



Town of Flower Mound Environmental Services

Mailing Address: 2121 Cross Timbers Road, Flower Mound, TX 75028

Physical Address: 1001 Cross Timbers Road, Suite 2330, Flower Mound, TX 75028

Telephone: 972-874-6340 Fax: 972-874-6473 Website: www.flower-mound.com

ENVIRONMENTAL HEALTH SERVICES

CHECK OFF LIST AND INFORMATION FOR PUBLIC POOL/SPA PERMITS

The following items are required before Environmental Health Services can grant approval and permit(s) for your pool and/or spa to open for the season or to remain in operation annually through March 1.

All documentation and fees should be submitted prior to expiration date of March 1 to ensure opening or continued operation of your pool and/or spa.

All documentation is required in order for an application to be accepted.
Incomplete applications and/or applications with missing documentation will not be accepted and will be returned to applicant.

- A complete and legible pool and/or spa permit application for each pool and/or spa. (Splasher or Kiddie pools located and operated in conjunction with a larger pool must have a separate, completed application, even if the fee is waived)
- You must have a Certified Pool Operator (CPO) employed or under contract for your facility, and they must be currently registered with the Town of Flower Mound. Include a legible copy of the CPO registration card issued by the Town with your Pool/Spa application. If not registered with Town, completed application and fee for CPO must be included with pool and/or spa application packet
- An original, annual Ground Fault Circuit Interrupter (GFCI) inspection report performed on the pool and/or spa's electrical components and system by a licensed, registered electrician. Include this report/inspection with your Pool/Spa application. This form is in the Pool and Spa Application Packet
- The appropriate fees along with the above listed applications and/or documentation (\$250.00 for each pool or spa)

After receipt of the all the above listed documentation and fees, an on-site inspection will be scheduled and conducted prior to seasonal opening or continuing operation to ensure that the facility or facilities comply with all current local and state regulations.

Additional forms available online at: http://www.flower-mound.com/env_services/envserv_forms.php



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SWIMMING POOL/SPA ELECTRICAL REQUIREMENT CERTIFICATION

Property Name: _____ Number of Permitted Pools/Spas: _____

Please initial each of the following items to certify that each is in proper working condition at each pool or spa as required by the Town of Flower Mound. If an item is not applicable to the pool/spa, please enter "N/A".

It is the responsibility of the electrical contractor to ensure the GFCI inspection meets all federal, state, and local electrical codes. This inspection must include the checklist but is not limit to those items.

- _____ Each electrical outlet within the enclosure and in a dressing or toilet facility is GFCI protected.
- _____ Each electrical line to an underwater light is GFCI protected (must be located in the circuit breaker at the breaker box for the light or in an outlet through which the power for the light passes)
- _____ If the switch that serves lights or equipment (other than pumps and underwater lights) is between 5 and 10 feet from the pool/spa wall, each electrical line to the switch must be grounded and have a GFCI located either: 1) in the circuit breaker for the light; or 2) in the equipment circuit that powers the switch at the breaker box; or 3) in an outlet through which the power for the switch passes.
- _____ All GFCIs and circuit breakers comply with 2002 NEC requirement.
- _____ Electrical equipment is grounded according to ANSI/UL 1563-1995 and the 2002 NEC
- _____ Pumps are both internally and externally grounded.
- _____ Electrical disconnecting means is accessible for service personnel, located within sight of the pool/spa equipment, and located farther than 5 feet from the inside pool/spa wall as required by the 2002 NEC. Each disconnecting means must disconnect all ungrounded conductors to the equipment it serves.
- _____ Electrical equipment (including switches, outlets, deck lights, pumps, and other electrical equipment) are located farther than 10 feet from the inside pool/spa wall unless:
 - a) the electrical equipment is at least 5 feet from the pool/spa wall and is separated by a fence, wall, or other permanent barrier at least 4 feet high;
 - b) the electrical equipment is at least 5 feet from the wall of the pool/spa and:
 - a. consists of only one outlet for an electrical line that is grounded, has a GFCI, and has a locking mechanism covering the outlet;
 - b. consists of one or more switches serving electrical lines that are grounded and that have GFCI protection that is located in the circuit breaker for the equipment at the breaker box or in an outlet through which the power for the equipment passes; or
 - c. consists of an electrical device other than the outlet or switch and complies with applicable NEC requirements at the time of installation.

I hereby certify that I am a certified electrician and am qualified to make the above inspections.

Signature of Electrician

Printed Name of Electrician

License Number (Required)

Date