



PATIO COVER PERMIT APPLICATION

(Incomplete applications will not be processed.)

(Applications must be legible.)

Please note: This permit application is for all patio covers, whether attached or detached, open-air or solid-roofed.

APPLICATION DATE _____ PERMIT ID: PC- _____

ADDRESS _____ Retail Value _____

LOT _____ BLOCK _____ SUBDIVISION _____

<p style="text-align: center;"><u>General Contractor</u></p> <p>Company Name:</p> <p>Contact Person:</p> <p>Address:</p> <p>Phone Number:</p> <p>Email Address:</p>	<p style="text-align: center;"><u>Homeowner</u></p> <p>Contact Person:</p> <p>Address:</p> <p>Phone Number:</p>
<p style="text-align: center;"><u>Electrical Contractor</u></p> <p>Company Name:</p> <p>License Holder Name:</p> <p>Address:</p> <p>Phone Number:</p>	

Provide a description of the proposed project _____

Square footage of structure _____

Please check the applicable line below, and provide the corresponding documentation.

_____ **Constructing a solid-roofed patio cover attached to the house?**

_____ Three site plans indicating the setbacks from the property lines and all other structures, the dimensions of the structure, and the square footage of the structure.

(Continued on page 2.)

_____ Two sets of building plans detailing the following:

- a. How the posts are set (see Shade Structure Requirements Packet for a complete list of requirements).
- b. How the structure will be framed. Include all wood sizes, wood types, spans, and on-center spacing.
- c. Details on attachment to the house.
- d. Height of structure.
- e. Materials and pitch of roof.
- f. Electrical work to be done (if applicable).

_____ Two sets of plans detailing how the patio slab will be constructed. Indicate on the plans whether new slab will be attached to the house slab, and if attached, include a detail for the attachment (see Shade Structure Requirements Packet for a complete list of requirements). Note: If patio slab is existing, please indicate this on the post attachment plans.

_____ Layout of the existing on-site sewage facility (if applicable).

_____ **Constructing a detached solid-roofed patio cover (not attached to the house and a min. of 5' from the house)?**

_____ Three site plans indicating the setbacks from the property lines and all other structures, the dimensions of the structure, and the square footage of the structure.

_____ Two sets of building plans detailing the following:

- g. How the posts are set (see Shade Structure Requirements Packet for a complete list of requirements).
- h. How the structure will be framed. Include all wood sizes, wood types, spans, and on-center spacing.
- i. Height of structure.
- j. Materials and pitch of roof.
- k. Electrical work to be done (if applicable).

_____ Two sets of plans detailing how the patio slab will be constructed. Note: If patio slab is existing, please indicate this on the post attachment plans.

_____ Layout of the existing on-site sewage facility (if applicable).

_____ **Constructing an open-air (non-solid-roofed) patio cover (commonly referred to as an arbor)?**

_____ Three site plans indicating the setbacks from the property lines and all other structures, the dimensions of the structure, and the square footage of the structure.

_____ Two sets of building plans detailing the following:

- l. How the posts are set (see Shade Structure Requirements Packet for a complete list of requirements).
- m. How the structure will be framed. Include all wood sizes, wood types, spans, and on-center spacing.
- n. Height of structure.
- o. Electrical work to be done (if applicable).

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_____Two sets of plans detailing how the patio slab will be constructed. Note: If patio slab is existing, please indicate this on the post attachment plans.

_____Layout of the existing on-site sewage facility (if applicable).

Please note:

After the initial review of your permit, additional information may be requested in order to perform a complete review of this project.

Some permits must be approved by other departments, and other documents may need to be provided.

Time limitations of applications. An application for a permit for any proposed work shall be deemed to have been abandoned 45 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 45 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Expiration of Permit. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 45 days after its issuance. In addition, except for those permits specifically named in this section, every permit issued shall become invalid if work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. For this section, suspended or abandoned will be defined as an elapsed time of 180 days between any two approved required inspections. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing, and justifiable cause demonstrated. Once a permit becomes invalid and before such building or work can be recommenced, a new permit shall first be obtained to do so, and the fee therefor shall be one-half the amount required for a new permit for such building or work, provided no changes have been made or will be made in the original plans and specifications for such building or work and provided further that such suspension or abandonment has not exceeded one year. In order to renew action on a permit after expiration of more than one year, the permittee shall submit a new application and pay a new full permit fee.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel any Federal, State, or local law regulating construction or the performance of construction. As the contractor or authorized agent for the contractor, I understand that it is my responsibility to adhere to the above timeframes.

Applicant's Signature (This person must be listed on the general contractor's registration as authorized to submit permits.)

Applicant's Printed Name

This section for office use only

Approved by _____ Date _____