-	-
TOTAL	\$ 821,641	\$ 915,645	\$ 941,152	\$ -	\$ -	\$ -

FUND:	IT Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Information Technology/MIS
FUNCTION:	General Government

NON-DISCRETIONARY REQUESTS

(No Non-Discretionary Requests are included for this division.)

DECISION PACKAGE REQUESTS

(No Decision Package Requests are included for this division.)

PERSONNEL SUMMARY

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009
	ACTUAL	MODIFIED	PROJECTED	BUDGETED	PROJECTED	PROJECTED
Exempt	3.00	3.00	3.00	-	-	-
Non-Exempt	2.00	2.00	2.00	-	-	-
Public Safety	-	-	-	-	-	-
Part-Time/Seasonal	-	-	-	-	-	-
TOTAL	5.00	5.00	5.00	-	-	-

FUND:	IT Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Information Technology/GIS
FUNCTION:	General Government

DESCRIPTION

This division has been moved to the General Fund Financial Services Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2004-2005 ACTUAL EXPENSES	FY 2005-2006 MODIFIED BUDGET	FY 2005-2006 PROJECTED EXPENSES	FY 2006-2007 ADOPTED BUDGET	FY 2007-2008 PROJECTED BUDGET	FY 2008-2009 PROJECTED BUDGET
Personnel Services	\$ 127,969	\$ 137,498	\$ 137,612	\$ -	\$ -	\$ -
Supplies & Materials	8,111	4,880	7,636	-	-	-
Maintenance of Buildings, Structures Land & Improvements	-	-	-	-	-	-
Maintenance of Equipment & Machinery	-	-	-	-	-	-
Contractual Services	25,592	26,803	26,397	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Services	-	-	-	-	-	-
TOTAL	\$ 161,672	\$ 169,181	\$ 171,645	\$ -	\$ -	\$ -

FUND:	IT Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Information Technology/GIS
FUNCTION:	General Government

NON-DISCRETIONARY REQUESTS

(No Non-Discretionary Requests are included for this division.)

DECISION PACKAGE REQUESTS

(No Decision Package Requests are included for this division.)

PERSONNEL SUMMARY

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009
	ACTUAL	MODIFIED	PROJECTED	BUDGETED	PROJECTED	PROJECTED
Exempt	1.00	1.00	1.00	-	-	-
Non-Exempt	1.00	1.00	1.00	-	-	-
Public Safety	-	-	-	-	-	-
Part-Time/Seasonal	-	-	-	-	-	-
TOTAL	2.00	2.00	2.00	-	-	-

FUND:	Facilities Management Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Facilities Management
FUNCTION:	General Government

DESCRIPTION

This division has been moved to the General Fund Financial Services Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2004-2005 ACTUAL EXPENSES	FY 2005-2006 MODIFIED BUDGET	FY 2005-2006 PROJECTED EXPENSES	FY 2006-2007 PROPOSED ADOPTED	FY 2007-2008 PROJECTED BUDGET	FY 2008-2009 PROJECTED BUDGET
Personnel Services	\$ 529,139	\$ 562,965	\$ 560,860	\$ -	\$ -	\$ -
Supplies & Materials	61,906	61,919	72,202	-	-	-
Maintenance of Buildings, Structures Land & Improvements	155,256	129,523	131,000	-	-	-
Maintenance of Equipment & Machinery	28,736	31,637	28,832	-	-	-
Contractual Services	614,620	686,073	784,923	-	-	-
Capital Outlay	-	10,250	-	-	-	-
Internal Services	36,346	-	-	-	-	-
TOTAL	\$ 1,426,003	\$ 1,482,367	\$ 1,577,817	\$ -	\$ -	\$ -

FUND:	Facilities Management Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Facilities Management
FUNCTION:	General Government

NON-DISCRETIONARY REQUESTS

(No Non-Discretionary Requests are included for this division.)

DECISION PACKAGE REQUESTS

(No Decision Package Requests are included for this division.)

PERSONNEL SUMMARY

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009
	ACTUAL	MODIFIED	PROJECTED	BUDGETED	PROJECTED	PROJECTED
Exempt	2.00	2.00	2.00	-	-	-
Non-Exempt	7.00	7.00	7.00	-	-	-
Public Safety	-	-	-	-	-	-
Part-Time/Seasonal	-	-	-	-	-	-
TOTAL	9.00	9.00	9.00	-	-	-

FUND:	Purchasing Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Purchasing/General
FUNCTION:	General Government

DESCRIPTION

This division has been moved to the General Fund Financial Services Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2004-2005 ACTUAL EXPENSES	FY 2005-2006 MODIFIED BUDGET	FY 2005-2006 PROJECTED EXPENSES	FY 2006-2007 PROPOSED BUDGET	FY 2007-2008 PROJECTED BUDGET	FY 2008-2009 PROJECTED BUDGET
Personnel Services	\$ 241,812	\$ 273,104	\$ 281,276	\$ -	\$ -	\$ -
Supplies & Materials	2,660	2,797	2,262	-	-	-
Maintenance of Buildings, Structures Land & Improvements	-	-	-	-	-	-
Maintenance of Equipment & Machinery	-	650	645	-	-	-
Contractual Services	85,971	91,975	74,370	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Services	-	-	-	-	-	-
TOTAL	\$ 330,443	\$ 368,526	\$ 358,553	\$ -	\$ -	\$ -

FUND:	Purchasing Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Purchasing/General
FUNCTION:	General Government

NON-DISCRETIONARY REQUESTS

(No Non-Discretionary Requests are included for this division.)

DECISION PACKAGE REQUESTS

(No Decision Package Requests are included for this division.)

PERSONNEL SUMMARY

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009
	ACTUAL	MODIFIED	PROJECTED	BUDGETED	PROJECTED	PROJECTED
Exempt	2.00	2.00	2.00	-	-	-
Non-Exempt	2.00	2.00	2.00	-	-	-
Public Safety	-	-	-	-	-	-
Part-Time/Seasonal	-	-	-	-	-	-
TOTAL	4.00	4.00	4.00	-	-	-

FUND:	Purchasing Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Purchasing/Fleet Services
FUNCTION:	General Government

DESCRIPTION

This division has been moved to the General Fund Financial Services Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2004-2005 ACTUAL EXPENSES	FY 2005-2006 MODIFIED BUDGET	FY 2005-2006 PROJECTED EXPENSES	FY 2006-2007 PROPOSED BUDGET	FY 2007-2008 PROJECTED BUDGET	FY 2008-2009 PROJECTED BUDGET
Personnel Services	\$ 251,316	\$ 275,366	\$ 260,001	\$ -	\$ -	\$ -
Supplies & Materials	16,929	11,670	12,243	-	-	-
Maintenance of Buildings, Structures Land & Improvements	-	-	-	-	-	-
Maintenance of Equipment & Machinery	(4,955)	9,435	9,435	-	-	-
Contractual Services	8,813	9,292	9,203	-	-	-
Capital Outlay	19,440	-	-	-	-	-
Internal Services	-	-	-	-	-	-
TOTAL	\$ 291,543	\$ 305,763	\$ 290,882	\$ -	\$ -	\$ -

FUND:	Purchasing Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Purchasing/Fleet Services
FUNCTION:	General Government

NON-DISCRETIONARY REQUESTS

(No Non-Discretionary Requests are included for this division.)

DECISION PACKAGE REQUESTS

(No Decision Package Requests are included for this division.)

PERSONNEL SUMMARY

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009
	ACTUAL	MODIFIED	PROJECTED	BUDGETED	PROJECTED	PROJECTED
Exempt	1.00	1.00	1.00	-	-	-
Non-Exempt	3.00	3.00	3.00	-	-	-
Public Safety	-	-	-	-	-	-
Part-Time/Seasonal	0.50	0.50	0.50	-	-	-
TOTAL	4.50	4.50	4.50	-	-	-

FUND:	Health/Flex Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Health Insurance/Flex Accounts
FUNCTION:	General Government

DESCRIPTION

The purpose of the Health/Flex Fund is to account for the Town's health insurance program and flexible benefit accounts for medical and childcare costs.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2004-2005 ACTUAL EXPENSES	FY 2005-2006 MODIFIED BUDGET	FY 2005-2006 PROJECTED EXPENSES	FY 2006-2007 ADOPTED BUDGET	FY 2007-2008 PROJECTED BUDGET	FY 2008-2009 PROJECTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	-	-	-	-	-	-
Maintenance of Buildings, Structures Land & Improvements	-	-	-	-	-	-
Maintenance of Equipment & Machinery	-	-	-	-	-	-
Contractual Services	104,442	131,570	129,629	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Services	4,719,481	4,246,069	3,943,918	4,832,913	5,026,230	5,227,279
TOTAL	\$ 4,823,923	\$ 4,377,639	\$ 4,073,547	\$ 4,832,913	\$ 5,026,230	\$ 5,227,279

FUND:	Health/Flex Fund
DEPARTMENT:	Internal Services
DIVISION/SUBDIVISION:	Health Insurance/Flex Accounts
FUNCTION:	General Government

NON-DISCRETIONARY REQUESTS

(No Non-Discretionary Requests are included for this division.)

DECISION PACKAGE REQUESTS

(No Decision Package Requests are included for this division.)

PERSONNEL SUMMARY

(No Personnel are included for this division.)



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