



ACCESSORY BUILDING

PERMIT APPLICATION

(Incomplete applications will not be processed.)

(Applications must be legible)

Please Note: This permit application is for buildings that are accessory to the main occupancy, such as sheds, workshops, barns, stables, etc. This application should not be used for Accessory Dwellings.

APPLICATION DATE _____

PERMIT ID: ACC- _____

ADDRESS _____ Retail Value _____

LOT _____ BLOCK _____ SUBDIVISION _____

<u>General Contractor</u>	<u>Homeowner</u>
Company Name: Contact Person: Address: Phone Number: Email Address:	Contact Person: Address: Phone Number:
<u>Electrical Contractor</u>	<u>Plumbing Contractor</u>
Company Name: License Holder Name: Address: Phone Number:	Company Name: License Holder Name: Address: Phone Number:
<u>Mechanical Contractor</u>	Please use the following codes when designing your project: 2006 International Residential Code 2008 National Electrical Code 2006 International Energy Conservation Code
Company Name: License Holder Name: Address: Phone Number:	

Provide a brief description of the use of this structure: _____

Total square footage (under roof) of accessory building _____

The following documents and information may be required to process this permit:

Please provide three (3) copies of any items required for review.

___ Site Plan (include all structures currently on the lot, proposed location of the building, setbacks to each property line, and setbacks to any other structures on the lot)

___ Foundation Plan (See "Foundation Information Sheet" for a complete list of requirements)

___ Floor Plan/Electrical Plan (the use of each room should be labeled)

___ Elevation Plan (include details of the material to be used on the exterior of the building and maximum height from grade to peak)

___ Roof Framing Plan (include roof pitch)

___ Energy Compliance Information (if space will be conditioned)

___ Layout of the existing on-site sewage facility (if applicable)

Please Note:

After the initial review of your permit, additional information may be requested in order to perform a complete review of this project.

Some permits must be approved by other departments, and other documents may need to be provided.

Time limitations of applications. An application for a permit for any proposed work shall be deemed to have been abandoned 45 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 45 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Expiration of Permit. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 45 days after its issuance. In addition, except for those permits specifically named in this section, every permit issued shall become invalid if work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. For this section, suspended or abandoned will be defined as an elapsed time of 180 days between any two approved required inspections. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing, and justifiable cause demonstrated. Once a permit becomes invalid and before such building or work can be recommenced, a new permit shall first be obtained to do so, and the fee therefor shall be one-half the amount required for a new permit for such building or work, provided no changes have been made or will be made in the original plans and specifications for such building or work and provided further that such suspension or abandonment has not exceeded one year. In order to renew action on a permit after expiration of more than one year, the permittee shall submit a new application and pay a new full permit fee.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel any Federal, State, or local law regulating construction or the performance of construction. As the contractor or authorized agent for the contractor, I understand that it is my responsibility to adhere to the above timeframes.

Applicant's Signature (This person must be listed on the general contractor's registration as authorized to submit permits.)

Applicant's Printed Name

This section for office use only

Approved by _____ Date _____